

- 1. A copy of all information relating to the recruitment process for the appointment of the Secretary of the Department of Health and Human Services. Specifically a copy of all information relating to all print and online advertisements for the position and the number of times, including dates the position was advertised from June 2014 to date.*

Please find attached a copy of the advertisement which appeared in the following newspapers on Saturday 2 May 2015:

- The Weekend Australian,
- The Advocate
- The Mercury
- The Examiner

Please note that the advertisement jointly advertised the positions of Secretary, Department of Human Services (DHHS) and Chief Executive Officer, Tasmanian Health Service (THS).

- 2. A copy of all information relating to the total cost of advertising the position from June 2014 to date.*

As documented in point (1), the position of Secretary, Department of Health and Human Services (DHHS) was jointly advertised with the position of Chief Executive Officer, THS. The cost of newspaper advertising for both these positions was \$19,979.26 (inclusive of GST).

- 3. A copy of all information relating to the total cost of all recruitment agency involvement from June 2014 to date.*

The recruitment agency appointed to provide executive search services for the position of Secretary, DHHS was also appointed to provide executive search services for the position of Chief Executive Officer, THS. The total cost of all recruitment agency involvement from June 2014 to date for both positions is \$82,376.65 (inclusive of GST). This cost includes advertising of position, travel and accommodation expenses, and executive search fees.

- 4. A copy of all information relating to the total number of applications, the total number of people interviewed and the dates of the interviews from June 2014 to date.*

I advise that through the press advertisements, together with targeted research and development of a candidate pool, the recruitment agency NGS Global, together with local firm Searson Buck identified and interviewed 12 potential candidates for the position of Secretary DHHS. Of those 12 candidates, the selection panel interviewed three for the role on 17-18 June 2015.

- 5. A copy of all information specifically relating to the members of the selection panel, including names and professional background.*

The members of the selection panel for this position are:

- Greg Johannes , Secretary, Department of Premier and Cabinet, Tasmania (*Panel Chair*)
- Tony Ferrall, Secretary, Department of Treasury and Finance, Tasmania
- Kym Goodes, Chief Executive Officer, TasCOSS
- Mike Calford, Provost, University of Tasmania