

# Drought Ready Tasmania – *Quick Wins* *Grants Program 2025*

Guidelines



Australian Government  
Department of Agriculture,  
Fisheries and Forestry



Future  
Drought  
Fund



Tasmanian  
Government

# Contents

Purpose	3
Funding arrangements	4
Eligibility criteria	5
Eligible Applicants	5
Ineligible Applicants	5
Assessment	5
Timeframes	6
Reporting and evaluation	7
Successful grant applications	7
Guide to applicants	7
Partial funding	8
Administration and contact details	8
Taxation and financial implications	8
Personal information	8
Right to information	8
Provision of grant funding	9
Current funding arrangements	9
Appealing a decision	9

The Regional Drought Resilience Planning Program is jointly funded through the Australian Government’s Future Drought Fund and the Tasmanian Government



# Purpose

As part of the federal government's Future Drought Fund, over the past two years, the Tasmanian Government has worked with communities to develop three regional drought resilience plans for the North, North-West and Southern regions of the state.

Plans aim to help Tasmanian communities strengthen resilience to drought and climate events and provide a roadmap of actions individuals, communities and organisations can take. Community groups, businesses, not-for-profit organisations and all levels of government can use the plans to understand how they can make a meaningful difference to drought resilience.

Now the plans are finalised, the first round of funding is available through the Quick Wins grants program to help communities kick-start priority actions that support the region's drought and climate resilience goals. See your region's goals at <https://droughtready.tas.gov.au/>:

- [Southern Tasmania](#)
- [Northern Tasmania](#)
- [North-West Tasmania](#)

Themes, goals and action areas detailed in the plans will be used as part of the evaluation for grants submissions.

# Funding arrangements

As part of the first round of the Tasmanian Regional Drought Resilience Planning Program, the Quick Wins community grants program has \$330,000 of seed funding available across the state (\$110,000 per region), for projects between \$5000-\$20,000.

This is part of a larger \$1.3 million dollar grants program to support the delivery of Tasmania's Regional Drought Resilience Plans, to be rolled out later this year. Further information on other grant opportunities will be provided in the coming months.

Grant ideas will need to support the region's drought and climate resilience goals, which will form part of the criteria for evaluation, and must also align with the Future Drought Fund's Determination 2024-28 mandatory principles (see below).

## Future Drought Fund Determination 2024-2028 mandatory principles

Arrangements and grants are to:

- a) be consistent with the vision, aim and strategic objectives (to build economic, environmental and social resilience) of the Future Drought Fund; and
- b) ensure activities deliver a public good<sup>1</sup>; and
- c) not provide in-drought assistance to directly address hardship; and
- d) actively encourage participation of a diverse range of people, businesses and landscapes involved in the agricultural sector and rural, regional and remote communities, including First Nations people; and
- e) foster collaboration to improve integration, coordination, communication, planning and implementation of drought resilience activities, and avoid unnecessary duplication; and
- f) be designed to deliver efficient and effective outcomes for stakeholders; and
- g) ensure data and knowledge obtained from activities under the fund is shared and freely made available in the public domain; and
- h) ensure planned monitoring, evaluation, and learning activities are efficient, robust and in alignment with fund level monitoring, evaluation and learning expectations.

The following considerations are also relevant to the Quick Wins Grants Program:

- Funding is provided on a one-off basis. Ongoing costs for maintenance etc will not be funded.
- One local government area can only receive up to 50 per cent of the region's total grant amount (\$110,000).
- Areas identified with a lower drought resilience ranking will be prioritised for funding.

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<sup>1</sup> A public good is a commodity or service that is non-excludable and non-rivalrous. This means that use by one person does not prevent access by others, and the good can be used simultaneously by more than one person.

# Eligibility criteria

## Eligible Applicants

Applicants must meet the following eligibility criteria:

1. Be one of the following entities:
  - a. Registered charity, registered with the ACNC
  - b. an incorporated and not-for-profit organisation
  - c. local government authorities
2. Commit to being part of Future Drought Fund (FDF) program evaluation requirements.

NOTE: Eligible organisations who are successfully awarded a grant are required to hold and maintain appropriate public liability insurance. Applicants will be required to provide a copy of their public liability insurance as part of the application process.

## Ineligible Applicants

The following entities are not eligible to apply for funding under the Quick Wins Program:

- state and Commonwealth government departments and agencies
- sole traders and for-profit organisations.

## Assessment

*Please note that meeting all eligibility criteria does not automatically mean that a grant will be approved.*

Applications from eligible organisations will be assessed against the following criteria:

- extent to which the application supports one or more of the drought and climate resilience goals for your region
- level of impact that the project will have on improving drought and climate resilience in the region
- benefit to an area identified with a lower assessed drought resilience, as detailed in the reports available on the Drought Ready Website.

Please note that for a grant application to be eligible it must meet the Future Drought Fund's mandatory funding principles to move through to assessment (see page 4 of these guidelines).

For assessment criteria that are weighted refer to the below table format example:

Below is a list of criteria that will be used to assess your application. Each criteria weighs differently (as shown in table below) and the assessment will be based on the level of detail and evidence provided by the applicant against the following criteria.

## Assessment Criteria Weighting

<i>Assessment Criteria</i>	<i>Weighting</i>
Extent to which the application supports one or more of the region's drought and climate resilience goals	25%
Impact that the application will have on improving drought and climate resilience in the region	50%
Benefit to an area identified with a lower assessed drought resilience as per the region's drought and resilience assessment	25%

During the assessment process the department may, at its discretion, require further information to support or clarify an application, this information must be provided within 3 working days, unless otherwise advised. Failure to provide further requested information within the timeframe may result in the application being unsuccessful.

## Timeframes

Applications will be open from Thursday 22 May 2025, for four weeks. Applications must be received by **2pm, Friday 20 June 2025**. Late applications will not be accepted.

Applicants will be notified on the outcome of their application by mid August 2025.

Successful applicants will receive a Grant Agreement or Grant Deed outlining the funding terms and conditions.

Unsuccessful applicants will receive an email advising they have been unsuccessful.



Key dates and shown in the Table below.

**Table 1: key dates for the Quick Wins Grants Program**

Description	Date
Grants program opens	22 May 2025 10am
Grants program closes	20 June 2025 2pm
Applicants advised of outcome (estimated date)	31 July 2025
Funding disbursed	31 July 2025
<b>Projects to be well underway by</b>	30 November 2025
<b>Projects to be completed by</b>	30 June 2026

## Reporting and evaluation

Organisations that receive funding through the grants program are required to complete a final report using a template that will be provided by Department of Premier and Cabinet.

Information gathered from all reports will be used to evaluate the grants program and satisfy the Department of Premier and Cabinet's reporting requirements.

The final report must include an explanation of how the grant funds were used, including a financial acquittal. Organisations may be required to complete a Statement of Compliance declaring that the grant has been spent in accordance with the grant application and agreed purpose of funding.

## Successful grant applications

The details of all successful applicants, including the amount of the grant they receive, will be made publicly available on the Department of Premier and Cabinet's website.

## Guide to applicants

Applicants must complete the online application form, available through the DPAC Community Grants Portal.

If you are having difficulty accessing the application form, or have any questions regarding the application process, contact the community grants team on 1800 204 224 or email at [grants@dpac.tas.gov.au](mailto:grants@dpac.tas.gov.au).

On submission of your application, you will receive a confirmation email with your application form in PDF format from Smartygrants.

If you do not receive the confirmation email of your application, please contact community grants on 1800 204 224.

## Partial funding

Successful applicants under this program may be offered partial funding. Please consider this when completing your application form and clearly identify how all funding you are applying for will be used.

## Administration and contact details

The program will be administered by the Department of Premier and Cabinet on behalf of the Crown in the Right of Tasmania. If you would like to discuss the grants program, including seeking further information or for assistance in making an application, please contact the Drought Ready project team on [grant@dpac.tas.gov.au](mailto:grant@dpac.tas.gov.au) or 1800 204 224.

## Taxation and financial implications

Organisations must indicate whether they are registered for GST in their grant application. Successful applicants will be advised if GST applies to the grant payment and asked to issue an invoice for grant payment(s).

If you do not have an Australian Business Number (ABN) you may be required to complete a 'Statement by a supplier'. Refer to the ATO website for more information: <https://www.ato.gov.au/Forms/Statement-by-a-supplier-not-quoting-an-ABN/>.

It is strongly recommended that applicants contact the Australian Taxation Office (ATO) on 13 28 66 or [www.ato.gov.au](http://www.ato.gov.au) for any advice or clarification on GST.

## Personal information

Personal information will be managed in accordance with the *Personal Information Protection Act 2004*. This information may be accessed by the individual to whom it related, on request to the Department of Premier and Cabinet.

## Right to information

Information provided to the Department of Premier and Cabinet is subjected to the provisions of the *Right to Information Act 2009*. You can view the Act in full on the Tasmanian Legislation website at [www.thelaw.tas.gov.au](http://www.thelaw.tas.gov.au).

## Provision of grant funding

Assessment and approval of a grant is based on the information supplied in the grant application form.

The provision of grant funding is subject to the successful applicant meeting:

- the requirements and objectives of the grant, being the intended purpose outlined in the grant application,
- any further terms and conditions outlined in a grant funding agreement/deed,
- meeting the terms outlined in these program guidelines.

Failure to adhere to the requirements of the grant, or the provision of false or misleading information, will require the grant funding to be returned to the department.

All successful applicants will be required to adhere to the conditions of the grant and, at a minimum, will be required to submit a final acquittal at the completion of the grant term that demonstrates the funding provided was used for the approved purpose.

## Current funding arrangements

If the successful applicant already has an existing funding agreement in place with the department, and any reports or recovery of expended funds are outstanding, then funds for this program will not be provided until those activities are complete.

## Appealing a decision

The Department may reconsider a decision if the applicant can demonstrate a proven conflict of interest, error in process or discrimination.

If applicants have reason to believe that the proper process was not followed in assessment of an application, a request for review may be submitted.

Grounds for appeal are:

- I. The persons making the decision had a direct or indirect financial interest in the outcome of the application.
- II. The preparation of the application was affected adversely by incorrect advice provided by a staff member of the Department of Premier and Cabinet.
- III. The persons making the recommendations discriminated against the applicant on irrelevant grounds, such as cultural, religious or linguistic background; race; gender; marital status; sexual orientation; or disability.

All requests must be in writing to the contact details shown in these guidelines or to the Manager, Community Grants by email to [grants@dpac.tas.gov.au](mailto:grants@dpac.tas.gov.au).

Your request must be received within 28 days from the date of the Department notifying you of the decision about your application.



Tasmanian  
Government

**Department of Premier and Cabinet**

**Phone:**  
1800 204 224

**Email:**  
[grants@dpac.tas.gov.au](mailto:grants@dpac.tas.gov.au)

**[www.dpac.tas.gov.au](http://www.dpac.tas.gov.au)**