



Department of Premier and Cabinet

Annual Report 2023-24

Department of Premier and Cabinet

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Acknowledgement of Aboriginal People and Country

In recognition of the deep history and culture of Tasmania, the Department of Premier and Cabinet acknowledges and pays respect to all Tasmanian Aboriginal people, the past and present custodians of this island. The Department acknowledges and pays respect to Tasmanian Aboriginal Elders, past and present.

The Department also acknowledges the valued contribution of Aboriginal State Service employees for the knowledge they bring to their work and their role in the achievements and outcomes in this annual report.



Statement of Commitment to Child and Youth Safety

All children and young people have the right to feel and be safe, to be heard in matters that affect them and to be protected from harm.

At the Department of Premier and Cabinet, we are accountable for upholding these rights. We embrace our responsibility to guide and achieve positive change across the Tasmanian State Service. We will work as one to put the rights and wellbeing of children and young people at the centre of what we do. We will build and maintain a workplace that is safe for children and young people. We will listen to the diverse needs of all children and young people, no matter their background, culture, abilities, or identity.

Our promise goes beyond just words. We are committed to making meaningful and ongoing changes to ensure the safety and wellbeing of children and young people. We will employ the right people. We will embed a culture of self-reflection and continuous improvement. Children and young people will influence decisions that affect them. We will listen to them and learn from them. We will have the courage to change what needs to be changed. We will regularly review our policies and structures through a child and youth safety lens. Our people will be equipped with the skills to recognise and respond to signs of harm.

Our culture will be one where everyone takes responsibility, shares information, and speaks up if something doesn't seem right. Together, we're creating a place where all children and young people are safe from harm. A place where we all protect young people and do what's right, for a safer Tasmania.



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Submission to the Premier and Ministers

(as at 30 June 2023)



Hon Jeremy Rockliff MP
Premier



Hon Roger Jaensch MP
Minister for Aboriginal Affairs
Minister for Community Services



Hon Eric Abetz MP
Minister for Business, Industry
and Resources



Hon Jo Palmer MLC
Minister for Disability Services



Hon Felix Ellis MP
Minister for Housing and
Planning



Hon Nic Street MP
Minister for Local Government



Hon Guy Barnett MP
Minister for Veterans' Affairs



Hon Madeleine Ogilvie MP
Minister for Women and the
Prevention of Family Violence

Dear Premier and Ministers

In accordance with the requirements of Section 36 of the *State Service Act 2000* and Section 42 of the *Financial Management Act 2016*, I submit to you, for presentation to Parliament, this report on the affairs and activities of the Department of Premier and Cabinet for the financial year ended 30 June 2024.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Kathrine Morgan-Wicks', written in a cursive style.

Kathrine Morgan-Wicks

Secretary

Department of Premier and Cabinet

1 October 2024



Message from the Secretary

As Secretary for the Department of Premier and Cabinet (DPAC), I have the pleasure of presenting my first Annual Report for the Department.

I wish to acknowledge the significant legacy of my predecessor Jenny Gale PSM, a Secretary who I had the pleasure to work with for many years and a dedicated leader of the State Service. Thank you, Jenny.

This 2023-24 Annual Report reflects the high quality and dedicated work of our staff during a year that included a state election and the release of the *Commission of Inquiry into the Tasmanian Government's Responses to Child Sexual Abuse in Institutional Settings* (the Commission).

Since the commencement of the Commission and my subsequent joining DPAC in April 2024, a key priority for me has been the critical work underway both in this agency and across government to implement the recommendations of the Commission – to encourage collaboration and ensure alignment and cross-agency effort to deliver child safety reform. This approach is represented in the *Change for Children Strategy and Action Plan*, which was released for consultation in June 2024. *Change for Children* brings together the extensive child safety reform agenda including changes to systems and culture.

I am personally committed, as is DPAC, to leading the implementation of all the Commission's recommendations; working with our heads of agencies to do so and being guided by the voices and experiences of those who have suffered abuse.

We are all committed to the safety and wellbeing of children and young people and see this as the highest priority for the Tasmanian Government. There is nothing more important than ensuring those who are vulnerable or at risk are protected in our care.

In February 2024, Premier Jeremy Rockliff called a general election for the House of Assembly resulting in the government entering caretaker period. Our Department provided whole-of-government advice to agencies on upholding the 'caretaker conventions' which included the government refraining from making major policy decisions or initiating new programs and focusing only on routine administration.

We continued the business of government until the declaration of the poll on 9 April 2024 where work then commenced to support the expansion of the House of Assembly to 35 seats through several accommodation projects including the establishment of two new ministerial offices and new electorate offices.

At a national level, our Department played a key role in coordinating with Australian, state and territory governments on the joint response to the Royal Commission into Violence, Abuse, Neglect and Exploitation of People with Disability. DPAC plays an important role in discussions with the Australian, state and territory governments on the design, funding and commissioning of foundational supports and will serve as the lead agency for overseeing the Tasmanian Government's commitments once these are agreed.

To build on the priority of maintaining a contemporary, inclusive State Service that reflects the community we serve, I was very pleased to see that delivery of Aboriginal Cultural Respect Training, a fundamental action in the *Tasmanian State Service Aboriginal Employment Strategy* was attended by 129 employees over 8 sessions with a further 25 sessions planned next year. During the year, amendments were also made to the Tasmanian State Service Award shift work provisions. These changes were the result of a joint union and agency working group, reflecting our commitment to continuous improvement in conditions for our diverse public sector.

DPAC continued to focus on serving and supporting the Tasmanian community. Resilience and Recovery Tasmania (RRT) supported the communities affected by the October 2022 floods in north and north-west Tasmania, bringing the total size of the intergovernmental recovery effort coordinated and administrated by DPAC to \$55 million. RRT also coordinated and monitored the whole-of-government response to the *Royal Commission into National Natural Disaster Arrangements*, including almost \$5 million of state and national priority projects. I encourage all Tasmanians to download the new TasALERT app to remain informed in case of emergency .

Progress continues on work in the Aboriginal Affairs Portfolio including Closing the Gap, the pathway to treaty and truth-telling supporting the Aboriginal Advisory Group, and legislative reform supported by Aboriginal Heritage Tasmania, including the update on the new *Aboriginal Cultural Heritage Protection Act* in late 2023.

Consultation on the *Tasmanian Disability Inclusion and Safeguarding Bill 2024* occurred between September 2023 and January 2024 and the Bill was tabled on 19 June 2024. This Bill provides significant safeguards and upholds the rights of people with disability so that they can fully participate in their communities. It will make Tasmania a more inclusive place and deliver important changes that people living with disability told us were needed.

In April 2024, Service Tasmania successfully launched the innovative myServiceTas portal. Within the first two months, about 20,000 Tasmanians created a secure myServiceTas login and gained access to their personalised account, allowing them to renew their vehicle registration and driver's licence, check demerit points and access digital notices.

Furthermore, DPAC has enhanced cyber security and resilience across government through the Tasmania Government Cyber Security Uplift Program. The Digital Strategy and Services team also progressed work on the *Tasmania Government Cyber Security Strategy for 2024 -2028* and managed several significant national cyber security incidents which impacted the Tasmanian community.

In closing, I wish to thank everyone across the Department for their dedication and hard work. I look forward to working alongside everyone at DPAC over the next year as we continue to deliver the Governments key priorities and services to the Tasmanian community.



Kathrine Morgan-Wicks

Secretary
Department of Premier and Cabinet

Key achievements

1.



Facilitated almost **\$59 million in funding** for Tasmanian communities.

2.



Handled over **950,000 Service Tasmania customer enquiries** with a customer satisfaction rating of 85 per cent.

3.



Saw more than **20,000 Tasmanians sign up** for the new **myServiceTas** portal in the first eight weeks of its launch.

4.



Introduced a new **Service Tasmania workforce planning system** and app for frontline staff to easily access rosters, extra shifts and manage leave.

5.



Provided critical network and internet communications services to support government business in more than **960 locations in 128 towns across Tasmania**, including schools, Service Tasmania shops, hospitals, and fire stations.

6.

Coordinated delivery of \$10 million in recovery support following the October 2022 floods.



7.



Secured more than **\$14 million from the Australian Government's Disaster Ready Fund** to build disaster resilience.

9.



Responded to more than **9,800 IT client requests**.

11.



Launched a new Keeping Children Safe website and reporting dashboard to provide up-to-date information.

8.



Developed the draft **child sexual abuse strategy and action plan** *Change for Children*, Tasmania's 10-year strategy, to uphold the rights of children by preventing, identifying and responding to child sexual abuse.

10.



Conducted **1,400 detailed assessments** by Aboriginal heritage specialists and provided advice on proposed activities that may impact on Aboriginal heritage.

12.



Worked with the Australian Government on the development of the *National Cyber Security Strategy* and the **National Cyber Security Incident Management Arrangements**.

15.



Established the **Shared Capability and Centralised Investigations (SCCI)** Unit for the investigation of serious Code of Conduct breaches in the Tasmanian State Service.

18.



Engaged almost 500 stakeholders and stakeholder groups to **develop regional drought resilience plans.**

21.



Provided corporate **support** for the **expansion of Parliament to 35 seats** after the 2024 state election.

22.



Tasmania is leading the nation in its **recruitment of 500 domestic violence support workers initiative**, with 67 per cent of the target positions filled, compared to just 5 per cent nationwide, under the First Action Plan 2023–2027 (National Plan to End Violence against Women and Children).

13.



Supported the delivery of the **Future of Local Government Review Final Report** which included 37 recommendations to improve the performance and sustainability of councils.

16.



Transitioned the **finance system to a new digital platform** (Technology One CiA).

19.



Oversaw the Tasmanian State Service Employee Survey which included more than **10,000 individual responses.**

14.



Launched the **Disability Employment Portal** to support people with disability seeking employment within the Tasmanian State Service.

17.



Completed the first five-year review of the **State Planning Provisions** and commenced work on implementing its results.

20.



The Department prepared over **800 responses to correspondence for the Premier and Ministers.**

23.



The Veteran Wellbeing Voucher Program **doubled the free veteran's vouchers (now \$200).** The program is open to eligible Tasmanian veterans to use vouchers towards the cost of registration or membership fees at participating gyms, community and sporting clubs.

24.



Under the *Equal means Equal, Tasmanian Women's Strategy 2022-2027*, the **Gender Budget Snapshot 2023-2024 shows women in Tasmania have made significant progress** towards gender equality in economic security over the past three years and are maintaining high rates of gender pay parity across women in leadership and politics, above the national comparison figures.

Who we are

Our Department

The Department of Premier and Cabinet (DPAC) is the Tasmanian Government's central agency which leads the Tasmanian State Service in supporting the Government to achieve the best possible outcomes for the Tasmanian community.

DPAC provides a broad range of services to Cabinet, other members of Parliament, government agencies and the community.

DPAC works closely with the public sector, the community, local government, the Australian Government and other state and territory governments.

For more information about DPAC, visit our website at dpac.tas.gov.au

Our commitment

We put the Tasmanian people at the heart of our advice and services.

Our vision

We partner with others to advise on and deliver the government's priorities ensuring the best possible outcomes for the Tasmanian community.

Our values

DPAC has five key values:

Respect

We treat everyone with respect and kindness.

Excellence

We strive for excellence at all times.

Customer focus

Our customers are at the centre of what we do and how we do it.

Working together

We support and respect one another and work with others to achieve results.

Being professional

We act with integrity and are accountable and transparent.

Our role

We work in partnership with the communities we service and the agencies we lead to:

- effectively lead and facilitate whole-of-government solutions
- provide valued advice to government
- design and deliver fit-for-purpose systems, services and regulation
- deliver on community priorities
- build effective and respectful relationships
- deliver great service
- develop effective systems to make our work easier.

Governance

DPAC Executive Committee

The DPAC Executive Committee is the key strategic governance committee and is chaired by the Secretary.

The Executive Committee:

- considers high-level strategic matters
- strives for a positive culture, leading by example by exhibiting and embracing the DPAC values
- champions good governance through agency oversight, risk management and compliance
- sets strategy and expectations for the agency
- monitors and drives performance
- has oversight of the DPAC budget.

Departmental Leadership Group

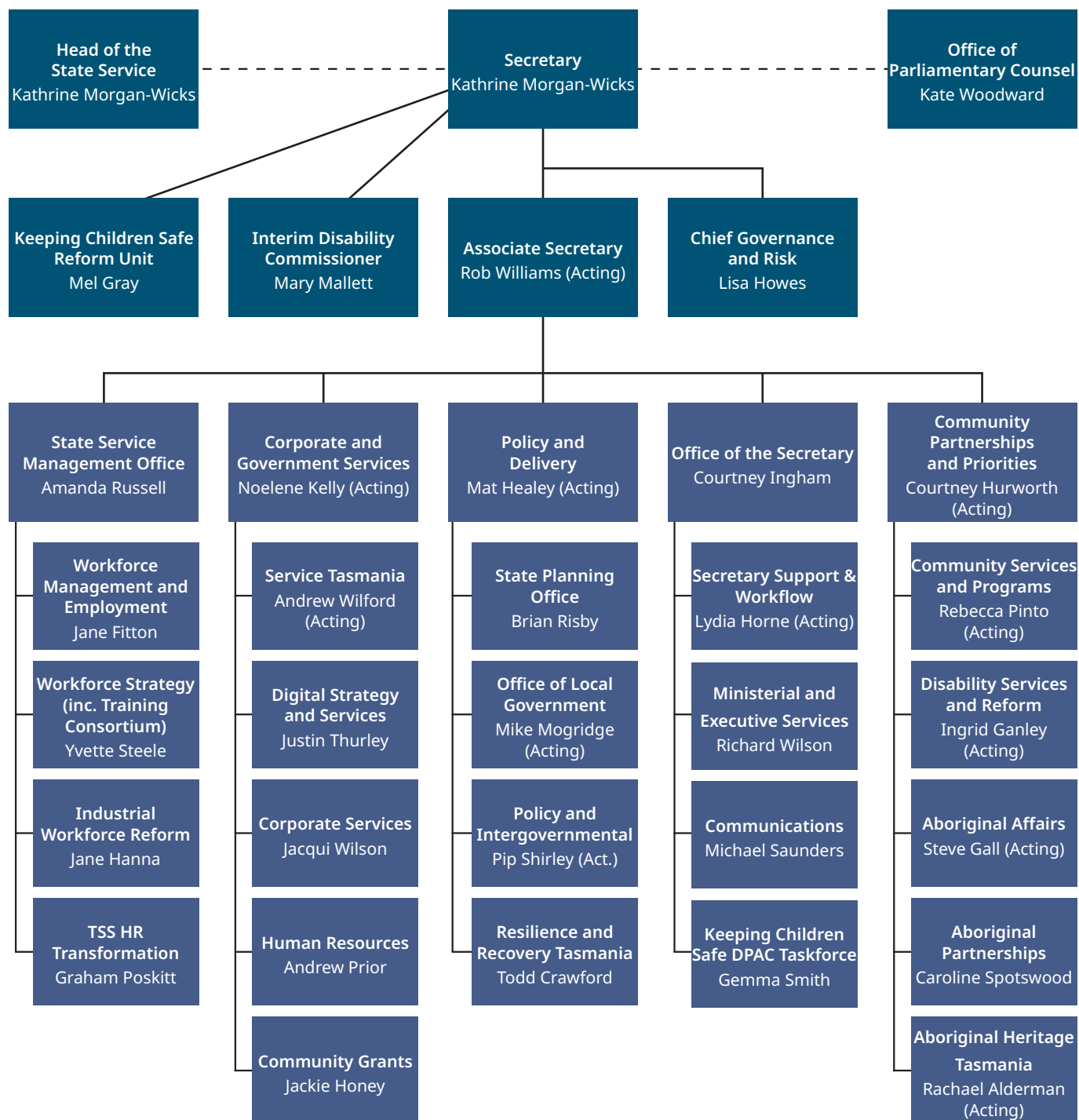
The Departmental Leadership Group (DLG) is comprised of the Executive Committee and their direct reports, including senior leaders from across all DPAC divisions. The DLG is chaired by members on a rotational basis and meets monthly throughout the year.

The DLG provides an opportunity for senior leaders to collaborate on whole-of-agency projects such as strategic planning, cultural work and leadership development. This model drives a whole-of-agency approach to our most strategic issues and generates innovative solutions to complex challenges.

The Executive Committee provides direction and guidance to DLG Project Teams, in turn, the Teams periodically report on their progress to the Executive Committee.

Organisational chart

(as at 30 June 2023)



Premier
 Minister for Aboriginal Affairs
 Minister for Business, Industry and Resources
 Minister for Community Services
 Minister for Children and Youth
 Minister for Disability Services
 Minister for Housing and Planning
 Minister for Local Government
 Minister for Veterans' Affairs
 Minister for Women and the Prevention of Family Violence

Our divisions

Community Partnerships and Priorities

The Community Partnerships and Priorities (CPP) division partners with Tasmanian communities to bring their voice to the centre of both government decision-making and responses to community priorities. CPP listens to and learns from Tasmanian Aboriginal people and applies this knowledge to policy development, service design and delivery to achieve positive outcomes for Tasmanians. CPP leads strengths-based, whole-of-government programs and services to enhance cultural, economic, and social outcomes for the Tasmanian community.

CPP provides high-quality policy advice to the Tasmanian Government in relation to the Ministerial portfolios of:

- Aboriginal Affairs
- Community Services
- Disability Services
- Women and the Prevention of Family Violence
- Veterans' Affairs.

Aboriginal Heritage Tasmania

Aboriginal Heritage Tasmania (AHT) aims to protect and promote Tasmania's unique Aboriginal heritage and facilitate the return of land to Tasmania's Aboriginal people. The ongoing administration of the *Aboriginal Heritage Act 1975* is a core function for AHT, with specialist staff working closely with clients, stakeholders and the Aboriginal people to support effective management and protection of Tasmanian Aboriginal heritage. AHT works with proponents to avoid interference with Aboriginal heritage and reduce the need for permits.

AHT supports the statutory independent Tasmanian Aboriginal Heritage Council to coordinate a suite of Aboriginal cultural values projects within the Tasmanian Wilderness World Heritage Area. This work aims to increase the understanding of Aboriginal cultural values and support their effective protection and management. A priority for AHT is facilitating the increased participation of Aboriginal people in all aspects of this program of work.

Aboriginal Partnerships

Aboriginal Partnerships provides a strong cultural viewpoint and works towards embedding Aboriginal knowledge in government agencies, through services, programs and policy. The team undertakes engagement and works closely with Aboriginal organisations, individuals and families across the State to support and deliver the Government's Aboriginal Affairs agenda to achieve better outcomes for Aboriginal people.

The team manages grants aimed at supporting and strengthening Aboriginal Community Controlled Organisations and it administers the Closing the Gap Capacity Building Fund.

The new *Closing the Gap Implementation Plan* is being designed in partnership with the Coalition of Peaks Partner and all other Aboriginal organisations. Aboriginal Partnerships is working across government on National Closing the Gap initiatives to improve the Closing the Gap socio-economic target outcomes in Tasmania.

The Aboriginal led Truth-Telling and Treaty, Aboriginal Advisory Group has been extended for 12 months as it continues to work on providing advice to inform decisions, and whole-of-government policy, in relation to a process towards attaining truth telling and treaty. This is a journey of negotiation as the Government navigates the sensitivities of Truth-telling and Treaty with Tasmanian Aboriginal people and all Tasmanians.



Community Policy and Engagement

The Community Policy and Engagement (CPE) team provides whole-of-government policy advice informed by the voice of communities, to achieve equity in Tasmania. The team is responsible for coordinating, developing and implementing strategies, plans and programs to support Tasmanians, including:

- Tasmanians who are Carers
- LGBTIQ+ Tasmanians
- Multicultural Tasmanians
- Tasmanians accessing Men's Sheds and Neighbourhood Houses
- Older Tasmanians (including for those experiencing Elder Abuse)
- Veterans
- Volunteers
- Tasmanian Women.

CPE leads the development of whole-of-government policy in relation to the prevention of family and sexual violence and facilitates opportunities for Tasmanians to share their experiences and assist in shaping Government policy.

In addition, CPE partners with the community sector, including peak organisations and service providers, to assist in the delivery of essential services that directly benefits Tasmanians, such as food security and resilience, the Family Assistance Program, personal and family counselling and the Energy Hardship Fund.

CPE supports the:

- Minister for Community Services and Development
- Minister for Women and the Prevention of Family Violence
- Minister for Veterans' Affairs.

Disability Services

Disability Services works with stakeholders, including people with disability, their families and carers, to advance the human rights of people with disability and to create a safe and inclusive Tasmania.

A significant role is coordinating the Tasmanian Government's contribution to the National Disability Insurance Scheme. The Office of the Senior Practitioner protects the rights of people with disability who have restrictions placed upon them. The office works with providers to ensure safe and quality services are provided to people with disability by providing advice and education consistent with contemporary evidence.

Corporate and Government Services

The Corporate and Government Services Division provides services and advice to customers including the Tasmanian community, and a range of internal services to government.

Our services include the delivery of government services to all Tasmanians through Service Tasmania; government agencies through Digital Strategy and Services; and to staff across the Department of Premier and Cabinet (DPAC) through our corporate branch.

The division also collaborates internally and across Government on a range of diverse matters to deliver better outcomes for Tasmanians through whole-of-government solutions.

We are the vital corporate heart of the agency, providing essential services to all DPAC divisions and Ministerial Offices, including human resources, finance, information technology, and properties, procurement and risk.

Community Grants

The Community Grants Unit manages and supports administration requirements, compliance and good governance practices in providing public funding to a broad range of projects, services and initiatives for the Tasmanian community.

Funding was distributed to Tasmanian communities including:

- Aboriginal
- Ageing
- Carers
- Children
- Disability
- Family Support
- Food and Energy Relief
- Gambling Support
- LGBTIQ+
- Men
- Multicultural
- Neighbourhood Houses
- Prevention of Family and Sexual Violence
- Veterans
- Volunteering
- Women.

Community Grants partner with other State Service agencies to improve the administration of grant services. These partnerships will continue in 2024–25 to implement innovative solutions and a client-centric approach which is aligned with recommendations from the Tasmanian State Service Review and Integrity Commission.

Digital Strategy and Services

Digital Strategy and Services (DSS) supports *Tasmania's digital transformation strategy – Our Digital Future* and the Government's vision for a prosperous and connected Tasmania which is collaborating and thriving in a technology-enabled world.

Partnering with government agencies, DSS provides fit-for-purpose digital policy, strategy and whole-of-government services, including cyber security and the governance of data and digital priorities across government. DSS also works in collaboration with government agencies and through national and interjurisdictional forums in support of the Commonwealth Data and Digital Ministers Meeting (DDMM).

DSS delivers critical services that underpin service delivery and operations across the Tasmanian Government. These services are delivered through a combination of managed and contracted services in partnership with third party providers.

The Tasmanian Government Cyber Security team provide a coordinated and proactive approach to managing cyber security resilience with a focus on protecting Tasmanian Government digital information and systems, building community resilience through education and awareness, and supporting Tasmanians impacted by cyber-attacks.

Financial Management Services

Financial Management Services (FMS) delivers a range of financial and budget management services across DPAC, including:

- financial advice and reporting to divisions and the Executive on DPAC's operational position as well as advice on the delivery of key Government priorities
- providing budget management and financial support
- core financial operations such as accounts payable and accounts receivable
- provision of financial policy and taxation advice
- supporting the delivery of Government priorities and initiatives through budget management
- ensuring compliance across DPAC with *Treasurer's Instructions* and the *Financial Management Act 2016* including consulting with the Department of Treasury and Finance where required
- maintaining and providing access to the Department's financial management system.

Human Resources

The Human Resources (HR) team provides a comprehensive human resource management and advisory service to the Department as well as support to Ministerial and Parliamentary Support (MPS). The team is responsible for advising on all human resource issues, policies and guidelines, organisational culture, employee capability, recruitment and payroll services.

HR partners with managers to:

- recruit and retain highly qualified and capable staff
- facilitate positive employee relations
- develop and enhance employee skills, performance, and job satisfaction
- foster a positive work environment.

The HR team also creates and implements programs and policies in collaboration with the State Service Management Office (SSMO) to increase organisational effectiveness.

Across 2023–24 the team focused on:

- supporting the Motion for Respect – Independent Project Manager by developing policies and procedures that implement recommendations from the *Motion for Respect: Report into Workplace Culture in the Tasmanian Ministerial and Parliamentary Services*
- supporting the expansion of Parliament to 35 seats by increasing the numbers of electorate officers and ministerial staff
- developing the agency's *Belonging and Respect Strategy* that incorporates the former *Diversity and Inclusion Plan* and *Accessibility Action Plan*
- development of a *Learning and Development Strategy* with a focus on leadership development.

Information and Technology Services

The Information and Technology Services (ITS) team supports DPAC and MPS by providing a wide range of services, including:

- information and communication technology (ICT), including the provision of computers and video conferencing
- telephone, mobile computing, and cloud services
- corporate, business and web applications
- web services
- records and information management
- network, cybersecurity, and infrastructure
- ICT advisory and consulting.

Property, Procurement and Risk

The Property, Procurement and Risk (PPR) team provides a comprehensive range of services and is responsible for property, procurement, risk and safety services and advice to DPAC and MPS. It works collaboratively with all teams to achieve effective results.

Across 2023–24 the team has focused on:

- developing the *Department of Premier and Cabinet Wellbeing Strategy*
- developing a new and approved *Strategic Asset Management Plan*
- establishing an enterprise management solution to centralise service requests and log maintenance incidents for the Department's property portfolio
- identifying and updating the Department's Strategic Risk Register
- supporting key procurement activity to enable progress of the Department's strategic priorities.

Service Tasmania

Service Tasmania makes it easier for Tasmanians to do everyday business with government.

About 500 services, along with support and advice, are available:

- in person at Service Tasmania's 27 service centres
- via phone through the Government Contact Centre
- online through service.tas.gov.au
- on the myServiceTas digital portal
- via social media.

Service Tasmania continues to expand the ways in which people can access services. Evolving with the changing needs and expectations of Tasmanians, whilst renewing existing options, ensures that customer mobility and connectivity are not barriers to people accessing the services they need.

Digital transformation is a key priority for Service Tasmania, and the launch of the myServiceTas digital portal in April 2024 means that Tasmanians now have access to a personalised account for selected government services such as driver licence and vehicle registration renewals.

In many locations, Service Tasmania joins with local, state, and Australian government organisations, which provides one location for customers to access services. This approach is particularly beneficial for customers in rural and remote Tasmanian communities.

Keeping Children Safe Reform Unit

The Keeping Children Safe Reform Unit coordinates the Government's implementation of the recommendations of the Commission of Inquiry into the Tasmanian Government's Responses to Child Sexual Abuse in Institutional Settings.

The Reform Unit has responsibility for:

- whole-of-government coordination and information sharing
- governance arrangements, including secretariat functions
- monitoring and reporting on progress of implementing recommendations
- policy development
- victim-survivor and community engagement
- communications (Child Wellbeing).

The Reform Unit has also led the development of the draft *Change for Children Strategy and Action Plan*. Change for Children brings together the extensive child safety reform agenda including changes to systems and culture. These changes will make sure children and young people are safe in Government spaces and the community.

The Reform Unit is also responsible for the *Child and Youth Wellbeing Strategy, It Takes a Tasmanian Village*. This strategy outlines what is needed to improve the wellbeing of children and young people aged 0-25 years, with a focus on their first 1,000 days.



Office of the Secretary

The Office of the Secretary (OTS) was established formally as a division in September 2023, combining the Communications Unit and Ministerial and Executive Services with the previous OTS which included Workflow and Secretary Support.

OTS provides a critical service in supporting the Secretary in the dual roles of the Secretary of DPAC and the Head of the State Service (HoSS). The division provides support to the achievement of the Secretary/HoSS strategic goals for the Department and the Tasmanian State Service (TSS), including delivery of priority programs. This support also extends to the incumbent of the Associate Secretary role, which has been the case throughout the majority of 2023–24.

OTS also provides executive support to a number of governance committees including the whole-of-government Secretaries Board and DPAC's Executive Committee.

Communications Unit

The Communications Unit provides specialist communications advice and services to a broad range of stakeholders including DPAC, Tasmanian Government agencies, the Tasmanian community and the Australian Government.

The Communications Unit administers the *Tasmanian Government Corporate Brand Identity and Communications Policy* including managing the use of the Tasmanian Government logo and other brand elements. The unit is also responsible for internal communications, media management and graphic design work.

The Communications Unit organises and oversees the Tasmanian Government exhibit at several agricultural shows. This involves working with stakeholders across government to present a whole-of-government display at the Burnie and Hobart shows in October and Agfest in May.

The National Australia Day Program, including Australian of the Year Awards and Tasmanian Tour of Honour is also delivered by the Communications Unit on behalf of the National Australia Day Council.

Ministerial and Executive Services

The Ministerial and Executive Services team supports the Secretary, DPAC, the Premier and portfolio ministers by:

- advising on and supporting machinery of government processes and government administration
- responding to right-to-information requests via its delegated statutory officers and coordinating the routine disclosure of information
- administration and supporting meetings of Cabinet and Executive Council
- administering the appointments of Heads of Agencies and authorities
- providing executive support to the Secretary, DPAC
- coordinating the Premier's and ministerial correspondence, managed by Departmental Liaison Officers in the Premier's and Ministerial Offices
- managing Ministerial Transport Services: the team of drivers who provide a statewide professional transport service to the Premier, Cabinet members and other approved clients
- coordination of State Protocol advice and functions, such as official state visits, flags and emblems, the international travel policy, and registering gifts received
- administering policy and advice on the Tasmanian Government Board framework and fees
- administrative support for Ministerial and Senior Executive Service declarations of interest.

The combined streams provide high-level strategic advice, issues management (including at times across whole-of-government), and operational support to the Secretary/HoSS, the Premier, and portfolio ministers.

Office of Parliamentary Counsel

The Office of Parliamentary Counsel provides a legislative drafting service for new legislation and amendments to existing legislation as required by the Government's legislative program. It also:

- prepares relevant advice on legislative matters
- drafts the parliamentary amendments for both Houses of Parliament
- maintains the electronic database of Tasmanian legislation.

Policy and Delivery

The Policy and Delivery Division is responsible for:

- providing policy advice to Cabinet on matters requiring Cabinet decisions
- managing and coordinating policy development, in collaboration with other agencies, on priority issues and projects that require agencies to work together
- managing intergovernmental relations, including developing and coordinating Tasmania's response to the agendas of the Council of Australian Governments (COAG) and the Council for the Australian Federation (CAF)
- coordinating whole-of-government responses to inquiries and studies, such as those undertaken by the Tasmanian and Commonwealth Parliaments and the Productivity Commission
- coordinating whole-of-government responses to proposals for international treaties and free trade agreements.

The Policy and Delivery Division includes the four branches following:

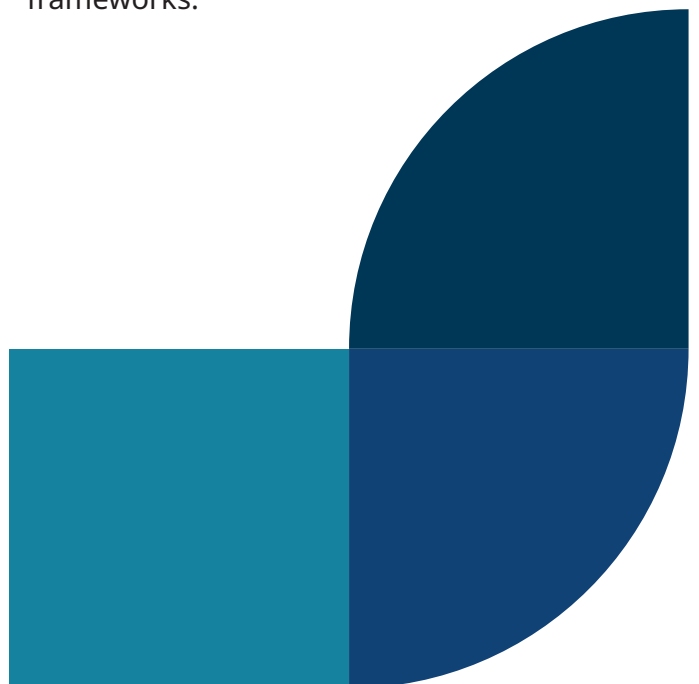
Office of Local Government

The Office of Local Government (OLG) provides high quality advice and services to the Tasmanian Government, the local government sector and the public to ensure that councils are well-governed, responsive, sustainable and acting in the best interest of their communities.

The OLG achieves these objectives by:

- providing expert policy advice to the sector and the Minister for Local Government on local government matters
- administering and ensuring the sector's compliance with relevant legislative and regulatory provisions
- enhancing local government performance by supporting good governance practices and ensuring transparent performance monitoring
- delivering education and training to elected members
- supporting the Local Government Board and Boards of Inquiry as required
- ensuring regular contact and collaboration between the Tasmanian Government and local government so the sector's views inform the Government's key regulatory and policy decisions.

The OLG also administers the *Dog Control Act 2000* and the *Burial and Cremation Act 2019* and their respective supporting legislative frameworks.



Policy and Intergovernmental

The key role of the Policy and Intergovernmental Branch is to assist the Government by providing impartial and high-quality advice to the Premier and Cabinet on matters of state and national significance. The branch leads work on issues of high importance to the Premier, especially issues that involve Tasmanian government agencies. The branch collaborates with all agencies to ensure the Government receives considered, balanced and timely advice in areas such as:

- economic, social, and strategic policy
- environment, resource, and planning policy
- law and justice
- intergovernmental relations.

The Policy and Intergovernmental Branch also supports the Premier in National Cabinet meetings, working with the Commonwealth, other states and territories and Tasmanian Government agencies. The Major Projects business unit of the Policy and Intergovernmental branch delivers major projects for the Government.

Resilience and Recovery Tasmania

Resilience and Recovery Tasmania (RRT) develops, coordinates and delivers strategic projects, programs and policies that reduce Tasmania's exposure to the impacts of disasters and enhance the State's response and recovery capacity. RRT:

- collaborates with emergency services, all levels of government, non-government organisations and the community to continually build the State's resilience to all hazards
- delivers a more secure and resilient Tasmania by prioritising national security and adopting an all-hazards approach to emergency management arrangements
- leads key whole-of-government policy, planning and legislative activities across all phases of emergency management

- partners with stakeholders to deliver priority work on Tasmania's recovery from disasters and emergencies. This includes coordinating social recovery, building capability, and administering recovery funding arrangements
- advocates for Tasmania in national policy forums by:
 - representing the Tasmanian Government on state and national emergency management and recovery forums
 - assisting with the implementation of national reforms in the areas of national security, resilience, natural disasters, and recovery.

State Planning Office

The State Planning Office (SPO) leads legislative and policy advice for land use planning and other aspects of the resource planning and management system. It has responsibility for maintaining the state-wide content of the Tasmanian Planning Scheme, preparing the Tasmanian planning policies and the regional planning framework.

The first statutory five-year review of the State Planning Provisions (SPPs) was completed, and work has commenced on implementing the results. The Tasmanian Planning Policies (TPPs) have been prepared after a rigorous review process. A further review of the SPPs will occur to ensure consistency with the TPPs.

The SPO continues to work closely with the three regions on the comprehensive reviews of their regional land use strategies. Residential demand and supply studies for each region were completed, and a comprehensive statewide industrial land study commenced, the results of which inform the reviews. In the meantime, several amendments were made to the current regional land use strategies to ensure they remain fit for purpose.

Work commenced on proposed amendments to the *Land Use Planning and Approvals Act 1993* to establish Development Assessment Panels (DAPs) and reform the State Coastal Policy and related legislation.

The SPO continues to provide advice and administrative support to the Minister and Premier on legislative amendments, projects of state significance, major projects, major infrastructure developments, and housing land supply orders.

The SPO supported the Minister and Premier in introducing legislative amendments to the:

- *State Policies and Projects Act 1993* for projects of state significance
- *Housing Land Supply Act 2018* to extend the process for fast-tracked rezoning of suitable government land for housing for a further 10 years.

The SPO processed a request to initiate a project of state significance, three requests to initiate major projects under the *Land Use Planning and Approvals Act 1993*, amendments to an existing order and corridor for a major infrastructure development and continued to process four Housing Land Supply Orders.

State Service Management Office

The key role of the State Service Management Office (SSMO) is to assist the Premier (as the employer) through high-quality policy for State Service employment management and workforce development.

The SSMO supports the Minister administering the *State Service Act 2000* and the Head of the State Service (HoSS) to undertake the employer functions, powers and responsibilities, to ensure the State Service is contemporary, continues to build capability and is fit for purpose for Tasmania today and into the future. The SSMO works in collaboration with State Service Agencies to lead the Tasmanian State Service (TSS) to be an even better place to work.

The SSMO consists of four branches that provide policy and services outlined as follows:

Workforce Management and Employment

Is responsible for the management and leadership of the legislative and employment frameworks for the State Service including governance arrangements for the employers, developing sustainable and flexible industrial instruments; provision of strategic workforce management and employment-related advice, enabling the Senior Executive Service as a leadership talent pool; and leadership of key Tasmanian State Service Review reforms.

Workforce Strategy

Manages whole-of-government workforce analysis, planning and strategic advice; development and delivery of management and leadership programs; including whole-of-government workforce development delivered through the Tasmanian Training Consortium; and coordination of employment programs such as TasGRADs; driving programs promoting diversity and inclusion in the TSS and leadership of key Tasmanian State Service Review reforms.

Workforce Reform

Provides whole-of-government workforce and industrial reform through award modernisation, progressive industrial agreements and contemporary employment practice to promote a more effective TSS. Leads and supports key initiatives to achieve the reform objectives and enables the TSS to deliver on current and future workforce priorities.

Tasmanian State Service Human Resource Transformation Program

The TSS Human Resource Transformation Program drives change across the whole-of-government with the introduction of contemporary HR practices and the deployment of the new Human Resource Information System (HRIS).

Our strategic priorities

The Strategic Plan

The Department continued to be guided by the *DPAC Strategic Plan 2023–26* to:

- support government to achieve the best possible outcomes for the Tasmanian community, and
- fulfil our vision of being a highly valued partner that puts the best interests of Tasmania at the heart of everything we do.

To ensure everyone in DPAC is working towards the Department's shared goals, the strategic plan captures DPAC's vision, what we do, how we do it, and what we stand for. All this is underpinned by our values. The plan also recognises the constantly evolving environment that DPAC, and more broadly the State Service, works within.

During 2023-24, DPAC continued to build upon the following priorities to:

- ensure DPAC is an excellent place to work
- lead the Premier's priorities
- lead digital transformation in Government and community
- maintain a contemporary State Service.

With a new DPAC Secretary in place, work will commence to build onto the strategic plan which will reflect the future direction of our department.

The Strategic Plan 2023–26

OUR VISION



We partner with others to advise on and deliver the government's priorities ensuring the **best possible outcomes** for the Tasmanian community

OUR DEPARTMENT



- Effectively **lead** and facilitate whole-of-government solutions
- Provide **valued advice** to government
- Design and deliver fit-for-purpose **systems, services and regulation**
- Deliver on **community priorities**

OUR PEOPLE AND WORKPLACES



- Are empowered and supported to be **innovative and curious**
- Build effective and **respectful partnerships**
- Deliver **great service**
- Develop **effective systems** to make our work easier

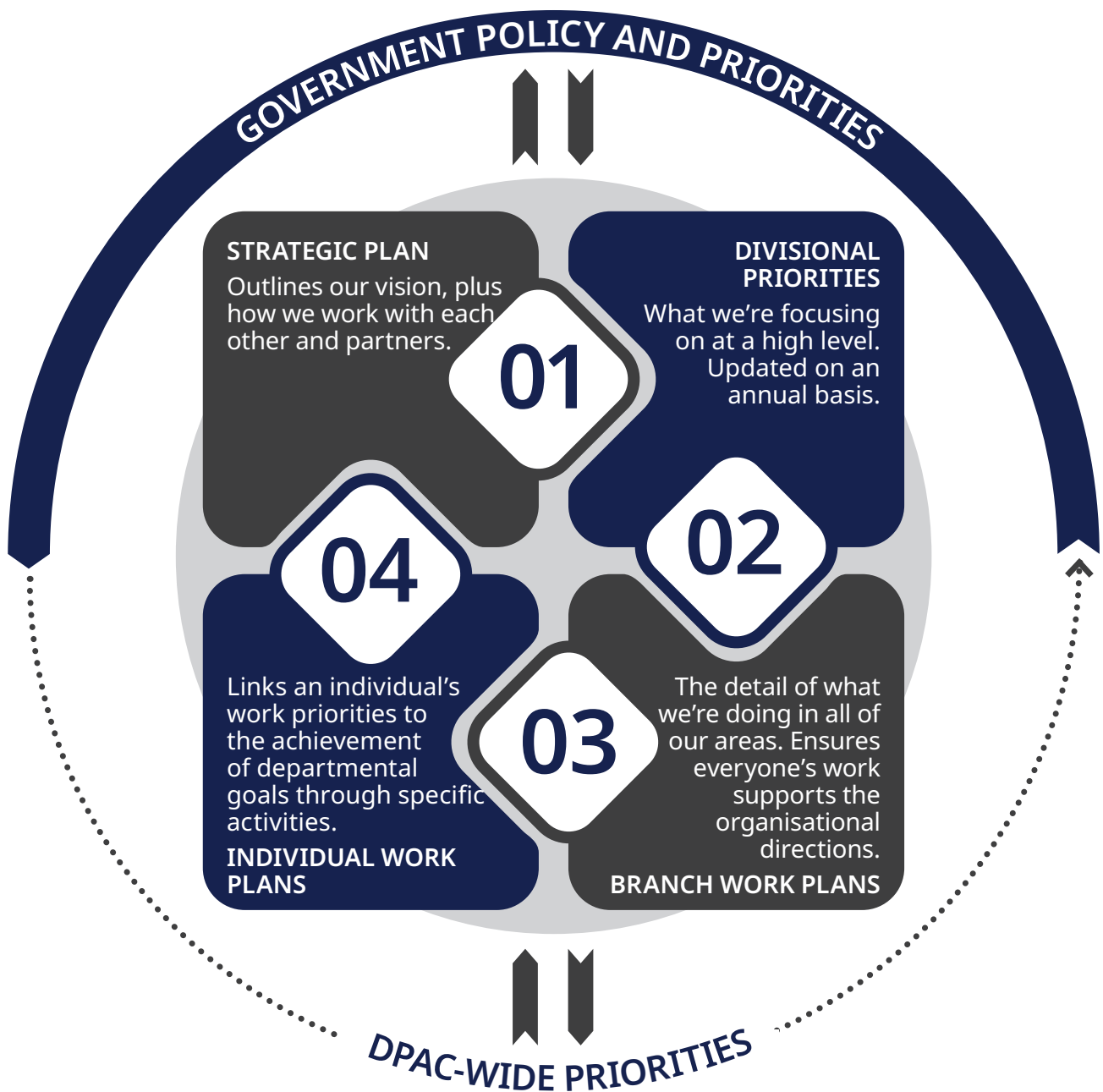
Our values underpin everything we do

RESPECT + EXCELLENCE + PROFESSIONAL + CUSTOMER FOCUS + WORKING TOGETHER

Our planning matrix

At DPAC, we have a diverse range of functions, operating across whole-of-government.

Though we focus on different things day-to-day, we're all connected by our shared goal to serve the Tasmanian community and deliver the best possible outcomes. Everyone in DPAC plays an important role in delivering our vision.





Tasmanian State Service Reform

DPAC continues to support the ongoing implementation of recommendations from the Tasmanian State Service Review in collaboration with agencies, the Secretaries Board and its subcommittees. Implementing recommended reforms will strengthen the effectiveness and efficiency of the State Service, leading to improved outcomes for the Government and the Tasmanian community.

DPAC is prioritising recommendations that contribute to Keeping Children Safe and actions emerging from the *Commission of Inquiry into the Tasmanian Government's Responses to Child Sexual Abuse in Institutional Settings*. This includes changes to Employment Directions, managing Code of Conduct investigations, strengthening the accountability of Heads of Agency, whole-of-service human resource administration management, and culture change, leadership and collaboration.

DPAC Values

The Department has reinforced its values of respect, excellence, professional, customer focus and, working together to foster a positive and supportive work environment through several initiatives, including:

Celebration week

The Department held its second annual Celebration week to acknowledge and celebrate all achievements, big and small, and recognise the hard work and dedication of all staff.



Child and Youth Safe Organisations Framework (CYSOF)

The Department demonstrated its value and commitment to Excellence and community support through the implementation of the CYSOF project by:

- **Showing Respect:** recognising the importance of supporting each other and the Tasmanian community by committing to ensuring child safety through a Statement of Commitment and an agency-wide webinar conducted by the full Executive.
- **Working Together:** the Departmental Leadership Group (DLG) and divisions participated in workshops to self-assess their functions against the Child and Youth Safe Standards, fostering a collaborative environment.
- **Professionalism:** closely collaborating with the Keeping Children Safe Reform Unit to ensure consistency in all messaging.

As part of embedding CYSOF within the Department we have:

- introduced the framework to support the cultural change required which has been led through the DLG
- conducted divisional workshops to educate and raise staff awareness around child and safety risks
- developed and implemented policies to support the framework
- provided self-assessment tools, tailored for divisions to assist them in identifying any key actions required to implement the framework across their business units
- developed and introduced a mandatory training module
- developed a feature page and news articles for the Department's intranet site.

Departmental Leadership Group (DLG) Project to review Values

Customer Focused: The DLG conducted workshops with divisions and undertook a survey to gain feedback from staff to assess their alignment with the Department's values, to ensure they remain relevant and meaningful.

Keeping Children Safe Reform Unit

The Unit demonstrated the value of Excellence and Working Together in the delivery of the draft *Change for Children Strategy and Action Plan* through effective collaboration across all agencies.



Our Ministerial responsibilities

On 30 June 2024, the ministerial and output group structure in which the Department's budget operated under was as follows:

Output group/Output	Responsible Minister	Responsible Department Division / Unit
1. Support for executive decision-making		
1.1 Strategic policy and advice	Jeremy Rockliff MP Premier	Policy and Delivery
2. Government processes and services		
2.1 Management of Executive Government processes	Jeremy Rockliff MP Premier	Office of the Secretary
2.2 Principal and Subordinate Legislation	Jeremy Rockliff MP Premier	Office of Parliamentary Counsel
2.3 Corporate Support to Ministerial and Parliamentary Offices and the Office of the Governor	Jeremy Rockliff MP Premier	Office of the Secretary
3. Electronic services for government agencies and the community		
3.1 Information, Technology, Digital Services and Policy Development	Eric Abetz MP Minister for Business, Industry and Resources	Digital Strategy and Services
3.2 Management and Ongoing Development of Service Tasmania	Jeremy Rockliff MP Premier	Service Tasmania
3.3 Delivery of IT Services	Eric Abetz MP Minister for Business, Industry and Resources	Digital Strategy and Services
4. State Service management		
4.1 State Service Employment and Management	Jeremy Rockliff MP Premier	State Service Management Office
5. Security and emergency management		
5.1 Security and emergency management	Jeremy Rockliff MP Premier	Resilience and Recovery Tasmania
6. Local government		
6.1 Local government	Nic Street MP Minister for Local Government	Office of Local Government
6.2 State Planning Office	Felix Ellis MP Minister for Housing and Planning	State Planning Office
7. Community Partnerships and Priorities		
7.1 Disability Services	Jo Palmer MLC Minister for Disability Services	Community and Disability Services

Output group/Output	Responsible Minister	Responsible Department Division / Unit
7.2 Community Services	Roger Jaensch MP Minister for Community Services	Community and Disability Services
7.3 Community Development – Policy Advice and Ongoing Community Development	Roger Jaensch MP Minister for Community Services	Community Policy and Engagement
7.4 Child and Youth Wellbeing	Jeremy Rockliff MP Premier	Community Policy and Engagement
7.5 <i>Tasmania's Third Family and Sexual Violence Action Plan: Survivors at the Centre 2022-2027</i>	Madeleine Ogilvie MP Minister for Women and the Prevention of Family Violence	Community Policy and Engagement
7.6 Women's Policy	Madeleine Ogilvie MP Minister for Women and the Prevention of Family Violence	Community Policy and Engagement
7.7 Veterans' Affairs	Guy Barnett MP Minister for Veterans' Affairs	Community Policy and Engagement
7.8 Aboriginal Affairs	Roger Jaensch MP Minister for Aboriginal Affairs	Aboriginal Partnerships
7.9 Aboriginal Heritage and Land	Roger Jaensch MP Minister for Aboriginal Affairs	Aboriginal Heritage Tasmania
70. Commission of Inquiry Response		
70.1 Commission of Inquiry Response	Jeremy Rockliff MP Premier	Keeping Children Safe Reform Unit
91. Homes Tasmania		
91 Homes Tasmania	Felix Ellis MP Minister for Housing and Planning	Homes Tasmania



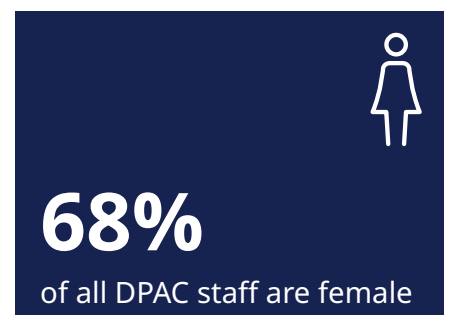
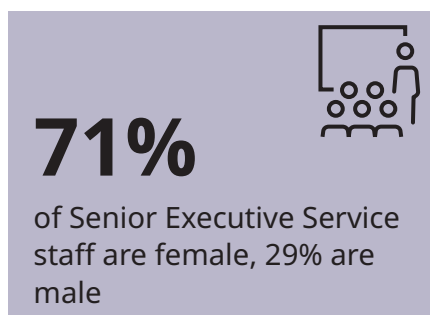
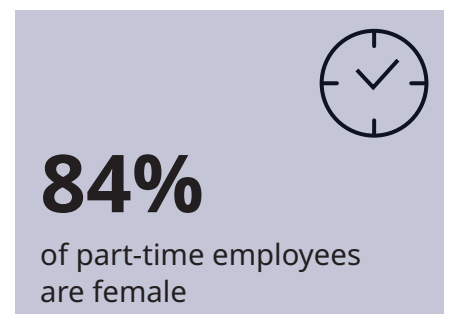
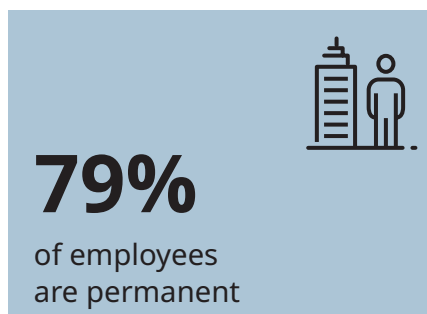
Our people

Our people are our top priority, and we have a range of policies that support the health and wellbeing of our employees.

We are dedicated to providing opportunities for growth and promoting our values to build an empowered workforce in an environment of continuous improvement.

DPAC is committed to creating a positive work culture, where belonging and respect are central and every individual is valued. We celebrate diversity and inclusivity, forging a cohesive and harmonious team to support and serve the Tasmanian Government and local community.

An overview of our workforce



Staffing information for the Department of Premier and Cabinet (DPAC)

Paid headcount and paid full-time equivalent

As at 30 June 2024, DPAC had 663 paid employees: 582.2 paid full-time equivalents (FTEs), including Tasmanian State Service employees but excluding employees on unpaid leave.

Table 1.1 – Paid headcount and paid FTEs by division as at 30 June 2024

Division	Headcounts				FTEs			
	Female	Male	Undis-closed / Nonbi-nary	Total	Female	Male	Undis-closed / Nonbi-nary	Total
Community Partnerships and Priorities	61	30		91	53.3	29.1		82.4
Corporate and Government Services	248	124		372	205.4	112		317.4
Corporate Services	43	45		88	39.2	36.5		75.7
Community Grants	4	4		8	3.8	4		7.8
Digital Strategy & Services	35	37		72	34.1	36.7		70.8
Human Resources	25	3		28	21.9	2.9		24.8
Service Tasmania	141	35		176	106.4	31.9		138.3
Keeping Children Safe Reform Unit	10	1		11	9.6	0.8		10.4
Office of Parliamentary Counsel	8	3		11	7.5	2.5		10
Office of the Secretary¹	41	5		46	36.5	4.1		40.6
Motion for Respect	3			3	3			3
Policy and Delivery	58	37	1	96	51.1	35.3	0.8	87.2
State Service Management Office	25	8		33	23.4	7.8		31.2
Totals	454	208	1	663	389.8	191.6	0.8	582.2

Notes:

1 This FTE includes the Disability Commissioner and the Independent Project Manager.

Paid headcount and FTE change

DPAC's paid headcount increased by 38 employees, from 625 as at 30 June 2023 to 663 at 30 June 2024. Paid FTEs also increased by 39.7 from 542.5 to 582.2 during the same period. The main reasons for these changes are:

- the establishment of the Keeping Children Safe Reform Unit, bringing 11 paid headcount and 10.4 FTEs
- ongoing efforts to fill vacant positions and increase resourcing across several divisions, which increased paid headcount by 27 and FTEs by 29.3
- the more substantial increase in FTEs compared to paid headcount is largely due to several part-time roles becoming vacant and being filled in a full-time capacity to address resourcing requirements.

Staff movements – DPAC

Table 1.2 – Staff Movements – DPAC 2023-24¹

Staff Movements	Female	Male	Undisclosed / Nonbinary	Total
Commencements				
Permanent	48	16	1	65
Fixed term	58	19	-	77
SES	6	-	-	6
Casual	5	14	-	19
Total commencements	117	49	1	167
Separations				
Resignations, retirements, and contract expiries	53	28	-	81
Transfers to other agencies	32	5	-	37
Workforce renewal incentive payments	2	-	-	2
All SES separations	2	2	-	4
Other separations	2	-	-	2
Total separations	91	35	0	126

Notes:

- 1 This table includes employees who have commenced or separated multiple times during the year and may not reconcile with the overall change in the Department's headcount.

Employee statistics – DPAC

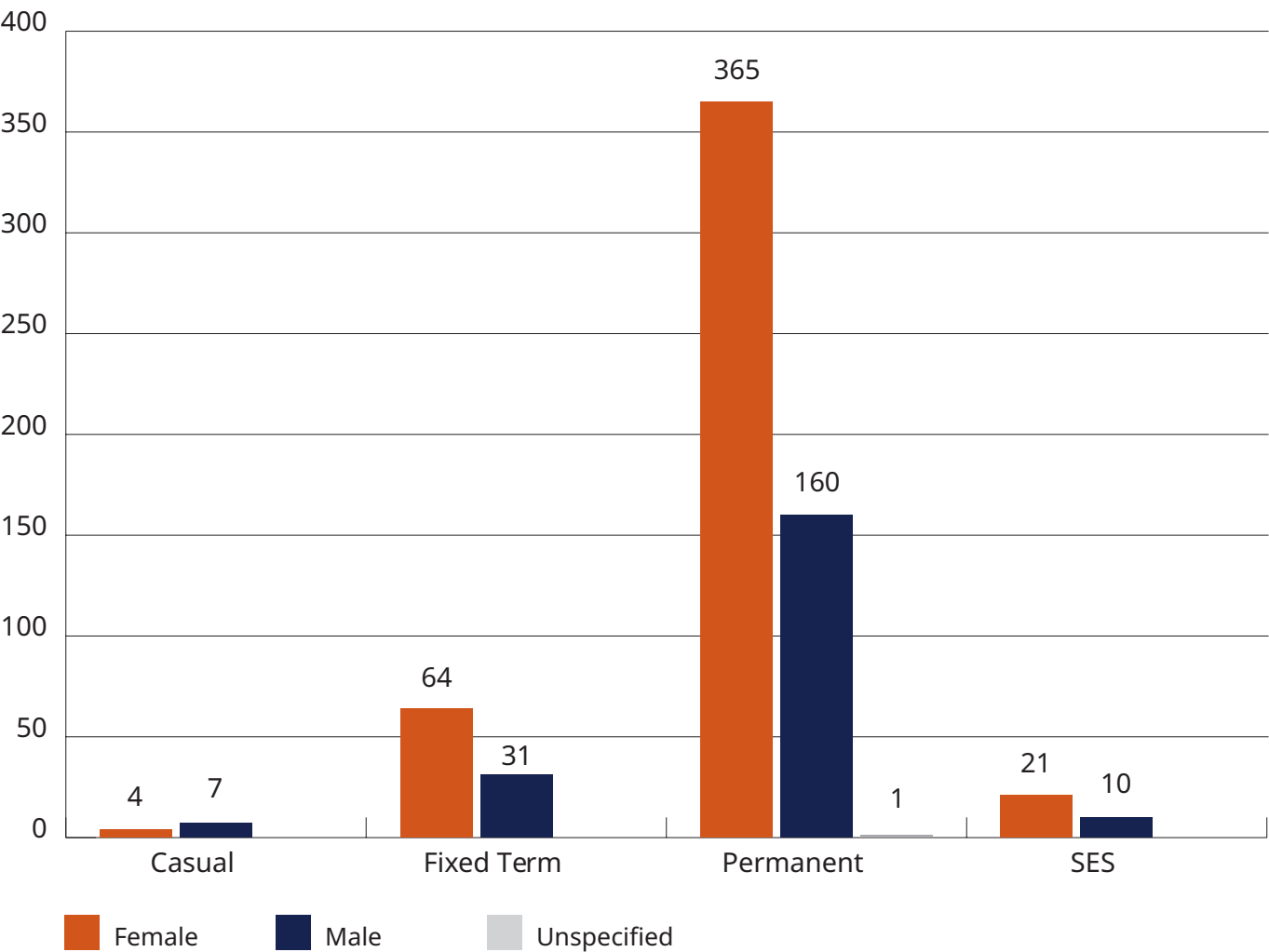
Gender by employment type, working arrangements, salary classification and age

Gender by employment type

The majority (79 per cent) of DPAC employees as at 30 June 2024 were permanent. This has remained relatively unchanged since 30 June 2023.

The gender profile of the Senior Executive Service (SES) in DPAC was 71 per cent female and 29 per cent male.

Chart 1.1 – Gender by employment type by paid headcount, 30 June 2024

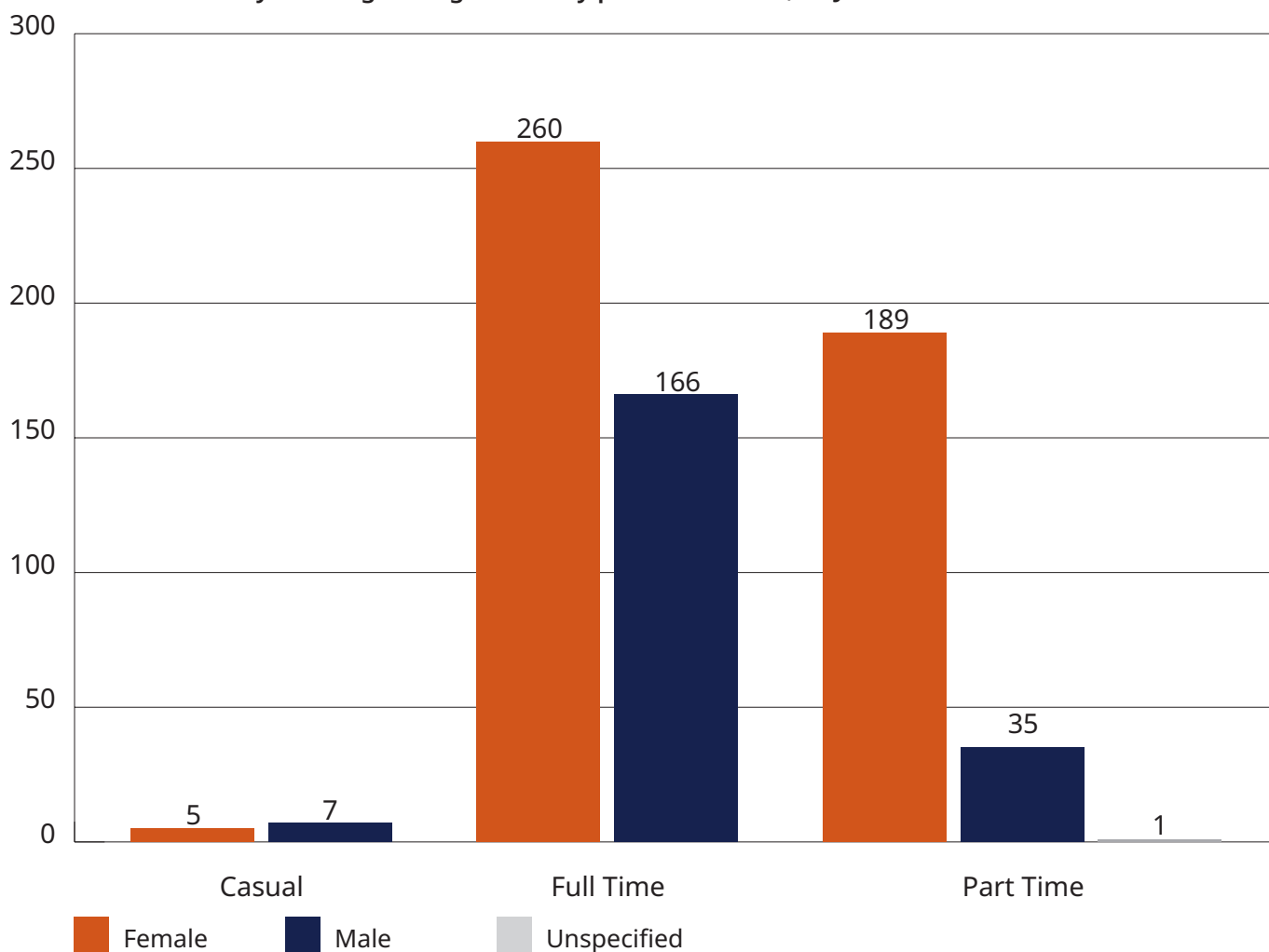


Gender by working arrangements

The majority of DPAC employees as at 30 June 2024 were female (68 per cent), with numbers remaining relatively consistent over the past few years.

Part-time employment has decreased from 38 per cent at 30 June 2023 to 34 per cent at 30 June 2024. The majority (84 per cent) of these employees were female.

Chart 1.2 – Gender by working arrangements by paid headcount, 30 June 2024

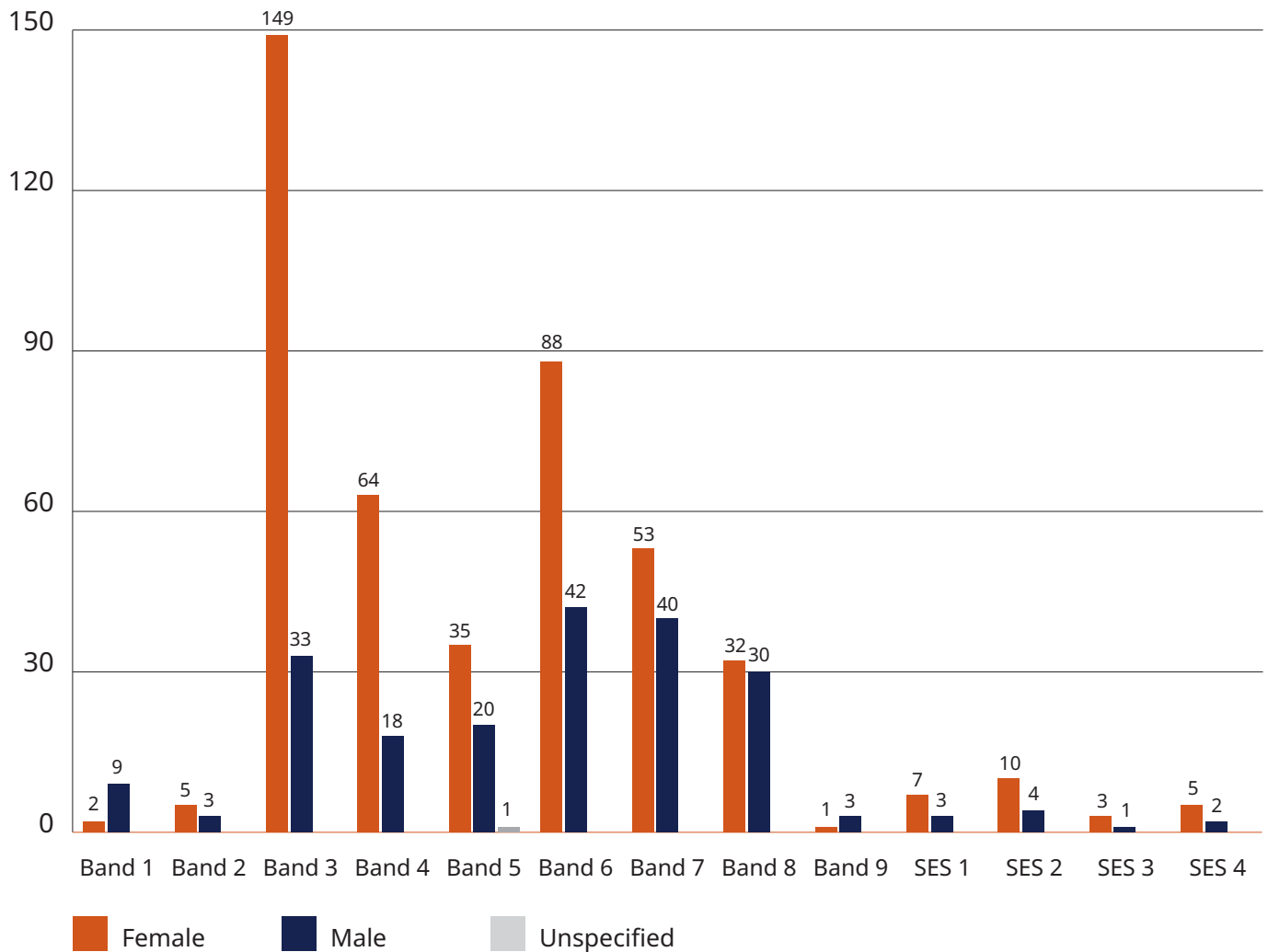


Gender by salary classification

The largest group of employees within the Department are classified at Band 3 (27 per cent). This is mainly due to the number of employees undertaking Band 3 customer service roles within Service Tasmania, which accounts for 82 per cent of all Band 3 positions. Females occupy most Band 3 roles (77 per cent) within the agency.

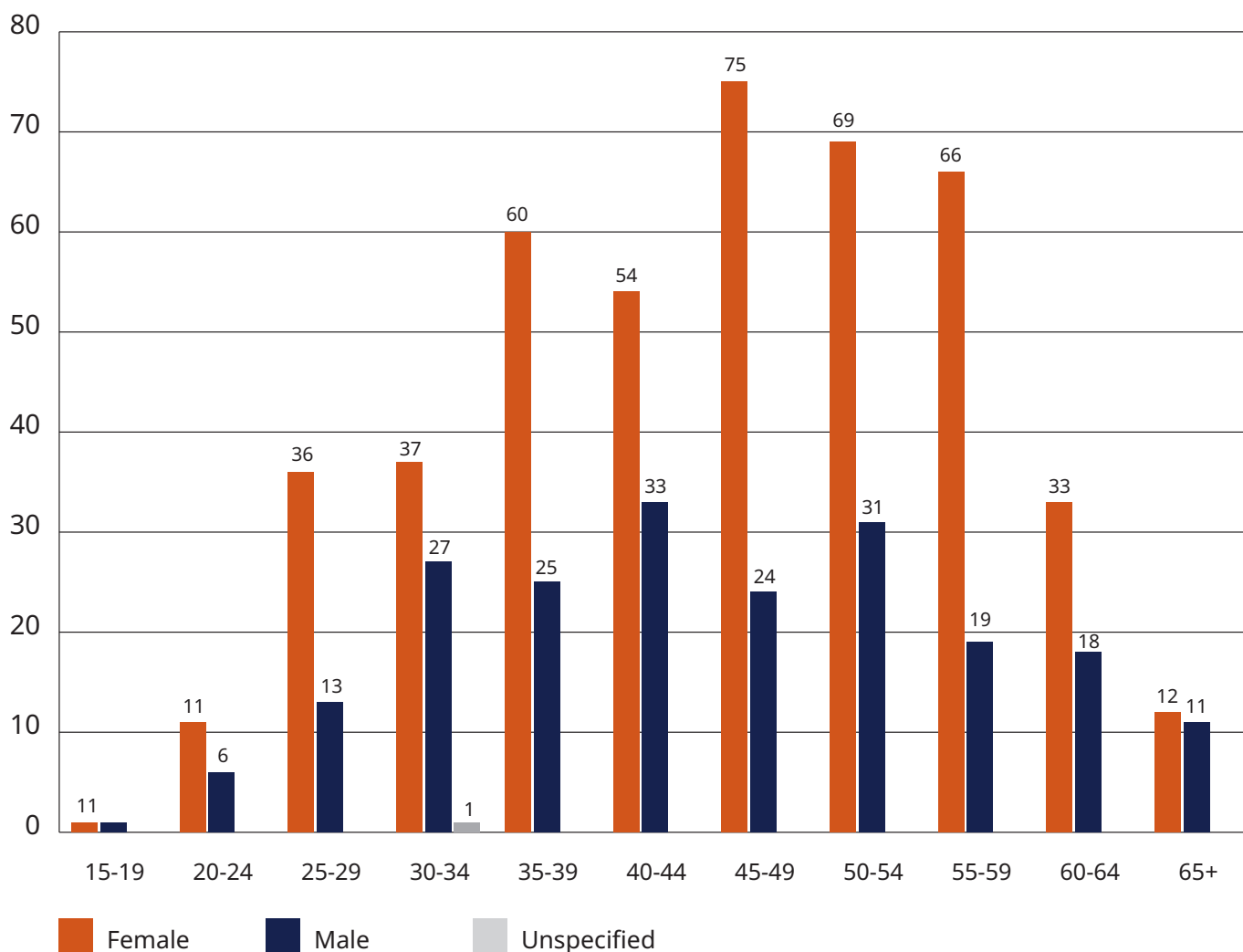
The average full-time salary for females was \$104,731, compared to \$113,046 for males at 30 June 2024.

Chart 1.3 – Gender by salary classification by paid headcount, 30 June 2024



Gender by age

Chart 1.4 – Gender by Australian Bureau of Statistics age group by paid headcount, 30 June 2024



Staffing information for Ministerial and Parliamentary Support (MPS)

Staff movements – MPS

Table 1.3 – Staff Movements – MPS 2023-24

Staff Movement	Female	Male	Total
Commencements			
Crown prerogative appointments	54	39	93
Secondment arrangement	15	10	25
Total commencements	69	49	118
Separations			
Resignations, retirements, and contract expiries	35	25	60
Transfers to State Service agencies	12	5	17
Total separations	47	30	77

Note: There is an increase in staffing numbers from the 2023–24 numbers, due to the staff required for the increased size of Parliament.

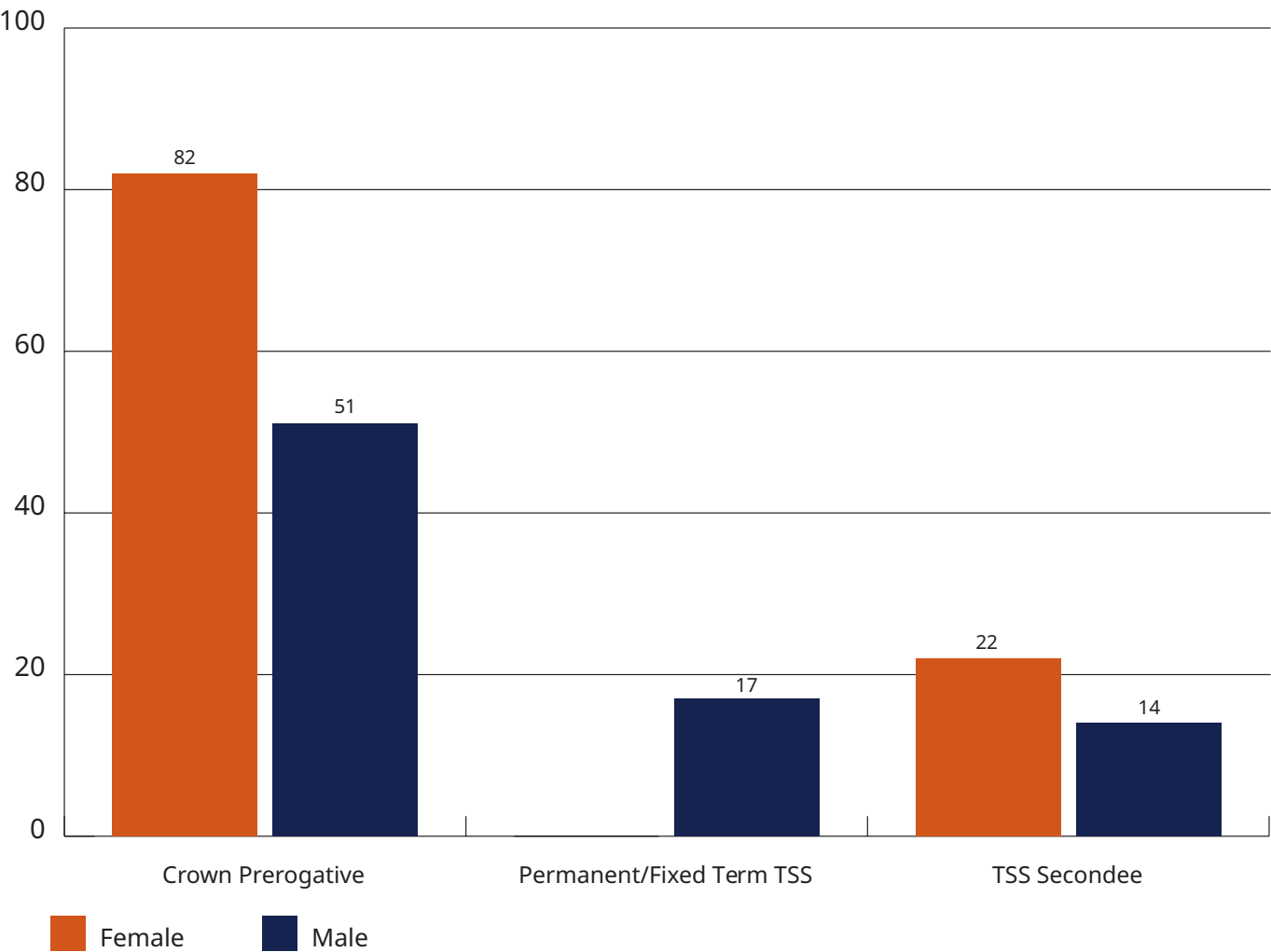
Employee statistics – MPS

Gender by Employment Type, Working Arrangements, Salary Range and Age

Gender by employment type

The majority (72 per cent) of MPS staff are Crown Prerogative appointees (non-state servants). All ministerial drivers are Tasmanian State Servants. Females represent 56 per cent of all MPS staff.

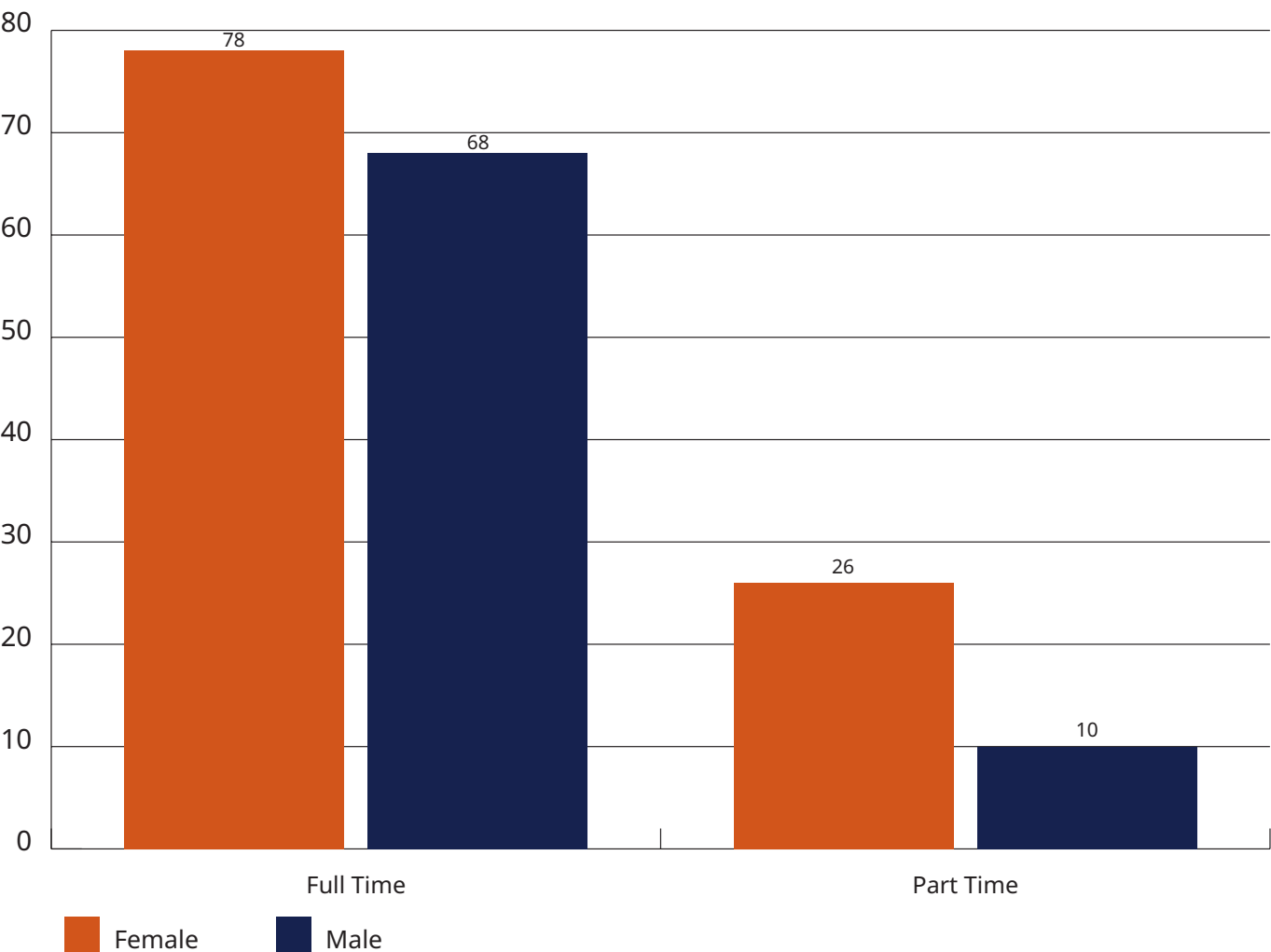
Chart 1.5 – Gender by Employment Type by Paid Headcount, 30 June 2024



Gender by working arrangements

Part-time employment represents 20 per cent of the total MPS workforce and has slightly increased since last year.

Chart 1.6 – Gender by Working Arrangements by Paid Headcount, 30 June 2024

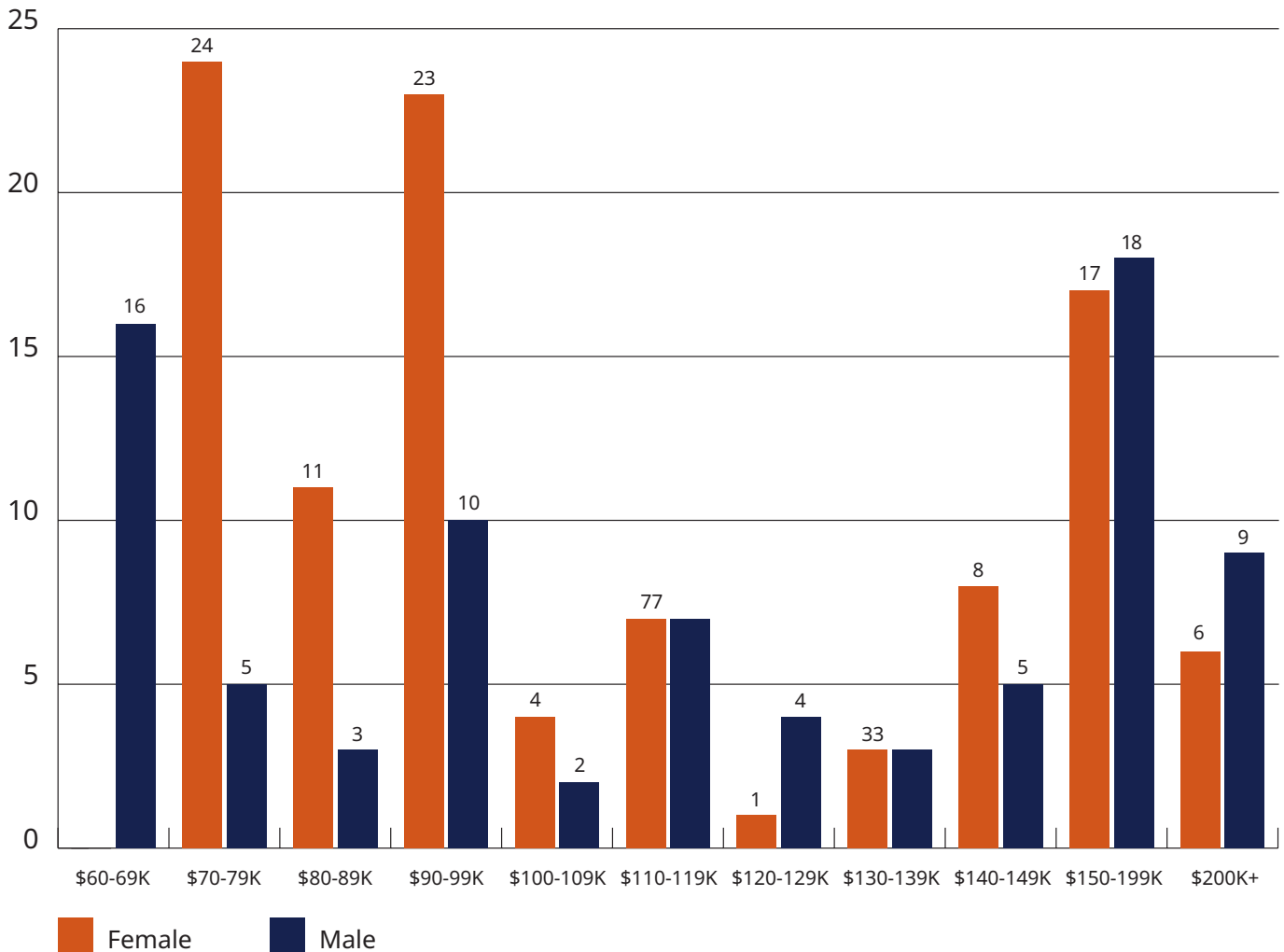


Gender by salary range

The salary profile for MPS is atypical, with the majority of appointees within the salary ranges \$60,000 - \$99,999, or \$150,000+.

The average salary for males is \$128,595 and the average salary for females is \$116,197.

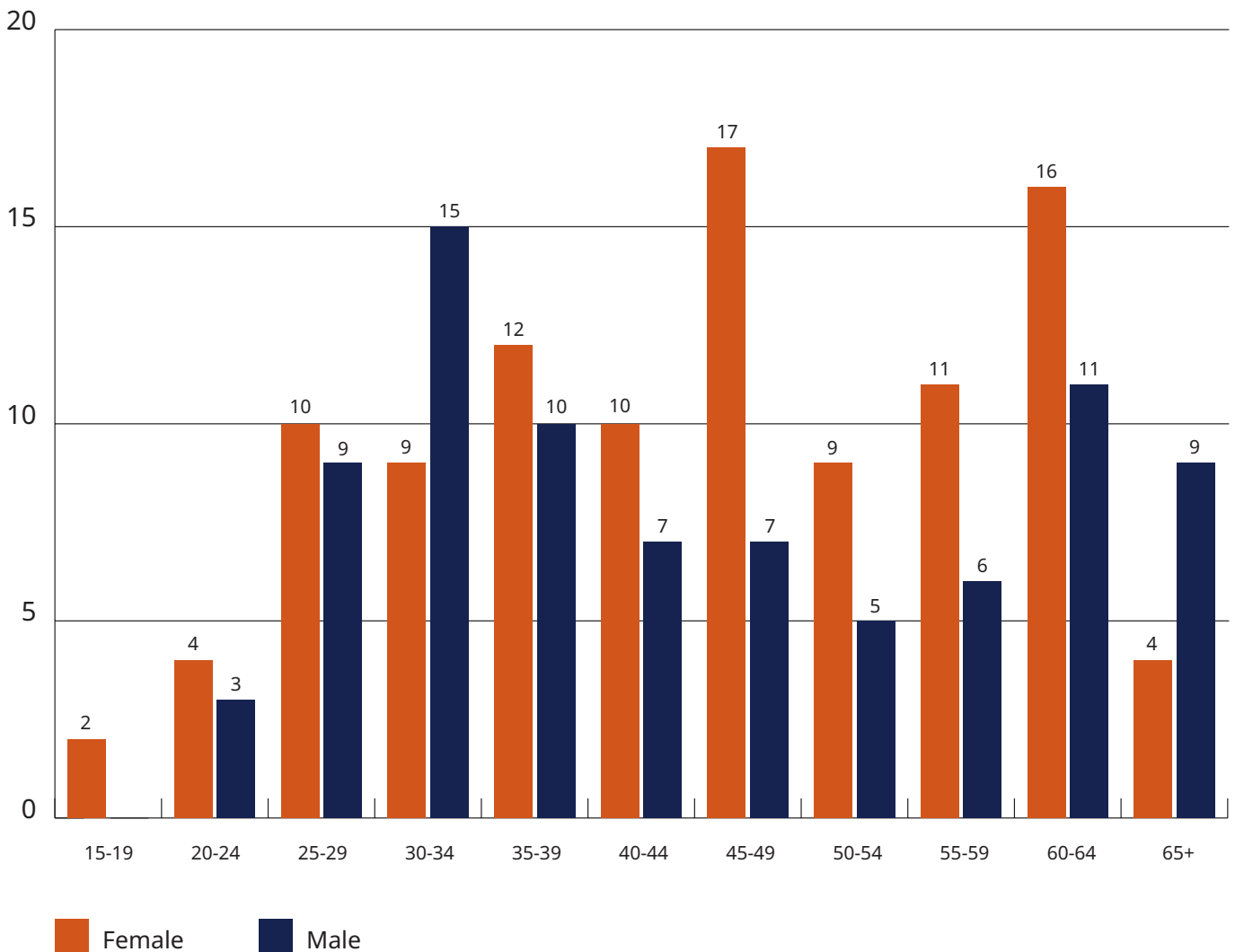
Chart 1.7 – Gender by Salary Range by Paid Headcount, 30 June 2024



Gender by age

The majority of MPS male appointees are aged between 25 and 39 years, or greater than 60 years, compared to females, who are more evenly divided across the age groups, with concentrations in the 45 to 49 years, and 60 to 64 year groups.

Chart 1.8 – Gender by ABS Age Group by Paid Headcount, 30 June 2024



Human resources activities

Belonging and respect

2023–24 saw the completion of a new *Belonging and Respect Strategy* for the Agency. The focus on organisational culture from 2021 has informed this project and created a framework where every employee can feel valued, included, and treated with dignity.

The *Belonging and Respect Strategy* has the following guiding principles where we:

- cultivate a culture where every individual is valued and is treated with dignity
- are committed to creating an environment where our differences are celebrated, collaboration is fostered, and everyone feels a deep sense of belonging
- provide everyone with the support they need to create this culture and complete their duties.

The strategy will be formally launched in late 2024.

Complaint and grievance handling

The complaint and grievance handling procedures were reviewed to ensure contemporary complaint management processes were in place, along with formally introducing a Trauma Informed Practice model.

Key Human Resources staff completed a suite of three Trauma Informed Practice modules that were developed to support the investigation of complaints and grievances within the Tasmanian State Service.

Leadership and development

Employee development and building a culture of continuous growth is an identified priority in the *DPAC Strategic Plan 2023–26*.

Significant work has been done on the development of a *Learning and Development Strategy* that delivers on the needs of the Department. A key component of this strategy has been the design of a contemporary leadership development model that can be deployed across all levels within the Agency.

The model has been developed and piloted within selected divisions and will be formally rolled out in the first quarter of 2025.

Work, health and safety (WHS) performance measures

DPAC performance measures

DPAC is committed to a healthy and safe work environment and culture for all its employees, volunteers, contractors, labour hire personnel, and visitors.

A healthy, safe and engaged workforce benefits us all and contributes to the overall success of the Department and the Tasmanian community. The Department has a Work Health and Safety Management System which has been developed to prevent the risk of injuries, disease and ill health that relate to our activities while ensuring compliance with WHS legislation.

During the Annual Report period, 166 incidents (a 44 per cent increase) and 32 hazards (a 60 per cent increase) were reported. The significant increase in incident reports on previous years is primarily due to raising awareness with staff, particularly within Service Tasmania, of the need to report all incidents.

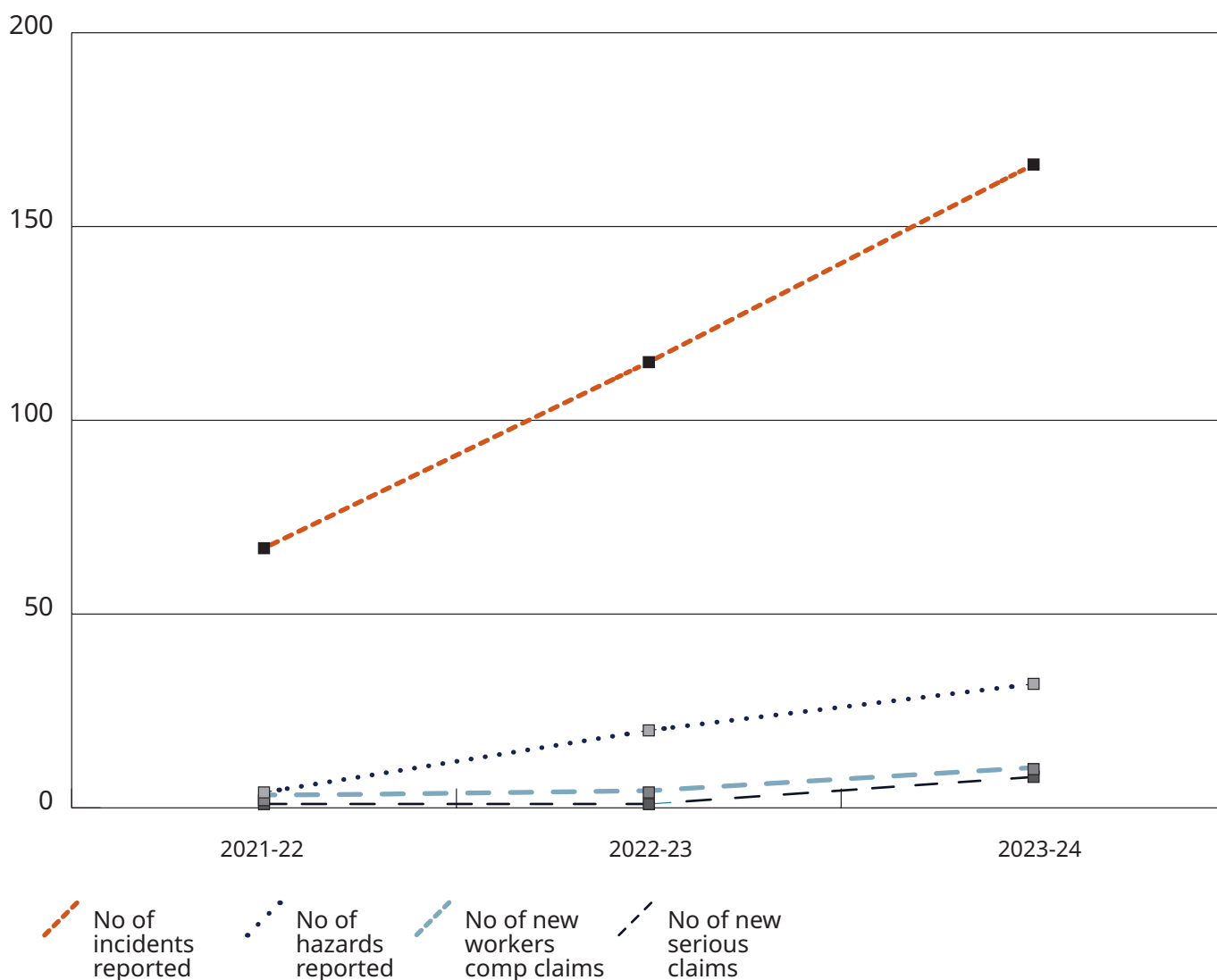
The majority of reports were received from Corporate and Government Services (178), with Service Tasmania being the biggest contributor (169).

Incidents are investigated inline with the Departments procedures and appropriate action taken.

In the current reporting period, a total of 90 occupational violence and aggression (OVA) reports were received from Service Tasmania (up by 30 on the previous reporting year).

Service Tasmania has a comprehensive OVA program which was updated in 2023. This program provides staff with practical tools to deescalate, respond and seek support as required in these situations.

Chart 1.9 – Department of Premier and Cabinet - Work, health and safety reporting



Note: the number of new workers compensation claims has been reviewed for previous years as claims have been received post the Annual Report date.

Table 1.4 DPAC WHS reporting

Reporting Period	2021-22	2022-23	2023-24
Number of incidents reported	67	115	166
Number of hazards reported	4	20	32
Number of new workers compensation claims	2	4	10
Number of new serious claims (one or more weeks off work)	1	1	8

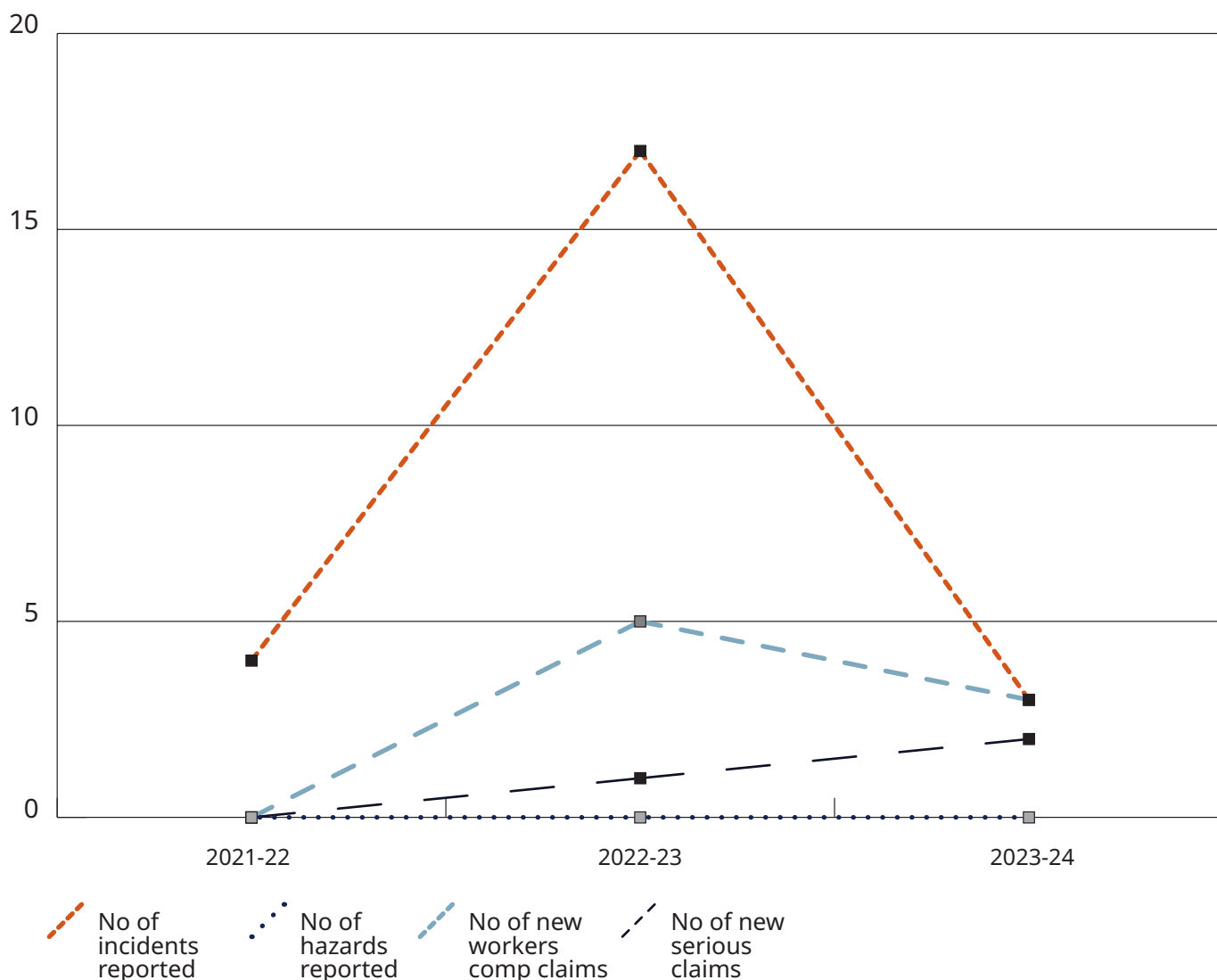
DPAC workers compensation

There has been slight increase in the number of new workers compensation claims.

During the 2023–24 reporting period, there were 12 open claims including seven relating to psychosocial injuries.

MPS performance measures

Chart 1.10 – Ministerial and Parliamentary Support - Work, health and safety reporting



Note: MPS are responsible for managing their daily Human Resource and Work Health and Safety matters. DPAC provides ongoing support, advice and resources as requested by MPS.

Table 1.5 MPS WHS reporting

Reporting Period	2021-22	2022-23	2023-24
Number of incidents reported	4	17	3
Number of hazards reported	0	0	0
Number of new workers compensation claims	0	5	3
Number of new serious claims (one or more weeks off work)	0	1	2

Notes: There has been a decrease in the number of incidents reported. There has been a slight decrease in the number of new workers compensation claims and an increase in the number of serious claims lodged (1 or more weeks off work).

During the 2023-24 reporting period there were four open claims with MPS including two relating to psychosocial injuries.

Work, health, safety and wellbeing strategies

DPAC is committed to the implementation of a fit-for-purpose Work, Health, and Safety (WHS) management system that provides valuable data and allows the Department to address trends and plan for the safety and wellbeing of all DPAC employees.

The DPAC WHS Management Committee develops an annual WHS and Staff Wellbeing Plan which is endorsed by the DPAC Executive.

The key activities progressed in 2023–24 included:

- drafting a Wellbeing Strategy with a key action being the development of a staff survey to identify focus areas and inform the development of a targeted action plan.
- introducing a Wellness newsletter to promote and support wellbeing initiatives.
- commencement of a psychosocial risk assessment and development of risk profiles for boards, committees and advisory groups.
- development of a new contemporary WHS online induction and refresher package.
- reviewing and realigning all safety support positions (e.g. wardens, first aiders, safety champions) to ensure coverage following organisational restructures.
- approval of the Injury Management Program by the WorkCover Board Tasmania.
- annual Safety Officer Training.
- free flu vaccinations available for all staff.
- communication and awareness of Employee Assistance Program support.
- reviewing key WHS policies and procedures.



Superannuation Certificate

I, Kathrine Morgan-Wicks, Secretary, Department of Premier and Cabinet, hereby certify that the Department has met its obligations under the Australian Government *Superannuation Guarantee (Administration) Act 1992* and the Tasmanian *Public Sector Superannuation Reform Act 2016* in respect of employees who contribute to complying superannuation funds.

The Department only makes employer superannuation contributions to complying superannuation funds (other than those established under the provisions of the *Public Sector Superannuation Reform Act 2016*).



Kathrine Morgan-Wicks

Secretary

Department of Premier and Cabinet

30 June 2024

Our performance measures

Each year the Department updates its performance measures which are derived for each Budget Output. Performance measures are published in the State Budget each year. New targets have been set for the 2024-25 Financial Year and published in the 2024-25 Budget Papers. Actual Results as at 30 June 2024 have been provided in the table below.

There have been no changes to the Department's performance measures.

The performance measures for outputs are grouped below by responsible Minister. Each performance measure has been classified as a measure of efficiency, economy, activity or not measured.

Eff = Efficiency

Eco = Economy

Ess = Effectiveness

Act = Activity

Nm = Not measured

Table 1.6. Our performance measures

Output	Minister	Performance Measure	Unit of Measure	Measure Type	2022-23 Actual	2023-24 Target	2023-24 Actual	2024-25 Target
1.1 Strategic Policy and Advice	Premier	Policy, project and program advice and implementation meets the expectations of stakeholders	%	Ess	90	90	90	90
1.1 Strategic Policy and Advice ¹	Premier	The Premier and the Cabinet receive high quality, rigorous and timely policy advice	%	Ess	85	90	97	97
1.1 Strategic Policy and Advice	Premier	DPAC collaborates with stakeholders to deliver key government priorities to make a significant difference for the people of Tasmania	Satisfactory/Unsatisfactory	Ess	Satisfactory	Satisfactory	Satisfactory	Satisfactory

1. The 2023-24 Actual better reflects the performance then the previously reported Actual of 75 in 2021-22 and reflects likely outcomes in 2024-25.

Output	Minister	Performance Measure	Unit of Measure	Measure Type	2022-23 Actual	2023-24 Target	2023-24 Actual	2024-25 Target
2.1 Management of Executive Government Processes ²	Premier	Right to Information Requests responded to within statutory timeframes	%	Eff	90	100	77	100
2.1 Management of Executive Government Processes	Premier	Documents provided to Cabinet within agreed timeframes	%	Eff	97	100	96	100
2.1 Management of Executive Government Processes	Premier	Draft responses to routine Ministerial correspondence actioned within 10 days of receipt	%	Eff	52	90	59	90
2.2 Principal and Subordinate Legislation	Premier	Proportion of key clients that are satisfied that the legislation drafted for the client meets the relevant, and implementable policy intentions in a legally effective manner	%	Ess	95	99	97	99
2.2 Principal and Subordinate Legislation	Premier	Percentage of achievable legislative timings that have been met to enable the legislative priorities, and other critical legal or political obligations, of the Government, to be met	%	Eff	99	100	100	100
2.3 Corporate Support to Ministerial and Parliamentary Offices and the Office of the Governor	Premier	Percentage of Payroll and HR functions provided to Government House and MPS in agreed timeframes	%	Eff	100	100	100	100

2. The 2022-23 and 2023-24 Actuals reflect the significant number of concurrent priorities the Department managed over that time and increase in volume.

Output	Minister	Performance Measure	Unit of Measure	Measure Type	2022-23 Actual	2023-24 Target	2023-24 Actual	2024-25 Target
2.3 Corporate Support to Ministerial and Parliamentary Offices and the Office of the Governor ³	Premier	Percentage of IT requests from Government House and MPS met within agreed service level agreement timeframes	%	Eff	95	100	87	100
3.1 Information Technology and Digital Services Strategy and Policy Development	Business, Industry and Resources	Percentage of Tasmanian Government departments that are adopting key digital policies	%	Ess	100	100	100	100
3.2 Management and Ongoing Development of Service Tasmania	Premier	Online Transactions – Customer Satisfaction	%	Ess	79	80	75	80
3.2 Management and Ongoing Development of Service Tasmania	Premier	Service Centres – Customer Satisfaction	%	Ess	82	90	85	90
3.2 Management and Ongoing Development of Service Tasmania	Premier	Contact Centre – Customer Satisfaction	%	Ess	81	90	82	90
3.3. Delivery of IT Services	Premier	Service level agreement performance and compliance	%	Ess	89	>90	89	>90
3.3 Delivery of IT Services	Premier	Proportion of whole-of-government contracts managed by Digital Strategy and Services that are validated and current	%	Ess	100	100	100	100
3.3 Delivery of IT Services ⁴	Premier	Customer satisfaction	Rating	Ess	3	4	4	4

3. The decrease in the percent of IT requests in 2023–24 reflects re-prioritisation of IT services due to additional pressures, particularly relating to the 2024 House of Assembly Election.

4. This figure is calculated based on the Likert scale of 1–5.

Output	Minister	Performance Measure	Unit of Measure	Measure Type	2022-23 Actual	2023-24 Target	2023-24 Actual	2024-25 Target
4.1 State Service Employment and Management	Premier	Percentage of assessment/ approvals completed within 15 working days	%	Eff	88	80	97	90
4.1 State Service Employment and Management ⁵	Premier	Number of public data releases	Number	Eff	5	5	4	4
4.2 Diversity and Inclusion ⁶	Premier	Enabling the Aboriginal Employment Strategy - participation rate of Senior Leaders in scheduled Cultural Respect Training	%	Act	na	20	6	20
4.3 Youth recruitment – number of Appointments	Premier	Graduates	Number	Act	34	24	38	32
4.3 Youth recruitment – number of Appointments	Premier	School Based Trainees	Number	Act	7	12	11	11
5.1 Security and Emergency Management ⁷	Premier	Response time to Local Government or State agencies in terms of grant activation	Business Days	Eff	1.00	<5.00	1.00	<5.00
5.1 Security and Emergency Management ⁸	Premier	Policy, project and program advice and implementation meets the expectations of stakeholders	%	Ess	92.71	>80.00	89.08	>80.00

5. The public data releases previously comprised of Head of State Service (HoSS) Annual Report, Tasmanian State Service Employee Survey Report, Our Watch Report and two State Service Workforce reports. From 2023–24 onwards, the Our Watch Report will be incorporated into the HoSS Annual Report, resulting in four public data releases per year.
6. Aboriginal Cultural Respect Training recommenced in November 2023 after a break of 18 months due to COVID-19. As such, the number of State Executive Service members who have attended the training is low. Numbers should increase significantly as the training continues through 2024–25.
7. This measure refers to the number of business days, or part thereof, between a Local Government request for assistance under the Tasmanian Relief and Recovery Arrangements and the provision of advice about eligibility or the activation of support.
8. This measure is based on the stakeholder survey. A consistent methodology has been used across all years for comparability.

Output	Minister	Performance Measure	Unit of Measure	Measure Type	2022-23 Actual	2023-24 Target	2023-24 Actual	2024-25 Target
5.1 Security and Emergency Management ^{9,10}	Premier	Low ineligibility rate in Tasmanian Government's Disaster Recovery Funding Arrangements claim	%	Ess	0.31	<5.00	1.43	<5.00
6.1 Local Government ¹¹	Local Government	Proportion of councils that comply with the statutory requirements for Strategic Planning Documentation	%	Ess	89	80	79	80
6.1 Local Government	Local Government	Business days taken to complete a preliminary assessment of a complaint and provide advice to the complainant	Days	Eff	23	40	26	40
7.1 Disability Services	Disability Services	Active NDIS participants	Number	Act	13,371	14,300	14,145	15,460
7.1 Disability Services	Disability Services	Number of Authorised restrictive practices (% of active NDIS participants)	%	Act	0.8	1.0	0.6	1.0
7.2 Community Services ¹²	Community Services	Number of targeted funding agreement meetings with contracted service providers annually	%	Eff	192	100	100	100

9. This measure refers to the ineligibility rate for the most recently acquitted claim. This is typically for two financial years before the year of reporting (that is, the 2023-24 Actual refers to the acquittal of the 2021-22 claim).
10. The 2022-23 Actual was incorrectly reported as 1.43 per cent in the 2022-23 Annual Report due to the calculation being based on the incorrect Disaster Recovery Funding Agreement claim year.
11. A number of councils were in the process of updating their plans at the time the audit of statutory requirements was conducted. The Office of the Local Government is continuing to liaise with those councils to confirm statutory plans are being updated in accordance with that advice.
12. The 2021-22 and 2022-23 Actual reflects that some services had more than one visit that year.

Output	Minister	Performance Measure	Unit of Measure	Measure Type	2022-23 Actual	2023-24 Target	2023-24 Actual	2024-25 Target
7.3 Community Development – Policy Advice and Ongoing Community Development	Community Services	Percentage of applicants satisfied with public grants program administration	%	Ess	97	97	96	95
7.3 Community Development – Policy Advice and Ongoing Community Development ¹³	Community Services	New Seniors Cards issued	Number	Ess	6,955	5,000	6,971	5,000
7.3 Community Development – Policy Advice and Ongoing Community Development ¹³	Community Services	New Companion Cards issued	Number	Ess	458	300	439	300
7.3 Community Development – Policy Advice and Ongoing Community Development	Community Services	New Seniors Card Program Business Partners	Number	Ess	20	30	49	30
7.3 Community Development – Policy Advice and Ongoing Community Development	Community Services	Number of new businesses, venues, events affiliated with the Companion Card Program	Number	Ess	3	3	2	3
7.5 <i>Tasmania's Third Family and Sexual Violence Action Plan: Survivors at the Centre 2022-2027</i> ¹⁴	Women and the Prevention of Family Violence	Actions on schedule against the milestones and timeframes identified in the Implementation Plan	%	Eff	55	20	63	70

13. The increase in card issued numbers from 2021-22 reflects a return to pre-pandemic levels.
14. The 2021-22 Actual figure related to the completed actions under the Implementation Plan for the *Safe Homes, Families, Communities: Tasmania's Action Plan for Family and Sexual Violence 2019-22*. From 2022-23, the performance measure indicates the cumulative percentage of actions implemented over the five year period of *Survivors at the Centre: Tasmania's Third Family and Sexual Violence Action Plan 2022-2027*.

Output	Minister	Performance Measure	Unit of Measure	Measure Type	2022-23 Actual	2023-24 Target	2023-24 Actual	2024-25 Target
7.6 Women's Policy	Women and the Prevention of Family Violence	Representation of women on Government boards and committees	%	Act	47	50	48	50
7.7 Veterans' Affairs	Veterans' Affairs	Number of applications submitted to the Frank MacDonald Memorial Prize Essay Competition	Number	Ess	43	50	55	50
7.7 Veterans' Affairs ¹⁵	Veterans' Affairs	Number of applications submitted to the Teddy Sheean VC Memorial Grants Program	Number	Ess	30	40	31	30
7.8 Aboriginal Affairs	Aboriginal Affairs	Actions on schedule against the milestones and timeframes identified	%	Act	86	85	89	100
7.9 Aboriginal Heritage and Land	Aboriginal Affairs	Permit recommendations provided to the Director of National Parks and Wildlife that include evidence of community engagement	%	Ess	100	100	100	100
7.9 Aboriginal Heritage and Land	Aboriginal Affairs	Referrals to undertake due diligence via the Dial Before You Dig service	Number	Ess	50,280	45,000	50,355	50,000
7.9 Aboriginal Heritage and Land ¹⁶	Aboriginal Affairs	Number of Aboriginal community members involved in cultural values projects	Number	Ess	96	80	75	80

15. The 2022-23 actual figure published in the 2024-25 Budget was misstated and has been revised in this report.

16. The targets for this measure are estimated based on project objectives and early concepts. Actuals have varied due to a range of factors such as COVID-19 restrictions, weather and the final scope and design of individual projects as refined through the consultation and research phase of each project. The decrease in the 2023-24 target reflects that Aboriginal involvement has historically focused on opportunities for Aboriginal people to reconnect with Country, but the nature of these projects is changing to focus more on Aboriginal participation in on-ground cultural values management.



Keeping Children Safe

Ensuring the safety and wellbeing of Tasmania's children is amongst the highest priorities for the Tasmanian Government. The safety of children and young people should not be an expectation, but a fundamental human right. We must continue to work to ensure the vulnerable in our care are protected.

The Tasmanian Government established the *Commission of Inquiry into the Tasmanian Government's Responses to Child Sexual Abuse in Institutional Settings* to bring to light the mistakes and failings which have occurred across multiple Governments over time.

The final report of the *Commission of Inquiry into the Tasmanian Government's Responses to Child Sexual Abuse in Institutional Settings* was handed to the Governor, Her Excellency the Honourable Barbara Baker AC, on 31 August 2023. It was released to the public on 26 September 2023. The Commission's report provided the Government with a comprehensive blueprint for change, making 75 findings and 191 recommendations to keep children safe.

The report gave recommendations to Government about how to address or alleviate the impact of past and future child sexual abuse in institutional contexts, including ensuring justice for victims through processes for referrals for investigation and prosecution and support services. The 2023–24 State Budget included one-year funding of \$30 million to enable the Government to continue to enhance our whole-of-government response to the needs of children and young people, particularly those in our care who are the most vulnerable.

The Tasmanian Government directed the funds on the following basis across Government:

- High priority funding needs to meet the State's legal obligations to prevent harm, and minimise risk, to children and young people in accordance with existing legislative obligations;
- Funding to progress the existing 30 interim response actions announced by the Premier over 2022,
- Projects must be delivered, and money expended, by 30 June 2024.

On 23 March 2023, the Secretaries Board endorsed a new Keeping Children Safer Governance structure, to facilitate the Government's commitment to:

- Implementation of immediate actions in response to issues raised during hearings of the *Commission of Inquiry into the Tasmanian Government's Responses to Child Sexual Abuse in Institutional Settings*; and





- to include the establishment of the Child and Youth Safety and Wellbeing Subcommittee of the Secretaries' Board, providing whole-of-government oversight of actions and facilitate strategic outcomes in response to the Commission of Inquiry's final report.

The Government response to the Commission's report, *Keeping Children Safe and Rebuilding Trust*, was released on 1 December 2023 and accepted all 191 recommendations outlined in the Commission's report. It accepted most of the Commission's proposed timeframes: Phase 1 (by 1 July 2024), Phase 2 (by 1 July 2026) and Phase 3 (by 1 July 2029). The Government committed to prioritising the implementation of the recommendations and continued work on the reform process already underway through the Government's 30 interim actions.

The Commission's Phase One recommendations strengthen policies, procedures and strategies, funding arrangements, propose legislative and regulatory changes and improvements to how our agencies share and provide information about child safety to the public and people using our services.

Importantly, the Phase One recommendations will progress changes to culture within the state service to train, educate and in many cases re-engineer long-standing systems and processes our state servants follow to ensure the safeguarding of our children and young people in Tasmania is at the centre of the services we work so hard to provide.

On 27 June 2024, the Government released *Immediate Change*, the Phase 1 progress report (to 30 June 2024), which outlined what the Government has done to date, to implement the Commission's recommendations and keep Tasmanian children safe.

These Phase 1 recommendations outlined the immediate actions to prevent, identify and respond to child sexual abuse in Tasmania and to set the foundations for longer-term reforms, noting that many recommendations will require ongoing activity to ensure the outcomes sought by the Commission are enduring and become embedded as standard policy and practice in the Tasmanian system.

Other recommendations in Phase One will help set the foundations for action to be completed during Phases 2 and 3 of our response.

On 27 June 2024, the Government released the draft *Change for Children* 10-year strategy for upholding the rights of children by preventing, identifying and responding to child sexual abuse.

Change for Children includes a two-year action plan for progressing the next phase of work to implement the Commission's recommendations. Activity has been organised into priority areas which link together recommendations into programs of work requiring collaboration across government agencies and the community services sector. These priority areas each address specific elements of how we will change the systems with a key focus on building integration, coherence, and accountability.

Agencies have been working closely together, and with the community sector, and will continue to do so to deliver reform priorities.

Premier's Economic and Social Recovery Advisory Council (PESRAC)

In March 2021, PESRAC delivered its Final Report to Government, including 52 recommendations for longer-term (2022–2025) initiatives to support Tasmania's recovery from the COVID-19 pandemic. This followed an Interim Report which proposed 64 recommendations to address the immediate to short-term impacts of COVID-19.

DPAC, including the Head of the State Service, is responsible for delivering 23 of the recommendations in the *PESRAC Final Report*.

Completed recommendations

The following recommendations have been completed by DPAC to date:

- **F-06:** Agency heads should drive, and be held accountable for, a public-sector-wide culture that proactively engages with major investment proponents.
- **F-07:** The Australian and State Governments should reinvigorate the Joint Commonwealth and Tasmanian Economic Council.
- **F-29:** Throughout the recovery period, the State Government should provide broad guidance for people travelling interstate about the circumstances under which Tasmanians will be required to quarantine upon return.
- **F-31:** The State Government should ensure that the *Food Security Strategy* currently being prepared:
 - expands on recent trials of school lunch provision to include greater school and community provision
 - adopts a local approach to community food security models and not a 'one size fits all' approach
 - includes strong links to local agricultural and hospitality businesses, including training opportunities for program participants
 - is scalable in design so that any potential increase in demand for emergency food relief can be managed in a rapid and effective manner.
- **F- 37:** The State Government should support community-based events by sharing COVID-19 risks. The proposed approach should include a capped amount of financial coverage where COVID-19 suppression measures materially impact the running of the event.
- **F-44:** Ministers and agencies should identify and communicate what services and activities will be delayed, suspended or reduced to permit resources to be devoted to priority recovery activities.
- **F-47-50:** Recommendations relating to the structural reform of Tasmania's local government sector.

Active recommendations

DPAC is progressing the 13 remaining recommendations from the Final Report, with implementation of all recommendations due to conclude in 2025.

A summary of the status of these Recommendations is provided in the table below.

Table 1.7 Summary of the status of PESRAC recommendations provided in the final report

F-1	Status: Underway
Protecting sustainability, community values and Tasmanians’ well-being must continue to be at the forefront of regulatory activity	
DPAC continues to progress two related projects, Tasmania’s first Wellbeing Framework and a <i>Tasmanian Sustainability Strategy</i> , which complements work already underway across government that aims to ensure regulatory activity focuses on sustainability and wellbeing.	
The development of <i>Tasmania’s Wellbeing Framework</i> includes defining wellbeing domains that are important to Tasmanians, developing indicators and metrics to measure progress, strengthening a whole-of-government data strategy, and integrating wellbeing into the budget development process.	
Extensive public consultation on the <i>Wellbeing Framework</i> occurred from mid-late 2023 to May 2024. The domains and outcome statements will be published later in 2024, while work continues on the Framework.	
Work on <i>Tasmania’s Sustainability Strategy</i> is covered in the summary for recommendations F38-F42.	
F-8	Status: Underway
Regional land use strategies should be comprehensively updated	
The comprehensive review of Tasmania’s three regional land use strategies is now well underway as part of the second phase of the Land Use Planning Reform Program. Once completed, the revised strategies will be declared by the Minister for Planning under the <i>Land Use Planning and Approvals Act 1993</i> .	
The State Planning Office is coordinating the statewide project to review the regional land use strategies. Memorandums of Understanding have been prepared with local councils, setting out a timetable for completion during the second half of 2025.	
The State Government has funded planning coordinators in each region to manage the comprehensive review process and to assist the regions to undertake the reviews.	

The State Government should:

- as a priority, improve digital inclusion across Tasmanian communities by:
 - setting clear whole-of-government Key Performance Indicators (KPIs) for closing the digital divide within the next 2–5 years in each of the three key dimensions of digital inclusion: access, affordability, and digital ability;
 - to achieve those KPIs, align actions and provide material funding to drive outcomes under *Our Digital Future*;
 - engage with local communities to address digital inclusion at a local level; and
 - leverage its extensive digital footprint through expanding access to its existing facilities which provide digital capability to our communities. These include schools; libraries; online access centres; and Service Tasmania outlets.

The State Government released the *Our Digital Future* strategy in June 2020 to enhance digital inclusion across Tasmanian communities in response to the challenges posed by COVID-19. The strategy focuses on clear KPIs, community engagement, and the effective use of existing facilities.

Additionally, a *Strategic Action Plan* was released outlining 20 actions to progress the Strategy and five actions to address COVID-19 recovery and renewal priorities.

The 2023–24 State Budget allocated \$150,000 to develop the *Tasmanian Government Digital Inclusion Strategy*, including agreed and coordinated priorities across government agencies and external stakeholders. The draft strategy is in the final stages of development.

The State Government and its agencies should actively seek out and fund community-led, local recovery activities. Priority should be given to activities with the following objectives:

- increased community connection including collaboration across existing community organisations;
- primary prevention of, and early intervention in, areas such as family or community violence and drug and alcohol misuse; and
- models which promote new and innovative strategies to engage volunteers.

In direct response to this recommendation, DPAC established three COVID-19 Regional Recovery Committees which helped to inform community-led, localised recovery through enhanced coordination among regional and local stakeholders, including government entities, community organisations, and the business sector. The Regional Recovery Committees were stood down following the reopening of Tasmania's borders and a return to business-as-usual management of COVID-19.

As part of the response to COVID-19, the Government supported or funded a range of community-driven programs and initiatives to address challenges in the areas of mental health, community wellbeing, food relief, family violence, drug and alcohol misuse, sports, and inclusive volunteering.

In 2023, DPAC established a regional recovery presence in each of the three regions in Tasmania. The Regional Recovery team enhances understanding and awareness of the local recovery context and increases connection and collaboration between government, local authorities, and Tasmanian communities with the aim of building resilience.

It is anticipated that action related to this recommendation will be reported as completed in late 2024.

The State Government should establish an ongoing scholarship funding pool to financially support leadership training for individuals that have demonstrated involvement in their local community.

Funding of \$50,000 per year was allocated for three years (2021-22 to 2023-24) for a scholarship program to strengthen governance and develop leaders in industry organisations. The goal of the scholarship program was to train 120 industry leaders in governance by 2024.

Initiatives delivered so far include:

- Australian Institute of Company Directors (AICD) Not-for-Profit Governance Foundations courses
- A CEO/Chair Masterclass
- A pilot Gamechangers in Governance short course co-designed by the Tasmanian Council of Social Service (TasCOSS) and the University of Tasmania to address the identified need for governance training within the community services industry.

Reporting to DPAC on the outcomes of the Gamechangers in Governance course is underway.

F38: The State Government should develop a sustainability vision and strategy for Tasmania, with ambitious goals, and concrete targets and actions.

F39: The strategy should immediately prioritise specific frameworks for: decarbonising the economy; water resource allocation, security and quality; adoption of circular economy principles; and ensuring a consistent and coordinated government approach to sustainability.

F40: The strategy should have a strong focus on environmental considerations, and include wider aspects of sustainability including social factors, and ensuring decisions account for the interests of future generations.

F41: The strategy should be focused on Tasmanian priorities but be aligned with the United Nations Sustainable Development Goals.

F42: The State Government should strongly promote the idea that all Tasmanians are responsible for our environmental performance and have a part to play in achieving the strategy. Everyone is responsible and everyone should contribute through their actions.

The development of *Tasmania's Sustainability Strategy* is well underway, led by DPAC in concert with all Government agencies, businesses and authorities. The strategy will include the social, economic, and environmental dimensions of sustainability.

The strategy will help Tasmania to continuously improve our wellbeing in terms of economic, social and environmental performance. This includes innovation and technology, improved efficiency by reducing waste and emissions, developing circular economies, best practice management of natural resources and protecting biodiversity.

Consultation on the strategy commenced in June 2023 with the release of a population-wide survey on wellbeing and sustainability, followed by the launch of a website and discussion paper. Public consultation on the draft sustainability strategy is planned for later in 2024.

F-43

Status: Underway

The State Government should review funding models for community service organisations to implement the following principles:

- be long-term (to provide certainty to service providers so they can invest in staff and systems);
- have very clear deliverables and outcomes (co-designed with providers where relevant, and informed by people, places, and priorities);
- be designed to deliver flexible and adaptable service provision; and
- require appropriate transparency and accountability.

DPAC is leading a whole-of-government approach to reviewing existing funding models for community service organisations and establishing principles for future arrangements. Additionally, the Tasmanian Government has made a public commitment to 5-year funding agreements, including through the 2024 State Election.

F-51

Status: Underway

The State Government should develop a structured process for identifying high-consequence risks to the community, and develop and implement mitigating strategies for these risks.

In early 2023, DPAC received funding through the Australian Government's Natural Disaster Risk Reduction Grant Program to pilot a horizon scanning framework. The pilot explored options for addressing PESRAC Recommendation 51 and Recommendation 1 from the *Review of the Tasmanian State Service Final Report*.

The pilot was completed in 2023 and an Evaluation Report and proposed Implementation Plan were developed. The plan proposes that DPAC establishes a project, including training, to build skills and experience across government in strategic policy development and systemic risk.

DPAC will also embed strategic foresight approaches into the development of Tasmania's next Disaster Resilience Strategy, which will address Recommendation 51.

In 2024, DPAC received Australian Government funding through the Disaster Ready Fund to pilot the development of a Risk Information Portal for Tasmania (RIPT) that enables municipal emergency risk assessments to be undertaken, displayed and communicated using a geographic information system (GIS) platform. The pilot has commenced and is expected to be completed by 2027.

F-52

Status: Underway

Surge capacity arrangements need to be identified and tested as a part of disaster planning.

DPAC has developed and implemented the *Surge Capacity Preparedness Project* as a whole-of-government response to Recommendation 52.

The project was informed by feedback received by agencies and has delivered a Surge Capacity Arrangements Report which identifies surge capacity arrangements available to the Tasmanian Government in response to severe to catastrophic emergencies. The project has also developed and implemented *Surge Capacity Planning Guidelines* to support agencies to improve surge capacity planning.

The State Emergency Management Committee will monitor the testing and implementation of the guidelines and subsequent surge capacity planning improvements across government through annual reporting until December 2025.

Our finances

Our financial statements for 2023–24 were submitted to the Auditor-General on 14 August 2024.

Following the audit undertaken by the Tasmanian Audit Office, our financial statements were certified on 6 October 2024.

The full audited financial statements and the independent audit report are presented in Appendix A in this report.

The comprehensive result on the Statement of Comprehensive income is a deficit of \$3.6 million.

The following is a snapshot of the financial performance of DPAC during 2023–24:

- DPAC received \$435.0 million in controlled operating appropriation revenue. This was an increase of \$175.8 million compared to the prior year primarily due to:
 - various administrative restructures that impacted the Department (\$154.7 million)
 - the *Commission of Inquiry into the Tasmanian Government's Responses to Child Sexual Abuse in Institutional Settings* (\$16.4 million)
 - the increase in size of the House of Assembly and other budget pressures within Ministerial and Parliamentary Support (\$5.5 million).

Table 1.8. DPAC budgeted and actual expenditure for 2023–24

Output Group	Budget Expenditure \$'000	Actual Expenditure \$'000
Output Group 1 - MPS: Support for Members of Parliament	28,039	31,847
Output Group 1: Support for Executive Decision Making	8,986	13,479
Output Group 2: Government Processes and Services	16,123	14,860
Output Group 3: Electronic Services for Government Agencies	51,500	52,701
Output Group 4: State Service Management	6,349	11,396
Output Group 5: Security and Emergency Management	26,112	12,513
Output Group 6: Local Government	6,464	7,576
Output Group 7: Community Partnerships and Priorities	338,264	348,374
Output Group 91: Grants and Subsidies	1,184
CIP: Capital Investment Program	250	604

Our compliance report

Appeals process

If an affected party believes they have grounds for appeal against a decision made by the Department of Premier and Cabinet, a request for review detailing their reasons may be submitted in writing to the Department. Individual programs or initiatives may provide specific avenues or processes for appeal.

Asset management

DPAC uses its *Strategic Asset Management Plan* (SAMP) to align Departmental assets with service demand to achieve the best possible match with our service delivery.

The SAMP is prepared in line with the Government's *Strategic Asset Management Framework*. Our SAMP guides the strategic acquisition, use and disposal of assets and the related risks and costs over their useful lives.

DPAC reviewed its SAMP during 2022–23 and it was endorsed by the Treasurer in 2023–24.

Leases

Through effective management of the Department's portfolio of leasehold properties, DPAC aims to:

- reduce leasehold commitments
- consolidate business functions across a reduced leasehold footprint where possible.



Grants, contributions and election commitments

During 2023-24, DPAC processed 1,014 individual grant deeds and contribution payments to fund a range of support for Tasmanian communities. A summary of these payments is shown below in Table 2.1.

Table 2.1 DPAC grant payments by program

Program	\$
Community Sector Organisation (including Peak Body Funding)	22,819
Disability services	7,465
Commission of Inquiry	5,191
Family Assistance	6,917
Emergency Food Relief	3,010
Other grants, subsidies, donations and contributions	2,323
Child and Youth Wellbeing Strategy	2,315
Recovery and Resilience (including Flood Assistance Grants)	1,717
Other specific purpose	1,635
Closing the Gap Capacity Building Fund	1,594
Strategic Regional Partnerships	1,051
Cape Barren Island Municipal and Essential Services	743
State Planning Office	685
Election Commitments (2021 Election)	662
Premier's Discretionary Fund	300
Local Government	136
Total	58,564

Legislation administered

As at 30 June 2024, the Department administered 80 Acts on behalf of the Premier and other Ministers. The full list of legislation that we administered is at Appendix B.

Table 2.2 Breakdown of the number of Acts by ministerial portfolio

Minister Portfolios	Acts
Premier	49
Minister for Aboriginal Affairs	5
Minister for Community Services	3
Minister for Disability Services	2
Minister for Housing and Planning	12
Minister for Local Government	4
Minister for Parks and Environment	2
Minister for Veterans' Affairs	3

All legislation, including any amending Acts, can be found in the *Administrative Arrangement Order 2024* on the [Tasmanian Legislation website](#).

Pricing policies for goods and services

DPAC bases its pricing policy on cost recovery. Cost includes direct salaries, employer superannuation contributions, all operating expenditure, rental, fringe benefits tax, provision for annual and long service leave entitlements and, in some cases, provision for capital reinvestment.

Digital Strategy and Services charges for telecommunications and computing services.

The Tasmanian Training Consortium, incorporated within the State Service Management Office, charges on a cost recovery basis for training services.

Service Tasmania receives funding from Tasmanian Government departments, Government Business Enterprises, and other external organisations. These include Marine and Safety Tasmania, local government and Australian Government agencies for services delivered through Service Tasmania service centres, and/or the Government Contact Centre.

Procurement

DPAC's procurement activities are undertaken in accordance with the mandatory requirements of the Treasurer's Instructions; including providing Tasmanian businesses with opportunities to compete for agency business. DPAC adheres to the Government's *Buy Local Policy* through supporting Tasmanian businesses whenever they offer best value for money for the Government.

During 2023–24, DPAC undertook 71 procurement processes (refer Attachment D: Procurement statistics) including requests for tender, requests for quotation and direct or limited sourcing engagements. This resulted in 75 individual¹ contracts being awarded valued at \$50,000 or greater (excluding GST). 54 of these contracts were awarded to Tasmanian businesses.

The total value of contracts awarded, valued at over \$50,000 each, was \$100,421,638 (excluding GST). The total value of these contracts awarded to Tasmanian businesses was \$92,483,872 (excluding GST), this represents approximately 92 per cent of the total value of all contracts

awarded. The awarded value for Tasmanian suppliers includes one whole of government panel contract valued at \$84,999,998 which explains the significant increase in spend from the previous year.

Details of individual contracts valued at \$50,000 (excluding GST) or greater and awarded during 2023–24 are provided in Appendix D.

Note:

1. Three contracts were awarded from one procurement activity.

Protecting privacy

We are committed to protecting everyone's privacy in the way we collect, use or disclose personal information. We also ensure that individuals have some control over their personal information.

When dealing with private information, we do so in accordance with the *Personal Information Protection Act 2004* and the *Personal Information Protection Principles*.

In 2023–24, there were no requests under the *Personal Information Protection Act 2004* from people seeking access to, or the update of, their personal information held by the Department.

Public Interest Disclosures – public access to information on our decisions

Under section 86 of the *Public Interest Disclosures Act 2002*, we are required to report on any disclosures made about improper conduct by our public officers or by the Department.

During 2023–24:

- no disclosures of public interest were made to the Department
- no public interest disclosures were investigated by the Department
- no disclosed matters were referred to the Department by the Ombudsman
- no disclosed matters were referred by the Department to the Ombudsman to investigate
- no investigations of disclosed matters were taken over by the Ombudsman from the Department

- there were no disclosed matters that the Department decided not to investigate
- there were no disclosed matters that were substantiated on investigation as there were no disclosed matters
- the Ombudsman made no recommendations under the Act that relates to the Department.

The DPAC *Public Interest Disclosures Procedures Manual* reflects the Model Procedures and Guidelines issued by the Ombudsman in November 2020 and is due to be updated later this year.

The procedures, which include information on how a person may make a disclosure, are available on the DPAC website at dpac.tas.gov.au/public_interest_disclosures

Publications

In 2023–24 DPAC business units produced 29 publications. You can find a complete list of our publications in Appendix C – Publications and Websites.

For copies of publications, visit our website at dpac.tas.gov.au or contact the Communications Unit via email at communications@dpac.tas.gov.au

Related trusts and boards

The most recent Local Government Board was appointed in December 2021 to undertake the ‘Future of Local Government Review’. The Review explored the roles and functions of Tasmania’s 29 local councils and considered how the local government system could best deliver essential services and support the future wellbeing, sustainability, and prosperity of Tasmania’s local communities. The review concluded on 31 October 2023, with the board delivering its Final Report and 37 key recommendations for reform to the Minister for Local Government for consideration. The board has now been disbanded, with all board positions expiring 90 days after the Final Report was provided on 29 January 2024.

Right to Information

We are committed to ensuring we meet our legal obligations to respond to requests for information under the *Right to Information Act 2009* (the Act).

The Act gives the public, the media, and members of the Parliament the right to access information we hold, unless the information is exempt from release.

During 2023–24, 62 applications for assessed disclosure were determined compared with 60 in 2022–23.

Of the 62 applications determined in 2023–24:

- information was provided in full for 22 applications
- partial information was provided for 14 applications
- information was fully exempt in relation to two applications
- 11 applications were transferred in full
- two applications were refused
- one application was withdrawn
- no information was held for ten applications.

Eight applications received in the 2022–23 financial year were determined in the 2023–24 financial year.

DPAC Right to Information Officers are delegated officers under the Act for the Department, Premier and other portfolio Ministers.

Of the 62 applications determined in 2023–24:

- 39 were determined for the Department
- 17 were determined for the Premier
- 1 was determined for the Minister for Science and Technology
- 1 was determined for the Minister for Local Government
- 4 were transferred to other Ministerial portfolios for assessment.

Of the 62 applications determined in 2023–24, 1 application for internal review was made to the Principal Officer, however the application was undetermined as at 30 June 2024.

The Secretary of the Department of Justice provides an annual report on Right to Information Statistics of all public authorities, including the Department of Premier and Cabinet. For more information regarding the Department's Right to Information applications, please refer to the *Right to Information Annual Report*.

For further information on Right to Information, visit the website of the Office of the Ombudsman at ombudsman.tas.gov.au

Risk management

DPAC is committed to developing and maintaining a risk culture where risk management is integral to the achievement of strategic priorities and the delivery of services and outputs.

DPAC has established a risk framework and policy to guide the management of risks associated with its activities.

In 2023-24 the Department continued to implement its Risk Roadmap to further improve risk maturity.

The Executive commenced a major review of the Department's strategic risks with consideration of the risk profile following changes to the structure and operations of the Department.

New and emerging risks are regularly considered with the aim of identifying risk exposures and management/mitigation strategies.

The Department has appointed a Chief Governance and Risk Officer to further enhance risk maturity.

The Risk and Audit Committee oversees the risk management framework and internal audit program which is focused on providing assurance and mitigating strategic risks. The Committee includes DPAC staff and independent members, with an independent chair.

DPAC uses internal and external reviews to measure performance and improve outcomes.

The Department worked with its internal audit provider, WLF Accounting and Advisory, to conduct internal audits to test and refine the adequacy of controls to manage and mitigate risks, as well as response measures when incidents occur.

During the year the following internal audits were completed:

- Ministerial Transport Services Work Health and Safety
- Service Tasmania site visits
- Procurement and Contract Management
- Grants management.

DPAC addressed relevant recommendations from internal and external audits, with the Risk and Audit Committee monitoring progress towards implementing them.

Statutory Office Holders

Director of Local Government

The Director of Local Government is a State Servant appointed by the Governor under the *Local Government Act 1993* (the Act) to:

- undertake the general administration of the Act
- execute certain regulatory statutory functions in relation to the local government sector
- support the Minister for Local Government in their statutory role.

Mr Michael Mogridge is the current Acting Director of Local Government, standing in for Mr Mathew Healey who was appointed to the role in December 2021 and is currently Acting Deputy Secretary, Policy and Delivery within DPAC.

While there is no statutory obligation to do so, to align with section 72(I)(cd), requiring publication of the total remuneration paid to employees who hold positions designated by councils as being senior positions, the total remuneration paid to the Director, Local Government is:

Table 1.11 Total remuneration paid to the Director, Local Government.

2023-24	Salary \$'000	Other Benefits \$'000	Superannua- tion \$'000	Total \$'000
Mathew Healey Director, Office of Local Government (1 July 2023 – 11 September 2023)	36	3	5	44
Michael Mogridge Acting Director, Office of Local Government (12 September 2023 – 30 June 2024)	128	15	18	161
Total	164	18	22	205

State Recovery Advisor

Under the *Emergency Management Act 2006*, the responsibilities of the State Recovery Advisor are held by the Secretary of DPAC. These responsibilities may be delegated to other positions within the department.

The State Recovery Advisor:

- ensures recovery plans and arrangements are prepared and maintained
- implements effective collaboration and governance to achieve a consistent approach to recovery across government
- supports or coordinates recovery during and after emergencies
- advises government on recovery needs and issues
- carries out any recovery related functions requested by the Premier and the Ministerial Committee for Emergency Management.

DPAC, through Resilience and Recovery Tasmania, supports the State Recovery Advisor by:

- maintaining the *State Recovery Plan*
- supporting recovery governance including the State Recovery Committee and interagency Recovery Working Group
- undertaking whole-of-government emergency management policy, planning and preparedness
- building the capacity of all recovery partners to support community-centred disaster recovery
- coordinating social recovery and other related recovery activities
- overseeing and reporting on recovery activities across government agencies
- coordinating public information for major emergency events.

During 2023-24, the State Recovery Advisor released an updated *State Recovery Plan* which sets out whole-of-government recovery arrangements.

The State Recovery Advisor also continued to oversee Tasmania's long-term recovery from COVID-19, the Hillcrest Primary School tragedy and the October 2022 floods.

Regulator (Burial and Cremation)

Under the *Burial and Cremation Act 2019*, the Regulator has a range of powers and functions in relation to the management of cemeteries, crematoria and businesses that handle, store and/or transport human remains. The Director of Local Government is currently the Regulator for the purposes of the Act.

In January 2024, the *Burial and Cremation Regulations 2015* were amended to include 'water cremation' (using a chemical process called alkaline hydrolysis) as a new form of cremation. The availability of water cremation increases choice for people by providing an alternative way for their remains to be dealt with after they die. It is considered an environmentally sustainable method when compared with other methods, including traditional cremation. The State's first water cremation facility in Tasmania has been approved by the Regulator in Southern Tasmania and the first water cremation took place in June 2024.

This year the Regulator has also provided ongoing instruction to The Hutchins School regarding a redevelopment within the school boundaries when human remains were discovered while laying of new building foundations. The Regulator worked with the school to ensure both appropriate sensitivity towards the site and legislative compliance, while also enabling the site's development for future generations of students to enjoy.

Websites

As at 30 June 2024, we managed 31 websites for DPAC and the Premier's Office.

You can find a complete list of the websites listed in Appendix C – Publications and Websites.



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Head of agency certification (of financial statements)	TI FR-2 TI FR-3 (3.1) FMA s. 42	81, Appendix A
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Limited/direct procurement	TI FR-4 (4.1.8.5)	Appendix D
Contract extensions	TI FR-4 (4.1.8.6.1)	Appendix D
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Abbreviations

AASB	Australian Accounting Standards Board
AHT	Aboriginal Heritage Tasmania
ASRS	Australian Sustainability Reporting Standards
Commission of Inquiry	Commission of Inquiry into the Tasmanian Government's Responses to Child Sexual Abuse in Institutional Settings
CPE	Community Policy and Engagement
CPP	Community Partnerships and Priorities
DAPs	Development Assessment Panels
DLG	Departmental Leadership Group
DPAC	Department of Premier and Cabinet
DSS	Digital Strategy and Services
FMA	Financial Management Act
FMS	Financial Management Services
FTE	Full-time Equivalent
HoSS	Head of the State Service
HR	Human Resources
HRIS	Human Resource Information System
ICT	Information and Communications Technology
IFRS	International Financial Reporting Standards
ITS	Information and Technology Services
KPIs	Key Performance Indicators
LGBTIQA+	Lesbian, Gay, Bisexual, Transgender, Intersex, Queer/Questioning, Asexual
MPS	Ministerial and Parliamentary Support
NDIS	National Disability Insurance Scheme
NPA	National Partnership Agreement
OLG	Office of Local Government
OTS	Office of the Secretary
OVA	Occupational Violence and Aggression
PESRAC	Premier's Economic and Social Recovery Council
PPR	Property, Procurement and Risk
PIDA	Public Interest Disclosure Act

RRT	Resilience and Recovery Tasmania
SAMP	Strategic Asset Management Plan
SES	Senior Executive Service
SPO	State Planning Office
SPPs	State Planning Provisions
SSA	State Service Act
SSMO	State Service Management Office
SSR	State Service Regulation
TasCOSS	Tasmanian Council of Social Service
TI	Treasurer's Instructions
TPPs	Tasmanian Planning Policies
TSS	Tasmanian State Service
WHS	Work Health and Safety

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Appendix A: Department of Premier and Cabinet Financial Statements for the year ended 30 June 2024

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Statement of Certification



Independent Auditor's Report

To the Members of Parliament

The Department of Premier and Cabinet

Report on the Audit of the Financial Statements

Opinion

I have audited the financial statements of the Department of Premier and Cabinet (the Department), which comprises the statement of financial position as at 30 June 2024 and statements of comprehensive income, changes in equity and cash flows for the year then ended, notes to the financial statements, including a summary of significant accounting policies, other explanatory notes and the statement of certification signed by the Secretary of the Department.

In my opinion, the accompanying financial statements:

- (a) present fairly, in all material respects, the Department's financial position as at 30 June 2024 and its financial performance and its cash flows for the year then ended
- (b) are in accordance with the *Financial Management Act 2016* and Australian Accounting Standards.

Basis for Opinion

I conducted the audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of my report. I am independent of the Department in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants (including Independence Standards)* (the Code) that are relevant to my audit of the financial statements in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code.

The *Audit Act 2008* further promotes the independence of the Auditor-General. The Auditor-General is the auditor of all Tasmanian public sector entities and can only be removed by Parliament. The Auditor-General may conduct an audit in any way considered appropriate and is not subject to direction by any person about the way in which audit powers are to be exercised. The Auditor-General has for the purposes of conducting an audit, access to all documents and property and can report to Parliament matters which in the Auditor-General's opinion are significant.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

My audit is not designed to provide assurance on the accuracy and appropriateness of the budget information in the Department's financial statements.

Responsibilities of the Secretary for the Financial Statements

The Secretary is responsible for the preparation and fair presentation of the financial statements in accordance with Australian Accounting Standards, and the financial reporting requirements of Section 42 (1) of the *Financial Management Act 2016*. This responsibility includes such internal control as determined necessary to enable the preparation of the financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Secretary is responsible for assessing the Department's ability to continue as a going concern unless the Department's operations will cease as a result of an administrative restructure. The assessment must disclose, as applicable, matters related to going concern and the appropriateness of using the going concern basis of accounting.

Auditor's Responsibilities for the Audit of the Financial Statements

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with the Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Department's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Secretary.

- Conclude on the appropriateness of the Secretary's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Department's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusion is based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the Department to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

I communicate with the Secretary regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.



David Bond
Assistant Auditor-General
Delegate of the Auditor-General
Tasmanian Audit Office

7 October 2024
Hobart

Department of Premier and Cabinet

Statement of Certification

The accompanying Financial Statements of the Department of Premier and Cabinet are in agreement with the relevant accounts and records and have been prepared in compliance with Treasurer's Instructions issued under the provisions of the *Financial Management Act 2016* to present fairly the financial transactions for the year ending 30 June 2024 and the financial position as at end of the year.

At the date of signing, I am not aware of any circumstances which would render the particulars included in the Financial Statements misleading or inaccurate.



Kathrine Morgan-Wicks
Secretary

06 October 2024

Statement of Comprehensive Income for the year ended 30 June 2024

	Notes	2024 Budget \$'000	2024 Actual \$'000	2023 Actual \$'000
Income from continuing operations				
Revenue from Government				
Appropriation revenue - operating	6.1	468,112	435,010	259,176
Appropriation revenue - capital	6.1	855	855	1,838
Other revenue from Government	6.1	4,375	13,142
COVID-19 Recoveries	6.2	1,043
Contribution received	6.6	762
Grants	6.3	3,664	11,135	4,120
Sales of goods and services	6.4	33,246	28,980	29,339
Other revenue	6.5	3,441	10,489	16,552
Total revenue from continuing operations		509,318	491,606	325,210
Net gain/(loss) on statutory receivables	7.2	(649)	(892)
Net gain/(loss) on write-off of statutory receivables	7.2	(43)
Net gain/(loss) on non-financial assets	7.1	2	(3)	(122)
Total income from continuing operations		509,320	490,911	324,196
Expenses from continuing operations				
Employee benefits	8.1	100,895	87,559	76,256
Superannuation	8.1	13,821	11,373	9,245
Depreciation	8.2	1,244	2,098	1,969
Amortisation	8.2	9	573	57
Supplies and consumables	8.3	67,491	50,610	49,070
Grants and subsidies	8.4	46,294	58,564	33,651
Finance costs	8.5	35	324	262
Transfer Payments to other Government entities	8.6	280,132	281,484	157,638
Contributions provided	8.7	762	50
Other expenses	8.8	2,166	1,034	1,651
Transfers to the Public Account		154
Total expenses from continuing operations		512,087	494,534	329,849
Net result from continuing operations		(2,767)	(3,623)	(5,654)
Net result		(2,767)	(3,623)	(5,654)
Comprehensive result		(2,767)	(3,623)	(5,654)

This Statement of Comprehensive Income should be read in conjunction with the accompanying notes.

Budget information refers to original estimates and has not been subject to audit.

Explanations of material variances between budget and actual outcomes are provided in Note 4.1 of the accompanying notes.

Statement of Financial Position as at 30 June 2024

	Notes	2024 Budget \$'000	2024 Actual \$'000	2023 Actual \$'000
Assets				
Financial Assets				
Cash and cash equivalents	12.1	20,900	10,997	4,489
Receivables	9.1	5,335	6,699	13,811
Non-financial assets				
Property, plant, equipment and leasehold improvements	9.2	21,890	3,971	3,144
Right-of-use assets	9.3	3,748	9,625	6,973
Intangibles	9.4	524	3,685	1,590
Other non-financial assets	9.5	1,710	3,459	2,182
Total assets		54,107	38,436	32,190
Liabilities				
Financial Liabilities				
Payables	10.1	4,089	6,602	3,174
Non-financial Liabilities				
Employee benefit liabilities	10.3	18,567	22,265	18,816
Lease liabilities	10.2	3,840	10,482	7,345
Other liabilities	10.5	1,258	905	1,050
Total liabilities		27,754	40,254	30,385
Net assets (liabilities)		26,353	(1,818)	1,805
Equity				
Accumulated Funds		26,353	(1,818)	3,070
Contributed Capital		(1,265)
Total equity		26,353	(1,818)	1,805

This Statement of Financial Position should be read in conjunction with the accompanying notes.

Budget information refers to original estimates and has not been subject to audit.

Explanations of material variances between budget and actual outcomes are provided in Note 4.2 of the accompanying notes.

Statement of Cash Flows for the year ended 30 June 2024

	Notes	2024 Budget \$'000	2024 Actual \$'000	2023 Actual \$'000
Cash flows from operating activities				
Cash inflows				
Appropriation receipts - operating		468,112	439,385	272,317
Appropriation receipts - capital		855	855	1,838
COVID-19 Recoveries		1,044
Grants - continuing operations		3,664	11,135	5,784
Sales of goods and services		33,290	29,046	30,375
GST receipts		24,632	12,092	6,495
Other cash receipts		3,441	21,747	11,989
Total cash inflows		533,994	514,260	329,842
Cash outflows				
Employee benefits		(100,745)	(84,881)	(75,977)
Superannuation		(13,818)	(10,899)	(9,246)
Finance costs		(35)	(318)	(262)
GST payments		(24,443)	(11,462)	(7,905)
Supplies and consumables		(67,489)	(52,927)	(53,090)
Transfers to the Public Account		(154)
Grants and subsidies		(46,294)	(58,623)	(33,651)
Transfer payments to other Government entities		(280,132)	(282,194)	(157,657)
Other expense		(2,166)	(1,037)	(1,671)
Total cash outflows		(535,122)	(502,494)	(339,461)
Net cash from / (used by) operating activities	12.2	(1,127)	11,766	(9,619)
Cash flows from investing activities				
Cash inflows				
Cash inflow on administrative restructure		217
Total cash inflows		217

	Notes	2024 Budget \$'000	2024 Actual \$'000	2023 Actual \$'000
Cash outflows				
Payment for acquisition of non-financial assets		(1,145)	(4,362)	(1,736)
Total cash outflows		(1,145)	(4,362)	(1,736)
Net cash from / (used by) investing activities		(1,145)	(4,362)	(1,519)
Cash flows from financing activities				
Cash inflows				
Lease incentive - Right-of-use asset		361	50
Total cash inflows		361	50
Cash outflows				
Repayment of leases liabilities (excluding interest)		(31)	(1,257)	(1,150)
Total cash outflows		(31)	(1,257)	(1,150)
Net cash from / (used by) financing activities		(31)	(896)	(1,100)
Net increase / (decrease) in cash and cash equivalents held		(2,305)	6,508	(12,238)
Cash and cash equivalents at the beginning of the reporting period		23,205	4,489	16,727
Cash and cash equivalents at the end of the reporting period	12.1	20,900	10,997	4,489

This Statement of Cash Flows should be read in conjunction with the accompanying notes.

Budget information refers to original estimates and has not been subject to audit.

Explanations of material variances between budget and actual outcomes are provided in Note 4.3 of the accompanying notes.

Statement of Changes in Equity for the year ended 30 June 2024

	Contributed Equity \$'000	Accumulated Funds \$'000	Total Equity \$'000
Balance as at 1 July 2023	(1,265)	3,069	1,805
Net Result	(3,623)	(3,623)
Total Comprehensive Result	(3,623)	(3,623)
Transactions with owners in their capacity as owners:			
Transfer between equity classifications	1,265	(1,265)
Total	1,265	(1,265)
Balance as at 30 June 2024	(1,818)	(1,818)

	Contributed Equity \$'000	Accumulated Funds \$'000	Total Equity \$'000
Balance as at 1 July 2022	(489)	8,723	8,235
Net Result	(5,654)	(5,654)
Total Comprehensive Result	(5,654)	(5,654)
Administrative restructure - Contributions by owners	(776)	(776)
Total	(776)	(776)
Balance as at 30 June 2023	(1,265)	3,069	1,805

This Statement of Changes in Equity should be read in conjunction with the accompanying notes.

Notes to and forming part of the Financial Statements for the year ended 30 June 2024

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NOTE 1: Administered Financial Statements

The Department administers, but does not control, certain resources on behalf of the Government as a whole. It is accountable for the transactions involving such administered resources, but does not have the discretion to deploy resources for the achievement of the Department's objectives.

1.1 Schedule of Administered Income and Expenses

	Notes	2024 Budget \$'000	2024 Actual \$'000	2023 Actual \$'000
Administered revenue				
Appropriation revenue – operating				
Items Reserved by Law – <i>Tasmanian Community Fund Act 2005</i>	14.2	7,466	8,196	7,953
Appropriation revenue – operating				
Homes Tasmania		87,737	88,549
Total administered revenue		95,203	96,745	7,953
Administered expenses				
Grants and subsidies	14.3	95,203	96,745	7,953
Total administered expenses		95,203	96,745	7,953
Administered net result	

This Schedule of Administered Income and Expenses should be read in conjunction with the accompanying notes.

Budget information refers to original estimates and has not been subject to audit.

Explanations of material variances between budget and actual outcomes are provided in Note 14.1 of the accompanying notes.

NOTE 2: Departmental Output Schedules

2.1 Output group information

Comparative information has not been restated for external administrative restructures.

Budget information refers to original estimates and has not been subject to audit.

(I) MINISTERIAL AND PARLIAMENTARY SUPPORT OUTPUT GROUP

Output Group 1 – Support For Members of Parliament

Output group 01 - Support for Members of Parliament			
	2024 Budget \$'000	2024 Actual \$'000	2023 Actual \$'000
Income from continuing operations			
Revenue from appropriation ¹	26,702	31,596	26,067
Other revenue	1,363	1,141	1,140
Total revenue from continuing operations	28,065	32,737	27,207
Net gain/(loss) on non-financial assets	(7)
Total income from continuing operations	28,065	32,737	27,200
Expenses from continuing operations			
Salaries and Wages ¹	18,564	20,960	18,608
Superannuation	2,271	2,438	2,097
Other Employee Expenses	518	42	24
Depreciation	300	966	816
Advertising and promotion	219	188
Communications	314	151	103
Consultants	148	105
Information technology	232	251	230
Maintenance	278	486	134
Operating lease costs	2,868	520	349
Other employee related expenses	61	50
Other supplies and consumables	958	973	861
Property services ¹	584	3,430	2,347
Travel and transport	1,050	882	1,016
Finance costs	31	192	175
Other transfer payments		10	
Other expenses	71	118	123
Total expenses from continuing operations	28,039	31,847	27,227
Net result from continuing operations	26	890	(27)
Net result	26	890	(27)

	2024 Budget \$'000	2024 Actual \$'000	2023 Actual \$'000
Comprehensive Result	26	890	(27)
Expense by output			
1.1 Support for Ministers and Parliament ¹	22,318	24,345	21,466
1.2 Support for Members of the House of Assembly ¹	5,721	7,502	5,761
Total	28,039	31,847	27,227
Net Assets			
Total assets deployed for Output Group 01 ¹	3,498	8,142	6,044
Total liabilities incurred for Output Group 01 ¹	(7,762)	(11,822)	(10,500)
Net assets deployed for Output Group 01	(4,264)	(3,680)	(4,456)

Notes:

1. Variances in this Output are primarily due to expenditure and capital works to commence the transition of this Output to support a 35 seat House of Assembly and other budget pressures that have arisen during 2023-24 such as additional support to independent members of Parliament and increased accommodation costs.

Output group 01 - Support for Executive Decision Making

	2024 Budget \$'000	2024 Actual \$'000	2023 Actual \$'000
Income from continuing operations			
Revenue from appropriation	8,974	12,576	12,442
Other revenue	32
Total revenue from continuing operations	8,974	12,608	12,442
Expenses from continuing operations			
Salaries and Wages ¹	5,724	6,236	3,616
Superannuation	845	878	408
Other Employee Expenses	114	11	11
Depreciation and Amortisation	52	10	3
Advertising and promotion	5	234	127
Communications	92	19	15
Consultants	550	596	346
Information technology	46	62	144
Maintenance	4	41	3
Operating lease costs	371	6	8
Other employee related expenses	49	90
Other supplies and consumables	518	205	47
Property services	101	119	98
Sitting fees	171

	2024 Budget \$'000	2024 Actual \$'000	2023 Actual \$'000
Travel and transport	45	64	13
Grants and transfer payments ²	500	4,261	2,802
Other transfer payments ²	461	4,783
Other expenses	19	55	13
Total expenses from continuing operations	8,986	13,478	12,529
Net result from continuing operations	(12)	(870)	(87)
Net result	(12)	(870)	(87)
Comprehensive Result	(12)	(870)	(87)
Expense by output			
1.1 Strategic Policy and Advice ³	8,986	13,479	12,529
Total	8,986	13,479	12,529
Net Assets			
Total assets deployed for Output Group 01	211	84	7
Total liabilities incurred for Output Group 01	(843)	(1,698)	(635)
Net assets deployed for Output Group 01	(632)	(1,614)	(628)

Notes:

1. This reflects the increased Salary and wages for the implementation of the *Commission of Inquiry into the Tasmanian Government's Response to Child Sexual Abuse in Institutional Settings* (COI).
2. This variance is primarily due to COI and a new grant program in this Output for Strategic Regional Partnership Budget initiative.
3. This reflects expenditure incurred by this Output for the COI.

Output group 02 - Government Processes and Services

	2024 Budget \$'000	2024 Actual \$'000	2023 Actual \$'000
Income from continuing operations			
Revenue from appropriation ¹	12,199	13,225	8,524
Other revenue	144	1,320	944
Grants	777	123	123
Sale of goods and services ²	3,023	4	4
Total revenue from continuing operations	16,143	14,672	9,594
Net gain/(loss) on write-off of statutory receivables	(43)
Net gain/(loss) on statutory receivables	(649)	(892)
Total income from continuing operations	16,143	13,980	8,702
Expenses from continuing operations			
Salaries and Wages ³	9,654	8,065	6,180
Superannuation	1,311	1,199	778
Other Employee Expenses	259	100	54
Depreciation	93	184	77
Amortisation	23	1
Advertising and promotion	178	130	306
Board members fees	6	1
Communications	117	67	59
Consultants	244	146	214
Information technology	1,737	1,002	1,359
Maintenance	82	401	226
Meetings/committee expenses	293
Operating lease costs	73
Other employee related expenses	314	381
Other supplies and consumables	940	911	1,650
Property services	897	1,153	1,322
Travel and transport	94	192	112
Grants and transfer payments	469	306	425
Finance costs	1	29	18
Other transfer payments	26	709
Contributions provided	50
Other expenses	47	159	27
Transfers to the Public Account	154
Total expenses from continuing operations	16,123	14,860	14,026

	2024 Budget \$'000	2024 Actual \$'000	2023 Actual \$'000
Net result from continuing operations	20	(880)	(5,324)
Net result	20	(880)	(5,324)
Comprehensive Result	20	(880)	(5,324)
Expense by output			
2.1 Management of Executive Government Processes	9,786	9,411	8,426
2.2 Principal and Subordinate Legislation	3,682	2,712	2,006
2.3 Corporate Support to Parliamentary Offices and Office of the Governor ⁴	2,655	2,736	575
2.4 Corporate Support to Parliamentary Offices and Office of the Governor ⁴	3,019
Total	16,123	14,860	14,026
Net Assets			
Total assets deployed for Output Group 02	5,886	4,903	4,852
Total liabilities incurred for Output Group 02 ⁵	(2,376)	(3,353)	(2,016)
Net assets deployed for Output Group 02	3,510	1,549	2,836

Notes:

1. Appropriation revenue is higher than the previous year due to the allocation of appropriation revenue from other Output's for further investment in IT capability across the Department.
2. The decrease in Sale of goods and services compared to Budget is primarily due to the elimination of transactions between Output 2.1 Management of Executive Government Processes and Output 3.3 Delivery of IT services.
3. The increase in Salaries and wages is due to higher allocation of Overhead salaries to this Output Group in 2023-24 compared to the prior year.
4. The variance is due to a minor restructure as outlined in the 2023-24 Budget. Output 2.3 Tasmanian Government Courier was amalgamated with Output 2.1 Management of Executive Government Processes resulting in a reordering of outputs within Output Group 2 Government Processes and Services.
5. The increase in Total liabilities incurred for Output Group 02 is due to the increased Long service leave liability (\$680,000) and increased lease liability (\$514,000) due to a new lease for office accommodation at 1 Franklin Wharf Hobart.

Output group 03 - Electronic Services for Government Agencies

	2024 Budget \$'000	2024 Actual \$'000	2023 Actual \$'000
Income from continuing operations			
Revenue from appropriation ¹	21,869	24,271	17,470
Contribution received ²	762
Other revenue	104	(238)	1,325
Grants	500
Sale of goods and services	26,802	27,319	27,962
Total revenue from continuing operations	49,275	52,114	46,757
Expenses from continuing operations			
Salaries and Wages ³	20,441	23,178	20,371
Superannuation	2,663	3,005	2,563
Other Employee Expenses	532	40	44
Depreciation	314	664	783
Amortisation	6	423
Advertising and promotion	44	50	(55)
Communications	14,114	12,018	12,546
Consultants	95	55	353
Information technology ⁴	4,854	8,586	7,512
Maintenance	146	387	58
Operating lease costs	1,141	85	70
Other employee related expenses	127	107
Other supplies and consumables	5,108	706	1,551
Property services ⁵	1,701	1,935	1,196
Travel and transport	239	192	243
Grants and transfer payments	37
Finance costs	72	67
Other transfer payments	344	380
Contributions provided ²	762
Other expenses	65	70	15
Total expenses from continuing operations	51,500	52,701	47,805
Net result from continuing operations	(2,225)	(586)	(1,048)
Net result	(2,225)	(586)	(1,048)
Comprehensive Result	(2,225)	(586)	(1,048)

	2024 Budget \$'000	2024 Actual \$'000	2023 Actual \$'000
Expense by output			
3.1 Information, Technology and Digital Services Strategy and Policy Development ⁶	3,429	3,871	2,584
3.2 Management and Ongoing Development of Service Tasmania ⁷	24,084	22,759	18,966
3.3 Delivery of IT Services	23,987	26,071	26,254
Total	51,500	52,701	47,805
Net Assets			
Total assets deployed for Output Group 03 ⁸	12,605	20,321	15,766
Total liabilities incurred for Output Group 03	(9,060)	(9,802)	(9,378)
Net assets deployed for Output Group 03	3,545	10,519	6,388

Notes:

1. The increase in Revenue from appropriation reflects increased expenditure for Service Tasmania shops compared to the prior year for the development of the myServiceTas digital portal.
2. Contribution Received and Contribution provided relate to Rapid Antigen Test kits provided by Department of Health to Service Tasmania shops and were subsequently provided to the public free of charge.
3. The increase in Salaries and wages reflects appropriate corporate costs compared to the prior year and increase in recreational leave and long service leave liabilities.
4. The increased spending in Information technology is primarily due to the myServiceTas digital portal.
5. The increase in Property services reflects increased building and lease costs for Service Tasmania shops.
6. The increased spending in Output 3.1 reflects increased spending in Cyber Security key deliverable in 2023-24 when compared to the previous year.
7. The increase expenditure in Output 3.2 is due to apportioned corporate charge and myServiceTas digital portal.
8. The increase in Total assets deployed for Output Group 03 reflects higher than expected cash balance for Output 3.2 and Output 3.3 plus capitalisation of myServiceTas digital portal.

Output group 04 - State Service Management

	2024 Budget \$'000	2024 Actual \$'000	2023 Actual \$'000
Income from continuing operations			
Revenue from appropriation ¹	4,483	12,489	3,596
Other revenue	718	982	1,111
Sale of goods and services	978	1,635	1,340
Total revenue from continuing operations	6,179	15,106	6,048
Expenses from continuing operations			
Salaries and Wages ¹	3,320	4,600	3,157
Superannuation	458	621	414
Other Employee Expenses	169	6	10
Depreciation	15	42	3
Amortisation	3
Advertising and promotion	14	5	2
Communications	24	2	2
Consultants	124	169	109
Information technology	866	1,388	803
Maintenance	2	48	1
Operating lease costs	21	37	21
Other employee related expenses	196	80
Other supplies and consumables	878	1,052	1,049
Property services	237	166	13
Travel and transport	37	30	19
Grants and transfer payments ¹	166	1,981
Finance costs	3	10
Other transfer payments ¹	1,017
Other expenses	15	23
Total expenses from continuing operations	6,349	11,396	5,682
Net result from continuing operations	(170)	3,710	365
Net result	(170)	3,710	365
Comprehensive Result	(170)	3,710	365
Expense by output			
4.1 State Service Employment and Management ¹	6,349	11,396	5,682
Total	6,349	11,396	5,682

	2024 Budget \$'000	2024 Actual \$'000	2023 Actual \$'000
Net Assets			
Total assets deployed for Output Group 04	1,198	2,260	1,891
Total liabilities incurred for Output Group 04 ²	(1,384)	(2,233)	(1,390)
Net assets deployed for Output Group 04	(186)	27	502

Notes:

1. Variances within this Output are primarily due to expenditure associated with Output group 70 Commission of Inquiry being reallocated to Output 4.1 under the *Appropriation (Supplementary Appropriation) Act 2023*.
2. The increase in Total liabilities incurred for Output Group 04 reflects increased lease liability and increased long service leave and recreational leave liabilities.

Output group 05 - Security and Emergency Management

	2024 Budget \$'000	2024 Actual \$'000	2023 Actual \$'000
Income from continuing operations			
Revenue from appropriation ¹	25,388	9,720	16,347
Other revenue	327	1,043	478
Grants ²	216	1,696	100
Sale of goods and services	8
Total revenue from continuing operations	25,931	12,459	16,933
Net gain/(loss) on non-financial assets	(115)
Total income from continuing operations	25,913	12,459	16,818
Expenses from continuing operations			
Salaries and Wages ³	2,862	3,689	2,163
Superannuation	390	496	287
Other Employee Expenses	32	35	35
Depreciation	18
Amortisation	56	47
Advertising and promotion	2	289	174
Communications	22	11	21
Consultants	1	88	75
Information technology	802	419	356
Maintenance	1	65
Operating lease costs	48	9
Other employee related expenses	82	19
Other supplies and consumables	1,196	125	46
Property services	6	325	(10)
Travel and transport	43	76	45
Grants and transfer payments ¹	18,925	1,717	2,191
Finance costs	2
Other transfer payments ¹	4,682	11,866
Other expenses	1,830	290	892
Total expenses from continuing operations	26,112	12,513	18,216
Net result from continuing operations	(181)	(54)	(1,398)
Net result	(181)	(54)	(1,398)
Comprehensive Result	(181)	(54)	(1,398)

	2024 Budget \$'000	2024 Actual \$'000	2023 Actual \$'000
Expense by output			
5.1 Security and Emergency Management ¹	26,112	12,513	18,216
Total	26,112	12,513	18,216
Net Assets			
Total assets deployed for Output Group 05	2,877	1,895	1,502
Total liabilities incurred for Output Group 05	(928)	(1,092)	(513)
Net assets deployed for Output Group 05	1,949	803	989

Notes:

1. The decrease in Revenue from appropriation reflects the reprofiling of Disaster Relief for flood impacted communities.
2. The increase in Grants Revenue is due to funding received from Department of Treasury and Finance for the National Partnership Agreements between the Australian Government and the State (NPA) on Disaster Ready Fund and NPA for Drought Resilience.
3. Increased salaries and wages are due to increased staffing to support resilience and recovery.

Output group 06 - Local Government

	2024 Budget \$'000	2024 Actual \$'000	2023 Actual \$'000
Income from continuing operations			
Revenue from appropriation ¹	6,415	6,785	12,217
Other revenue	86	63	46
Grants	84	838
Sale of goods and services	5	23	4
Total revenue from continuing operations	6,506	6,955	13,105
Expenses from continuing operations			
Salaries and Wages	3,976	4,278	3,762
Superannuation	553	599	492
Other Employee Expenses	50	1	6
Depreciation	3	25	7
Amortisation	5
Advertising and promotion	12	62	124
Board members fees	332	52
Communications	14	4	2
Consultants	377	545	919
Information technology	33	239	95
Maintenance	1	70	1
Operating lease costs	255	18	17
Other employee related expenses	39	32
Other supplies and consumables	592	153	133
Property services	25	293	98
Travel and transport	38	52	38
Grants and transfer payments ¹	500	821	6,219
Finance costs	2
Other transfer payments	362
Other expenses	35	38	10
Total expenses from continuing operations	6,464	7,576	12,370
Net result from continuing operations	42	(621)	736
Net result	42	(621)	736
Comprehensive Result	42	(621)	736

	2024 Budget \$'000	2024 Actual \$'000	2023 Actual \$'000
Expense by output			
6.1 Local Government-Policy Advice ¹	2,853	3,698	8,833
6.2 State Planning Office	3,611	3,879	3,536
Total	6,464	7,576	12,370
Net Assets			
Total assets deployed for Output Group 06	217	(321)	(77)
Total liabilities incurred for Output Group 06	(861)	(1,269)	(797)
Net assets deployed for Output Group 06	(644)	(1,590)	(875)

Note:

1. The decreases in Revenue from appropriation and Grants expenditure reflect additional Appropriation provided in 2022-23 to provide funding to the Local Government Association of Tasmania to administer the Open Spaces grant program (\$5.0 million).

Output group 07 - Community Partnerships and Priorities

	2024 Budget \$'000	2024 Actual \$'000	2023 Actual \$'000
Income from continuing operations			
Revenue from appropriation ¹	332,082	328,722	173,968
Other revenue ²	699	5,257	11,509
Grants ³	2,171	8,936	3,060
Sale of goods and services	2,438	(1)	21
Total revenue from continuing operations	337,392	342,914	188,557
Expenses from continuing operations			
Salaries and Wages	19,108	16,284	16,792
Superannuation	2,819	2,136	2,063
Other Employee Expenses	83	34	44
Depreciation	467	189	279
Amortisation	3	61	9
Patient and Client Services	487	1,265
Advertising and promotion	453	257	558
Board members fees	214	9
Communications	190	32	45
Consultants	360	271	485
Information technology	192	1,622	1,820
Maintenance	9	510	43
Operating lease costs	397	53	38
Other employee related expenses	263	263
Other supplies and consumables	7,996	1,144	1,535
Property services	313	742	349
Travel and transport	211	541	432
Grants and transfer payments ^{1,4}	25,447	49,477	22,014
Finance costs	17	1
Other transfer payments ^{1,4}	280,132	273,760	139,539
Other expenses	84	282	571
Total expenses from continuing operations	338,264	348,374	188,151
Net result from continuing operations	(872)	(5,459)	406
Net result	(872)	(5,459)	406
Comprehensive Result	(872)	(5,459)	406

	2024 Budget \$'000	2024 Actual \$'000	2023 Actual \$'000
Expense by output			
7.1 Disability Services ¹	275,038	270,086	148,647
7.2 Community Services ¹	22,767	23,839	12,719
7.3 Community Development ¹	8,804	12,214	9,153
7.4 Child and Youth Wellbeing ⁵	9,653	9,607	806
7.5 Safe Homes, Families, Communities ¹	12,503	19,218	5,179
7.6 Women's Policy	661	1,860	1,881
7.7 Veterans' Affairs	569	567	894
7.8 Office of Aboriginal Affairs	4,539	5,648	5,476
7.9 Aboriginal Heritage Tasmania ¹	3,730	5,335	3,396
Total	338,264	348,374	188,151
Net Assets			
Total assets deployed for Output Group 07 ⁶	24,260	900	2,091
Total liabilities incurred for Output Group 07 ⁷	(4,540)	(8,986)	(5,130)
Net assets deployed for Output Group 07	19,720	(8,086)	(3,039)

Notes:

1. This output group was created as a result of the major administrative restructure undertaken in 2022–23. The prior year comparatives only reflect eight months of revenue and expenditure due to the timing of the restructure.
2. The lower balance of Other revenue reflects the one-off contribution of \$6.1 million from the Department of Health for the Tasmanian contribution to the National Disability Insurance Scheme in 2022–23.
3. The Grants income reflects the National Partnership Agreements (NPA) reimbursements from Department of Treasury and Finance for the NPA for Family, Domestic and Sexual Violence Support, NPA on Emergency Food Distribution and NPA for Municipal and Essential Services Transition Fund.
4. The variance in Transfer Payments to other Government entities primarily reflects the Department's allocation of reimbursements to other Government agencies as Transfer payments rather than grants.
5. The increase in expense for Output 7.4 represents reimbursements to other agencies, the allocation increase is in line with budget expectations.
6. The lower than budgeted Total Assets reflects budget estimates transferred in the 2022–23 Administrative Restructure.
7. The increased Total liabilities incurred for Output Group 07 reflects increase in Payables (\$3.7 million) and Lease liabilities (\$704,000).

Output group 70 - Commission of Inquiry

	2024 Budget \$'000	2024 Actual \$'000	2023 Actual \$'000
Income from continuing operations			
Revenue from appropriation ¹	30,000
Total revenue from continuing operations	30,000
Expenses from continuing operations			
Salaries and Wages	15,489
Superannuation	2,511
Other Supplies and Consumables	12,000
Total expenses from continuing operations	30,000
Net result from continuing operations
Net result
Comprehensive Result
Expense by output			
70.1 Commission of Inquiry Response	30,000
Total	30,000
Net Assets			
Total assets deployed for Output Group 70
Total liabilities incurred for Output Group 70
Net assets deployed for Output Group 70

Note:

- Budgeted revenue and expenditure for this Output Group was reallocated under the *Appropriation (Supplementary Appropriation) Act 2023* to Output 1.1 Strategic Policy and Advice (\$8.1 million) and Output 4.1 State Service Employment and Management (\$8.3 million). \$11.3 million was transferred from the Department to other agencies.

Output group 90 - COVID-19 Response¹

	2024 Budget \$'000	2024 Actual \$'000	2023 Actual \$'000
Income from continuing operations			
Revenue from appropriation	1,501
COVID-19 Recoveries	1,043
Total revenue from continuing operations	2,544
Expenses from continuing operations			
Salaries and Wages	1,207
Superannuation	122
Other Employee Expenses	2
Consultants	24
Maintenance	1
Other employee related expenses	11
Other supplies and consumables	209
Property services	359
Total expenses from continuing operations	1,934
Net result from continuing operations	610
Net result	610
Comprehensive Result	610
Expense by output			
90.2 Essential Communications	1,970
90.4 Regionally-based Model for Coordinating the Recovery from COVID-19			(35)
Total	1,934
Net Assets			
Total assets deployed for Output Group 90	1
Total liabilities incurred for Output Group 90	(26)
Net assets deployed for Output Group 90	(26)

Note:

1. DPAC's involvement in the Tasmanian Government's response to COVID-19 Pandemic has ceased.

Output group 91 - Grants and Subsidies¹

	2024 Budget \$'000	2024 Actual \$'000	2023 Actual \$'000
Income from continuing operations			
Other revenue	888
Grants	296
Total revenue from continuing operations	1,184
Expenses from continuing operations			
Other transfer payments	1,184
Total expenses from continuing operations	1,184
Net result from continuing operations
Net result
Comprehensive Result
Expense by output			
Homes Tasmania	1,184
Total	1,184

Note:

1. Reflects revenue and expenditure for the National Partnership Agreement on Social Housing Accelerator Payment which flows through the Department to Homes Tasmania.

Capital Investment Program

	2024 Budget \$'000	2024 Actual \$'000	2023 Actual \$'000
Continuing Operations			
Revenue and other income from transactions			
Appropriation revenue - operating	185
Appropriation revenue - works and services	855	855	1,838
Total revenue and other income from transactions	855	855	2,023
 Expenses from transactions			
Salaries and wages	170
Superannuation	21
Advertising and promotion	5	333
Consultants	4
Information Technology	386	424
Maintenance	29	14
Other employee related expenses	62
Other supplies and consumables	181	849
Property services	2	31
Travel and transport	2	3
Grants	250
Total expenses from transactions	250	604	1,910
Net result from transactions (net operating balance)	605	251	113
Net Result	605	251	113
Comprehensive Result	605	251	113
 Expense by project			
Service Tasmania Shops Capital Investment	250	39	137
Cyber Security	565	1,773
Total	250	604	1,910
 Net assets			
Total assets deployed for Capital Investment Program	3,355	251	113
Total liabilities incurred for Capital Investment Program
Net assets deployed for Capital Investment Program	3,355	251	113

2.2 Reconciliation of total output groups comprehensive result to Statement of Comprehensive Income

	2024 Budget \$'000	2024 Actual \$'000	2023 Actual \$'000
Total comprehensive result of Output Groups	(2,767)	(3,623)	(5,654)
Comprehensive result	(2,767)	(3,623)	(5,654)

2.3 Reconciliation of total output groups net assets to Statement of Financial Position

	2024 Actual \$'000	2023 Actual \$'000
Total net assets deployed for Output Groups	(1,818)	1,805
Reconciliation to net assets		
Assets unallocated to Output Groups
Liabilities unallocated to Output Groups
Net Assets	(1,818)	1,805

2.4 Administered Output Schedule

Comparative information has not been restated for administrative restructures.

Budget information refers to original estimates and has not been subject to audit.

	2024 Budget \$'000	2024 Actual \$'000	2023 Actual \$'000
Administered income			
Revenue from appropriation	95,203	96,745	7,953
Total administered income	95,203	96,745	7,953
Administered expenses from continuing operations			
Grant expenditure	95,203	96,745	7,953
Total administered expenses	95,203	96,745	7,953
Administered net result

NOTE 3: Expenditure under Australian Government Funding Arrangements

	State Funded		Australian Government Funding	
	2024 Actual \$'000	2023 Actual \$'000	2024 Actual \$'000	2023 Actual \$'000
National Partnership Program				
Environment				
Management of the World Heritage Values of the Tasmanian Wilderness	1,151	876
Recreational Fishing and Camping Facilities	84	37
Regional Drought Resilience Planning	112	473	100
Disaster Ready Fund	1,274
Community Services (including Disability)				
Municipal and Essential Services Transition Fund (Cape Barron Island)	2,052	1,275
Family, Domestic and Sexual Violence Support	1,038	2,371	854
Family, Domestic and Sexual frontline and community	1,848
Emergency Food Relief	1,710	1,300
Housing				
Social Housing Accelerator Payment	296
Total	1,822	1,038	10,850	3,143

NOTE 4: Explanations of Material Variances between Budget and Actual Outcomes

Budget information refers to original estimates as disclosed in the 2023–24 Budget Papers and is not subject to audit.

Variances are considered material where the variance exceeds the greater of 10 per cent of Budget estimate and \$500,000.

4.1 Statement of comprehensive income

	Notes	Budget \$'000	Actual \$'000	Variance \$'000	Variance %
Appropriation revenue - operating	a)	468,112	435,010	(33,102)	(7)
Other revenue from Government	b)	4,375	4,375	100
Contribution Received	c)	762	762	100
Grants	d)	3,664	11,135	7,471	204
Sales of goods and services	e)	33,246	28,980	(4,266)	(13)
Other revenue	f)	3,441	10,489	7,048	205
Net gain/(loss) on statutory receivables	g)	(692)	(692)	100
Employee benefits	h)	100,895	87,559	(13,336)	(13)
Superannuation	i)	13,821	11,373	(2,448)	(18)
Depreciation	j)	1,244	2,098	854	69
Amortisation	k)	9	573	564	6,267
Supplies and consumables	l)	67,491	50,610	(16,881)	(25)
Grants and subsidies	m)	46,294	58,564	12,270	21
Contributions provided	c)	762	762	100
Other expenses	n)	2,166	1,034	(1,132)	(52)

Notes to Statement of Comprehensive Income variances

Variations are primarily due to:

- The variation in Appropriation revenue – operating is primarily due to the reallocation under the *Appropriation (Supplementary Appropriation) Act 2023* to Output 1.1 Strategic Policy and Advice (\$8.1 million) and Output 4.1 State Service Employment and Management (\$8.3 million). A further \$11.3 million was transferred from the Department to other agencies.
- Other Revenue from Government reflects approved Rollovers under section 23 of the *Financial Management Act 2016* related to various outputs of the Department.
- Contributions Received and Contributions provided reflect the Rapid Antigen Test kits received from Department of Health for Service Tasmania shops and were subsequently provided to the public free of charge.
- Higher than budgeted Grants are primarily related to National Partnership Agreements (NPAs), including NPA on Family, Domestic and Sexual Violence Frontline and Community Support (1.8 million), NPA for Emergency Food Distribution (\$1.3 million) and NPA on Disaster Ready Fund (\$1.1 million).

- e) The decrease in Sale of goods and services compared to Budget is primarily due to the elimination of transactions between Output 2.1 Management of Executive Government Processes and Output 3.3 Delivery of IT services.
- f) The higher than budgeted Other Revenue primarily related to additional revenue in Output group 07 - Community Partnerships and Priorities (\$4.6 million) received for the Gambling Support Program.
- g) The net loss on Statutory Receivable reflects an unbudgeted expected credit loss provision on COVID-19 quarantine accomodation receivables transferred from Department of Communities Tasmania as part of 2022–23 Administration restructure.
- h) The decrease in Employee benefits compared to budget is primarily related to Output group 70 - Commission of Inquiry (COI). The budgeted expenditure was transferred to other agencies under the *Appropriation (Supplementary Appropriation) Act 2023*.
- i) The decrease in Superannuation compared to Budget is primarily related to Output group 70 - Commission of Inquiry. The budgeted expenditure was transferred to other agencies under the *Appropriation (Supplementary Appropriation) Act 2023*.
- j) The increased depreciation reflects additional Right-of-use Assets and Leasehold Improvements across various Department of Premier and Cabinet and Ministerial and Parliamentary Support sites.
- k) The increased Amortisation reflects the amortisation related to various intangible assets including myServiceTas digital portal, eCabinet and the new TasALERT mobile app.
- l) The variances in Supplies and Consumables primarily relates to expenditure budgeted to Output group 70 - Commission of Inquiry (\$12 million), that was transferred to other Agencies or Output 1.1 and 4.1 under the *Appropriation (Supplementary Appropriation) Act 2023*. Other variances include lower than budgeted expenditure for Output group 07 - Community Partnerships and Priorities (\$4 million), and Output group 03 - Electronic Services for Government Agencies (\$2.8 million).
- m) The variance in Grants and subsidies compared to budget primarily reflects grants paid to Community Organisations for provision of support related to COI (\$5.1 million), unbudgeted additional grants provided to Community Organisations (\$2.8 million) and grants paid under the Disaster Ready Fund NPA (\$1.0 million).
- n) The variance in Other expenses is primarily related to lower than budgeted expenditure in Output group 05 - Security and Emergency Management (\$1.5 million) due to lower than expected assistance to those impacted by the Northern Tasmania flooding event in October 2022.

4.2 Statement of financial position

	Notes	2024 Budget \$'000	2024 Actual \$'000	2023 Actual \$'000	Variance Budget \$'000	Variance Actual \$'000
Cash and cash equivalents	a)	20,900	10,997	4,489	(9,903)	6,508
Receivables	b)	5,335	6,699	13,811	1,364	(7,112)
Property, plant, equipment and leasehold improvements	c)	21,890	3,971	3,144	(17,919)	827
Right-of-use assets	d)	3,748	9,625	6,973	5,877	2,652
Intangibles	e)	524	3,685	1,590	3,161	2,095
Other non-financial assets	f)	1,710	3,459	2,182	1,749	1,277
Payables	g)	4,089	6,602	3,174	2,513	3,428
Employee benefit liabilities	h)	18,567	22,265	18,816	3,698	3,449
Lease liabilities	i)	3,840	10,482	7,345	6,642	3,137
Accumulated Funds	j)	26,353	(1,818)	3,070	(28,171)	(4,888)

Notes to Statement of Financial Position - Budget variances

Variations are primarily due to:

- The variance in Cash and cash equivalents reflect higher than budgeted expenditure primarily in Output 2.1 Management of Executive Government Processes, Output 3.2 Management and Ongoing Development of Service Tasmania and Output 3.3 Delivery of IT Services resulting in a lower cash balance.
- The variance in Receivables reflects higher than budgeted GST receivables.
- The lower than budgeted Property, plant, equipment and leasehold improvements reflect budget estimates transferred in the 2022–23 Administrative Restructure.
- The higher than budgeted Right-of-Use Assets reflects new building leases primarily acquired to accommodate the increased size of the House of Assembly to 35 seats after the State Election in March 2024 and to accommodate additional Departmental resources for the Human Resources Information System (HRIS) project.
- The variance in Intangibles reflects the acquisition and continued development of various intangible assets including the myServiceTas digital portal, eCabinet solution and TasALERT mobile app.
- The variance in Other non-financial assets reflects higher than budgeted Prepayments in comparison to 2022–23 financial year, primarily in Supplies and consumables (\$1.2 million) and Information technology (\$370,000).
- The variance in Payables primarily related to higher than budgeted Accrued expenses for the delivery of IT services.
- The variance in Employee benefit liabilities reflects increasing probabilities for the Department's long service leave liability in 2023–24 compared to 2022–23.
- The higher than budgeted Lease liabilities reflects new building leases primarily acquired to accommodate the increased size of the House of Assembly to 35 seats after the State Election in March 2024 and to accommodate additional Departmental resources for the Human Resources Information System (HRIS) project.

- j) The variance in Accumulated funds reflects the Department's Comprehensive Result for the 2023–24 financial year as reflected in the Statement of Comprehensive Income, and budget estimates transferred in the 2022–23 Administrative Restructure for Property, plant and equipment.

Notes to Statement of Financial Position - Actual variances

Variations are primarily due to:

- a) The increased Cash and cash equivalents reflect the cash receipt of \$6 million from Department of Health in July 2023, which was carried on the Statement of Financial Position as accounts receivable at 30 June 2023.
- b) The decrease in Receivable reflects the cash receipt of \$6 million from Department of Health in July 2023. This was a one-off contribution to the Department for the National Disability Insurance Scheme.
- c) The increase in Property, plant, equipment and leasehold improvements reflects new leasehold improvements primarily related to 15 Murray Street, 1 Franklin Wharf, and 7–9 Franklin Wharf Hobart as a result of additional accommodation requirements for the increase in the size of the House of Assembly to 35 seats and to accommodate additional Departmental resources for the Human Resources Information System (HRIS) project.
- d) The increase in Right-of-Use Assets reflects new building leases primarily acquired to accommodate the increased size of the House of Assembly to 35 seats after the State Election in March 2024 and to accommodate additional Departmental resources for the Human Resources Information System (HRIS) project.
- e) The increase in Intangibles reflects the acquisition and continued development of various intangible assets including the myServiceTas digital portal, eCabinet solution and TasALERT mobile app.
- f) The increase in Other non-financial assets reflects the increase in Prepayments in comparison to 2022–23 financial year, primarily related to software license renewals for Digital Strategy and Services (\$1.1 million).
- g) The increase in Payables primarily relates to higher accrued expenses for the delivery of IT services.
- h) The increase in Employee benefit liabilities reflects increasing probabilities for the Department's long service leave liability, in 2023–24 compared to 2022–23.
- i) The increased Lease liabilities reflect new building leases primarily acquired to accommodate the increased size of the House of Assembly to 35 seats after the State Election in March 2024 and to accommodate additional Departmental resources for the Human Resources Information System (HRIS) project.
- j) The decrease in Accumulated funds reflects the Department's Comprehensive Result for the 2023–24 financial year as reflected in the Statement of Comprehensive Income.

4.3 Statement of cash flows

	Notes	Budget \$'000	Actual \$'000	Variance \$'000	Variance %
Appropriation receipts – operating	a)	468,112	439,385	(28,727)	(7)
Grants - continuing operations	b)	3,664	11,135	7,471	204
Sales of goods and services	c)	33,290	29,046	(4,244)	(13)
GST receipts	d)	24,632	12,092	(12,540)	(51)
Other cash receipts	e)	3,441	21,747	18,306	532
Employee benefits	f)	(100,745)	(84,881)	15,864	(16)
Superannuation	g)	(13,818)	(10,899)	2,919	(21)
GST payments	h)	(24,443)	(11,462)	12,981	(53)
Supplies and consumables	i)	(67,489)	(52,927)	14,562	(22)
Grants and subsidies	j)	(46,294)	(58,623)	(12,329)	21
Payment for acquisition of non-financial assets	k)	(2,701)	(4,362)	(1,661)	61
Repayment of leases liabilities (excluding interest)	l)	(709)	(1,257)	(548)	77

Notes to Statement of Cash Flows variances

Variations are primarily due to:

- The variation in Appropriation receipts – operating is primarily due to the reallocation under the *Appropriation (Supplementary Appropriation) Act 2023* to Output 1.1 Strategic Policy and Advice (\$8.1 million) and Output 4.1 State Service Employment and Management (\$8.3 million). A further \$11.3 million was transferred from the Department to other agencies.
- The variance in Grants – continuing operations primarily related to National Partnership Agreements (NPAs), including NPA on Family, Domestic and Sexual Violence Frontline and Community Support (1.8 million), NPA's Emergency Food Distribution (\$1.3 million) and NPA on Disaster Ready Fund (\$1.1 million).
- The variance in Sale of goods and services is primarily due to the elimination of transactions between Output 2.1 Management of Executive Government Processes and Output 3.3 Delivery of IT services.
- The variance in GST receipts compared to Budget reflects GST receipts transferred to the Department's budget under the Administrative Restructure undertaken in October 2022. These estimates were higher than the actual expenditure attracting GST.
- The higher than budgeted Other cash receipts primarily related to additional revenue in Output group 07 - Community Partnerships and Priorities (\$4.6 million) for the Gambling Support Program.
- The lower than budgeted Employee benefits primarily relate to Output group 70 - Commission of Inquiry. The budgeted expenditure was transferred to other agencies under the *Appropriation (Supplementary Appropriation) Act 2023*.
- The lower than budgeted Superannuation primarily relates to Output group 70 - Commission of Inquiry. The budgeted expenditure was transferred to other agencies under the *Appropriation (Supplementary Appropriation) Act 2023*.

- h) The variance in GST payments compared to Budget reflects GST payments transferred to the Department's budget under the Administrative Restructure undertaken in October 2022. These estimates were higher than the actual revenue attracting GST.
- i) The variance in Supplies and Consumables primarily relates to expenditure budgeted to Output group 70 - Commission of Inquiry (\$12 million), that was transferred to other Agencies or Output 1.1 and 4.1 under the *Appropriation (Supplementary Appropriation) Act 2023*. Other variances include lower than budgeted expenditure for Output group 07 - Community Partnerships and Priorities (\$4 million), and Output group 03 - Electronic Services for Government Agencies (\$2.8 million).
- j) The variance in Grants and subsidies compared to budget primarily reflects grants paid to Community Organisations for provision of support related to COI (\$5.1 million), unbudgeted additional grants provided to Community Organisations (\$2.8 million) and grants paid under the Disaster Ready Fund NPA (\$1 million).
- k) The variance in Payment for acquisition of non-financial assets reflects leasehold improvements to accommodate the increased size of the House of Assembly to 35 seats after the State Election in March 2024, as well as the acquisition and continued development of various intangible assets including the myServiceTas digital portal, eCabinet solution and the new TasALERT mobile app.
- l) The higher than budgeted Repayment of leases liabilities (excluding interest) reflects new building leases primarily acquired to accommodate the increased size of the House of Assembly to 35 seats after the State Election in March 2024 and to accommodate additional Departmental resources for the Human Resources Information System (HRIS) project.

NOTE 5: Underlying Net Result

Non-operational capital funding is the income from continuing operations relating to funding for capital projects. This funding is classified as revenue from continuing operations and included in the Net result from continuing operations. However, the corresponding capital expenditure is not included in the calculation of the Net result from continuing operations. Accordingly, the Net result from continuing operations will portray a position that is better than the true underlying financial result.

For this reason, the Net result from continuing operations is adjusted to remove the effects of funding for capital projects.

	Notes	2024 Budget \$'000	2024 Actual \$'000	2023 Actual \$'000
Net result from transactions (net operating balance)		(2,767)	(3,623)	(5,654)
Less impact of:				
Non-operational capital funding				
Revenue from Government - works and services	6.1	855	855	1,838
Revenue from Government - Section 23 rollover	6.1	185
Total		855	855	2,023
Underlying Net operating balance		(3,622)	(4,478)	(7,677)

NOTE 6: Revenue

Income is recognised in the Statement of Comprehensive Income when an increase in future economic benefits related to an increase in an asset or a decrease of a liability has arisen that can be measured reliably.

Income is recognised in accordance with the requirements of Australian Accounting Standards Board (AASB) 15 Revenue from Contracts with Customers or AASB 1058 Income of Not-for Profit Entities, dependent on whether there is a contract with a customer defined by AASB 15.

6.1 Revenue from Government

Appropriations, whether operating or capital, are recognised as revenues in the period in which the Department gains control of the appropriated funds as they do not contain enforceable and sufficiently specific obligations as defined by AASB 15. Except for any amounts identified as carried forward, control arises in the period of appropriation.

Revenue from Government includes revenue from appropriations, unexpended appropriations rolled over under section 23 of the *Financial Management Act 2016* and Items Reserved by Law.

Section 23 of the *Financial Management Act 2016* allows for an unexpended appropriation at the end of the financial year, as determined by the Treasurer, to be issued and applied from the Public Account in the following financial year. The amount determined by the Treasurer must not exceed five per cent of an Agency's appropriation for the financial year.

The Budget information is based on original estimates and has not been subject to audit.

	2024 Budget \$'000	2024 Actual \$'000	2023 Actual \$'000
Continuing operations			
Appropriation revenue - recurrent			
Current year ¹	467,881	434,800	258,946
Items Reserved by Law:	231	210	229
<i>Parliamentary Salaries, Superannuation and Allowances Act 2012</i>			
	468,112	435,010	259,175
Appropriation revenue - works and services			
Appropriation revenue - works and services ²	855	855	1,838
	855	855	1,838
Other revenue from Government			
Appropriation Rollover under section 23 of the <i>Financial Management Act 2016</i> ³	4,375	13,142
	4,375	13,142
Total revenue from Government	468,967	440,240	274,155

Notes:

1. The increase in Appropriation revenue - operating compared to 2022-23 reflects the full year impact of the Administrative Restructure from 2022-23.
2. The decrease in Appropriation revenue - works and services reflects approved capital budget decreases for Cyber Security.
3. The decrease in Other revenue from Government reflects Rollovers' approved under section 23 of the *Financial Management Act 2016*.

6.2 COVID-19 recoveries

Revenue from COVID-19 recoveries is recognised when an increase in future economic benefit relating to an increase in an asset or a decrease in a liability has arisen and can be reliably measured.

	2024 Actual \$'000	2023 Actual \$'000
COVID-19 recoveries		
Public Health Hotline ¹	1,043
Total	1,043

Note:

1. The Public Health Hotline closed in January 2023.

6.3 Grants

Grants revenue, where there is a sufficiently specific performance obligation attached, are recognised when the Department satisfies the performance obligation and transfers the promised goods or services. The Department typically satisfies its performance obligations when the funds were expended for the projects.

Grants revenue without a sufficiently specific performance obligation are recognised when the Department gains control of the asset (typically Cash).

	2024 Actual \$'000	2023 Actual \$'000
Grants with sufficiently specific performance obligations		
Family, Domestic and Sexual Violence Support	2,371	854
Municipal and Essential Services Transition Fund (Cape Barren Island)	2,052	1,275
Family, Domestic and Sexual Violence Frontline and Community Workers	1,848
Emergency Food Relief	1,300
Management of the World Heritage Values of the Tasmanian Wilderness	1,193	930
Disaster Ready Fund	1,174
Regional Drought Resilience Planning	473	100
Social Housing Accelerator Payment	296
Other Grants	221
National Australia Day Council	123	123
Recreational Fishing and Camping Facilities	84	838
Total	11,135	4,120

Family, Domestic and Sexual Violence Support

This National Partnership Arrangement is an agreement between the Australian Government and the state and territory Governments to deliver support for family, domestic and sexual violence responses. Grants revenue of \$2,371,130 represents the amount claimed from Finance General in 2023-24.

Municipal and Essential Services Transition Fund (Cape Barren Island)

This Grant is provided by the Australian Government to support the provision of municipal and essential services to Cape Barren Island. Grants revenue of \$2,051,526 represents the amount claimed from Finance General in 2023-24. Finance General holds a balance of \$31,572 as at 30 June 2024 for this National Partnership Arrangement.

Family, Domestic and Sexual Violence (FDSV) Frontline and Community Workers

The Australian Government has committed \$169.4 million over four years to create 500 new jobs for community organisations through the 500 Workers Initiative. This initiative is part of the extension of the National Partnership on FDSV Responses 2021-23 and aims to bolster support for victim-survivors of family, domestic, and sexual violence. The Department has claimed \$1,848,044 from Finance General in 2023-24. Finance-General holds a balance of \$4,552,110 as at 30 June 2024 for this National Partnership Arrangement.

Emergency Food Relief

This National Partnership Arrangement is an agreement between the Australian Government and the state and territory Governments to deliver emergency food relief, which aims to increase Emergency Relief providers' access to a cost-effective supply of food items, across Australia. Organisations are funded to ensure food items are available for Emergency Relief providers to deliver to individuals and families in need across Australia. Grants revenue of \$1,300,000 represents the amount claimed from Finance General in 2023-24 that was provided to Loaves and Fishes Emergency Food Distribution.

Management of the World Heritage Values of the Tasmanian Wilderness

This National Partnership Arrangement assists with managing Aboriginal cultural values and increasing the involvement of Aboriginal people in connecting with, managing and interpreting those values within the Tasmanian Wilderness World Heritage Area. Grants revenue of \$1,192,731 represents the amount received from Finance General in 2023-24 and a separate grant received directly from the Department of Industry Australian Heritage. Finance General holds a balance of \$747,299 as at 30 June 2024 for the National Partnership Arrangement.

Disaster Ready Fund

Grants received for Disaster Ready Fund are part of the Australian Government's National Partnership Arrangement for Disaster Resilience and Risk Reduction. The Department has claimed \$1,174,562 from Finance General in 2023-24. Finance-General holds a balance of \$13,200,394 as at 30 June 2024 for this National Partnership Arrangement.

Regional Drought Resilience Planning

Grants received for the Regional Drought Resilience Planning are part of the Australian Government's National Partnership Arrangement for Regional Drought Resilience Planning. Grants revenue of \$473,066 represents the amount claimed from Finance-General in 2023-24. Finance-General holds a balance of \$587,728 as at 30 June 2024 for this National Partnership Arrangement.

Social Housing Accelerator Payment

Grants received for the Social Housing Accelerator Payment are part of the Australian Government's National Partnership Arrangement for social housing. These grants are reimbursements of expenditure incurred by Homes Tasmania to provide this initiative. The Department has claimed \$296,336 from Finance General in 2023–24. Finance-General holds a balance of \$49,703,663 as at 30 June 2024 for this National Partnership Arrangement.

National Australia Day Council

Grants received from the National Australia Day Council in 2023–24 of \$122,500 were provided for Australia Day celebrations.

Recreational Fishing and Camping Facilities Program

Grants received for the Recreational Fishing and Camping Facilities are part of the Australian Government's National Partnership Arrangement for the Recreational Fishing and Camping Facilities Program. Grants revenue of \$84,403 represents the amount claimed from Finance-General in 2023–24. Finance-General holds a balance of \$99,885 as at 30 June 2024 for this National Partnership Arrangement.

Other Grants

Other grants include Australian Disability Strategy-Information Sharing to Reduce Risks, Western Tasmania Aboriginal Cultural Landscape Australian Heritage Grant, and State Emergency Service Strategic Horizon Scanning Project.

6.4 Sales of goods and services

Revenue from Sales of goods are recognised when the Department satisfies a performance obligation by transferring the goods or services to the customer.

The following goods and services are provided by the Department:

- Digital Services provided by Digital Strategy and Services;
- Training Services provided by the Tasmanian Training Consortium; and
- Transaction Processing Services provided by Service Tasmania.

Revenue from Sales of goods are recognised when the Department satisfies a performance obligation by transferring the goods or services to the customer.

The Department recognises revenue associated with performance obligations in proportion to the stage of completion of the transaction at the reporting date. The stage of completion is assessed by reference to surveys of work performed.

	2024 Actual \$'000	2023 Actual \$'000
Sale of goods and services		
TASINET charges	18,827	19,323
Network Tasmania contract management	2,174	2,209
Computing Services	3,049	2,876
Training Services	1,668	1,302
Service Tasmania transaction fees and contributions	3,135	3,405
Other	126	223
Total	28,980	29,339

6.5 Other revenue

Revenue from charges for services provided and other recoveries and transfers is recognised when an increase in future economic benefit relating to an increase in an asset or a decrease in a liability has arisen and can be reliably measured.

	2024 Actual \$'000	2023 Actual \$'000
Other revenue		
Recoveries and reimbursements ¹	2,566	11,873
Donations and contributions ²	4,342	2,317
Salary reimbursements	1,775	1,317
Transfers from other agencies	1,721	854
Paid parental leave	85	191
Total	10,489	16,552

Notes:

1. The decrease in Other revenue – Recoveries and reimbursements primarily represents a one-off cash contribution of \$6.1 million to the Department from Department of Health for the State's contributions to the National Disability Insurance Scheme and one-off contributions from other agencies for the Department's Process harmonisation work for the Human Resources Information System project (\$1 million) which were received in 2022–23.
2. The increase in Donations and contributions reflects the increased Gambling Support Program contributions from the Community Support Levy.

6.6 Contributions received

Contributions provided free of charge by the Department, to another entity, are recognised as an expense when fair value can be reliably determined.

	2024 Actual \$'000	2023 Actual \$'000
Fair value of assets transferred at no cost ¹	762
Total	762

Note:

1. Contribution received reflects the Rapid Antigen Test kits provided by Department of Health to Service Tasmania shops and were subsequently provided to the public free of charge.

NOTE 7: Net Gains/(losses)

7.1 Net gain/(loss) on non-financial assets

Gains or losses from the disposal of Non-financial assets are recognised when control of the asset is terminated.

	2024 Actual \$'000	2023 Actual \$'000
Net gain/(loss) on disposal of physical assets	(3)	(122)
Total	(3)	(122)

7.2 Net gain/(loss) on financial instruments and statutory receivables/payables

Financial assets are impaired under the expected credit loss approach required under Australian Accounting Standards Board (AASB) 9 Financial Instruments. The expected credit loss is recognised for all debt instruments not held at fair value through profit or loss.

Key Judgement

An impairment loss using the expected credit loss method for all trade debtors uses a lifetime expected loss allowance. The expected loss rates are based upon historical observed loss rates that are adjusted to reflect forward looking macroeconomic factors.

For other financial instruments that are not trade receivables, contract assets or lease receivables, the Department has measured the expected credit loss using a probability-weighted amount that takes into account the time value of money and forward looking macroeconomic factors.

	2024 Actual \$'000	2023 Actual \$'000
Write off-of statutory receivable not included in Expected Credit Loss	(43)
Expected Credit Loss	(649)	(892)
Total net gain/(loss) on financial instruments	(692)	(892)

No other economic flows have occurred that require inclusion in the net result for the 2023-24 financial year.

NOTE 8: Expenses

Expenses are recognised in the Statement of Comprehensive Income when a decrease in future economic benefits related to a decrease in an asset or an increase of a liability has arisen that can be measured reliably.

8.1 Employee benefits

(a) Employee expenses

Employee benefits include, where applicable, entitlements to wages and salaries, annual leave, sick leave, long service leave, superannuation and any other post-employment benefits.

	2024 Actual \$'000	2023 Actual \$'000
Employee benefits		
Wages and salaries ¹	73,379	66,794
Annual leave ¹	6,785	5,553
Long service leave ²	3,627	871
Sick leave	2,869	2,650
Other post-employment benefits	630	157
Other employee expenses	268	230
Total	87,559	76,256
 Superannuation		
Superannuation - defined contribution scheme ¹	8,508	6,752
Superannuation - defined benefit scheme	2,865	2,493
Total	11,373	9,245

Notes:

1. The increases in Wages and salaries, Annual leave and Superannuation are primarily due to Community Partnerships and Priorities functions being transitioned to the Department as part of the Administrative Restructure in 2022–23.
2. The increase in Long service leave reflects increasing probabilities for the Department's long service leave liability in 2023–24 compared to 2022–23.

Superannuation expenses relating to defined benefit schemes relate to payments into the Public Account. The amount of the payment is based on a department contribution rate determined by the Treasurer, on the advice of the State Actuary. The current department contribution is 12.95 per cent (2022–23: 12.95 per cent) of salary.

Superannuation expenses relating to defined contribution schemes are paid directly to superannuation funds at a rate of 11 per cent (2022–23: 10.5 per cent) of salary. In addition, departments are also required to pay into the Public Account a "gap" payment equivalent to 3.45 per cent (2022–23: 3.45 per cent) of salary in respect of employees who are members of contribution schemes.

(b) Remuneration of key management personnel

2024	Short-term benefits		Long-term benefits			Total \$'000
	Salary \$'000	Other benefits \$'000	Superan- nuation \$'000	Other benefits & Long-ser- vice leave \$'000	Termi- nation benefits \$'000	
Key management personnel						
Kathrine Morgan-Wicks Secretary (commenced 22 April 2024)	111	42	12	130 ¹	295
Jennifer Gale Secretary (ceased 12 April 2024)	402	(51) ²	82	(95) ²	165	503
Craig Limkin Associate Secretary (1 July 2023 – 30 October 2023)	131	(63) ²	14	(29) ²	54
Robert Williams ³ Associate Secretary Office of the Secretary	393	40	45	13	491
Amanda Russell Director State Service Management Office	251	25	34	10	320
Mellissa Gray ⁴ Reform Lead - Keeping Children Safe	232	26	33	10	301
Courtney Ingham ⁵ Director Office of the Secretary (commenced 1 February 2024)	108	4	16	5	133
Graham Poskitt Director, TSS HRIS Transformation Program (commenced 1 January 2024)	88	8	11	6	112
Jacqueline Wilson ⁶ Director Corporate Services (1 July 2023 – 30 September 2023)	45	22	6	6	80
Jacqueline Honey Manager Community Grants (1 April 2024 – 30 June 2024)	37	9	5	8	59

2024	Short-term benefits		Long-term benefits			Total \$'000
	Salary \$'000	Other benefits \$'000	Superan- uation \$'000	Other benefits & Long-ser- vice leave \$'000	Termi- nation benefits \$'000	
Acting key management personnel						
Noelene Kelly ⁷ Acting Deputy Secretary Government Services	241	30	35	25	331
Mathew Healey Acting Deputy Secretary Policy and Intergovernmental Relations (11 September 2023 – 30 June 2024)	225	12	28	6	271
Courtney Hurworth Acting Deputy Secretary Community Partnerships and Priorities (27 September 2023 – 10 June 2024)	105	16	15	13	149
Todd Crawford Acting Deputy Secretary Policy and Intergovernmental Relations (1 July 2023 – 11 September 2023)	41	22	6	69
Lauren ParrManager, Office of the Secretary (ceased 4 February 2024)	8	1	9
Total	2,419	142	344	107	165	3,177

Notes:

1. This represents the Secretary's Long service leave liability transferred from the Department of Health.
2. Negative variances in Short-term benefits Other Benefits and Long-term benefits Other Benefits and Long-service Leave represent the derecognition of Annual Leave and Long Service Leave for the KMP.
3. Mr Robert Williams commenced the year as Deputy Secretary Corporate and Government Services. On 31 October 2023 Mr Williams was appointed to the position of Associate Secretary. From 23 December 2023 until 21 April 2024 Mr Williams was Acting Secretary.
4. Ms Mellissa Gray commenced the year as Deputy Secretary Community Partnership and Priorities. On 2 January 2024 Ms Gray was appointed to the position of Reform Lead – Keeping Children Safe.
5. Ms Courtney Ingham was appointed to the Department's Executive Committee as part of the fixed term appointment of Department Leadership Group members to the Executive. Ms Ingham was selected for the period 1 October 2023 to 31 December 2023. From 14 December 2023 Ms Ingham was acting Director Office of the Secretary (a key management position). This arrangement was made permanent on 1 February 2024. Ms Ingham's disclosure covers the period 1 October 2023 through to 30 June 2024.
6. Both Ms Jacqueline Wilson and Ms Jacqueline Honey were appointed to the Department's Executive Committee as part of the fixed term appointment of Department Leadership Group members to the Executive.
7. Ms Noelene Kelly commenced the year as Acting Deputy Secretary People, Performance and Governance. From 9 October 2023 Ms Kelly was transferred to the position of Acting Deputy Secretary Corporate and Government Services.

2023	Short-term benefits		Long-term benefits			Total \$'000
	Salary \$'000	Other benefits \$'000	Superan- nuation \$'000	Other benefits & Long-ser- vice leave \$'000	Termi- nation benefits \$'000	
Key management personnel						
Jennifer Gale Secretary	486	17	68	(27)	545
Craig Limkin Associate Secretary	320	80	41	(7)	434
Robert Williams Associate Secretary Office of the Secretary	287	36	29	9	361
Rodney Nockles Deputy Secretary People, Performance and Governance	186	19	20	(1)	224
Mellissa Gray Deputy Secretary Community Partnerships and Priorities (commenced 1 October 2022)	185	25	26	22	258
Jane Hanna Director State Service Management Office	75	28	8	(6)	104
Lauren Parr Manager, Office of the Secretary (commenced 20 February 2023)	54	6	9	(13)	56
Mathew Healey Executive Director Local Government (commenced 20 February 2023)	64	17	8	(2)	87
Courtney Ingham Manager Ministerial and Executive Services (commenced 30 May 2023)	11	1	12
Amanda Russell Director State Service Management Office	91	45	12	81	228

2023	Short-term benefits		Long-term benefits			Total \$'000
	Salary \$'000	Other benefits \$'000	Superan- nuation \$'000	Other benefits & Long-ser- vice leave \$'000	Termi- nation benefits \$'000	
Acting key management personnel						
Noelene Kelly Acting Deputy Secretary	218	3	28	7	256
Jane Fitton Acting Director State Service Management Office (10 October 2022 – 31 January 2023)	82	17	11	6	117
Todd Crawford Acting Deputy Secretary Policy and Intergovernmental Relations (7 February 2023 – 30 June 2023)	77	6	10	93
Total	2,136	300	269	70	2,775

Key management personnel are those persons having authority and responsibility for planning, directing and controlling the activities of the Department, directly or indirectly. Remuneration during 2023–24 for key personnel is set by the *State Service Act 2000*. Remuneration and other terms of employment are specified in employment contracts. Remuneration includes salary, motor vehicle and other non monetary benefits. Long term employee expenses include long service leave and superannuation obligations.

Acting Arrangements

When members of key management personnel are unable to fulfil their duties, consideration is given to appointing other members of senior staff to their position during their period of absence. Individuals are considered members of key management personnel when acting arrangements are for more than a period of one month.

Terminations

Termination benefits include all forms of benefit paid or accrued as a consequence of termination, including Annual leave and Long service leave paid out on termination.

(c) Remuneration of Ministers

2024	Short-term benefits		Long-term benefits			Total \$'000
	Salary \$'000	Other benefits \$'000	Superan- nuation \$'000	Other benefits & Long-ser- vice leave \$'000	Termi- nation benefits \$'000	
Ministers	2,804	142	257	3,203
Total	2,804	142	257	3,203

2023	Short-term benefits		Long-term benefits			Total \$'000
	Salary \$'000	Other benefits \$'000	Superan- nuation \$'000	Other benefits & Long-ser- vice leave \$'000	Termi- nation benefits \$'000	
Ministers	2,588	121	229	2,939
Total	2,588	121	229	2,939

All Ministerial salaries and allowances are paid by the House of Assembly or Legislative Council and are not represented in these Statements other than within this table.

(d) Related party transactions

AASB 124 Related Party Disclosures requires related party disclosures to ensure that the financial statements contain disclosures necessary to draw attention to the possibility that the Department's financial results may have been affected by the existence of related parties and by transactions with such parties.

This note is not intended to disclose conflicts of interest for which there are administrative procedures in place.

The extent of information disclosed about related party transactions and balances is subject to the application of professional judgement by the Department. It is important to understand that the disclosures included in this note will vary depending on factors such as the nature of the transactions, the relationships between the parties to the transaction and the materiality of each transaction. Those transactions which are not materially significant by their nature, impact or value, in relation to the Department's normal activities, are not included in this note.

Macquarie Soul Catering is a related party of the Department as it is owned by a close family member of Minister Nic Street. During the year the Department made purchases of \$138 from Macquarie Soul Catering, there was no amount owing at 30 June 2024.

8.2 Depreciation and amortisation

All applicable non-financial assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of their service potential.

The depreciable amount of improvements to or on leaseholds is allocated progressively over the estimated useful lives of the improvements or the unexpired period of the lease, whichever is the shorter. The unexpired period of a lease includes any option period where exercise of the option is reasonably certain.

Key estimate and judgement

Depreciation is provided for on a straight-line basis, using rates which are reviewed annually.

All intangible assets having a limited useful life are systematically amortised over their useful lives reflecting the pattern in which the asset's future economic benefits are expected to be consumed by the Department.

Depreciation	Depreciation Period	2024 \$'000	2023 \$'000
Information technology equipment	3-5 years	209	202
Leasehold improvements	Over the life of the lease or 10 years	516	452
Right-of-use assets	Over the life of the lease or 10 years	1,372	1,315
Total		2,098	1,969

Amortisation	Amortisation Period	2024 \$'000	2023 \$'000
Intangible assets ¹	3 years	573	57
Total		573	57
Total Depreciation and amortisation		2,671	2,026

Note:

1. The increase in amortisation reflects the acquisition and further development of the myServiceTas digital portal, eCabinet and TasALERT mobile app.

8.3 Supplies and consumables

	2024 \$'000	2023 \$'000
Information technology ¹	13,956	12,743
Communications	12,303	12,793
Lease expense ²	7,602	5,347
Contractors, training fees and expenses	2,939	2,952
Travel and transport	2,032	1,920
Consultants	2,018	2,633
Minor equipment purchases and maintenance	1,757	1,971
Other property services	1,329	1,038
Advertising and promotion	1,252	1,757
Other supplies and consumables	1,195	1,416
Sitting fees ³	724	62
Training and conferences	620	616
Printing and information	580	619
Recruitment	497	478
Patient and client services ⁴	487	1,265
Meetings/committee expenses	444	490
Building and infrastructure maintenance	279	480
Materials and supplies	238	249
Entertainment	163	96
Audit fees - financial audit	97	92
Audit fees - internal audit	96	53
Total	50,610	49,070

Notes:

1. The increase in Information technology primarily related to software license renewals for Digital Strategy and Services (\$1.1 million).
2. The increase in Lease expense reflects new building leases primarily acquired to accommodate the increased size of the House of Assembly to 35 seats after the State Election in March 2024. Lease expenses includes lease rentals for short-term leases, leases of low value assets and variable lease payments. Refer to note 10.2 for breakdown of lease expenses and other lease disclosures.
3. The variance in Sitting fees is primarily due to Future of Local Government Project and Local Government Code of Conduct boards operated from Output 6.1 (\$332,000) and Commission of Inquiry (\$153,000).
4. Patient and client services reflects disability services provided by the Tasmanian Government to those not eligible for the National Disability Insurance Scheme. The decrease in expenditure reflects a decreasing demand for these services in 2023–24.

8.4 Grants and subsidies

Grants and subsidies expenditure is recognised to the extent that:

- the services required to be performed by the grantee have been performed; or
- the grant eligibility criteria have been satisfied.

A liability is recorded when the Department has a binding agreement to make the grant but services have not been performed or criteria satisfied. Where grant monies are paid in advance of performance or eligibility, a prepayment is recognised.

	2024 \$'000	2023 \$'000
Community Sector Organisation grants (including Peak Body Funding)	22,819	5,340
Disability service	7,465
Family Assistance Program	6,917	1,330
Commission of Inquiry	5,191
Emergency Food Relief Grants	3,010	2,482
Other Grants, Subsidies, Donations and Contributions	2,323	3,742
Child and Youth Wellbeing Strategy	2,315	2,802
Recovery and Resilience Grants (including Flood Assistance Grants)	1,717	2,201
Other specific purposes grants	1,635	1,428
Closing the Gap Capacity Building Fund	1,594	1,695
Strategic regional Partnerships	1,051
Cape Barren Island Municipal and Essential Services	743	1,275
State Planning Office Grants	685	1,204
Election Commitment Grants (2021 Election)	662	4,852
Premier's Discretionary Fund	300	285
Local Government Grants	136	5,015
Total	58,564	33,651

Community Sector Organisation grants (including Peak Body Funding)

These grants transferred from the Department of Communities Tasmania represent peak body funding agreements and other community and disability service grants including those that support sexual assault and family violence support services.

Disability Service

These grants were provided to various organisations to provide the community with information support and advocacy services, as well as sexual assault and family violence support services. This included \$1.5 million provided to St Giles to support their transition to a new business model while continuing to deliver vital therapy services to children in Tasmania.

Family Assistance Program

Grants are provided to community organisations to provide emergency assistance to Tasmanians in need. This program was transferred from the Department of Communities Tasmania under the administrative restructure during 2022–23.

Commission of Inquiry

Grants of \$3.2 million were provided to various community organisations in response to the Commission of Inquiry report to facilitate engagement of government and community organisations. These funds provided resources for the access to specialist support, towards the prevention, assessment, support and treatment of sexual assault, and Keeping Children Safe Reform programs.

Further grants of \$2 million were provided for the whole-of-government Leadership and Cultural Improvement Program. Various organisations received funding to facilitate effective and efficient engagement between the Government and the community sector to respond to the *Commission of Inquiry into the Tasmanian Government's Responses to Child Sexual Abuse in Institutional Settings* and other intersecting government reforms.

Emergency Food Relief Grants

This program was transferred from the Department of Communities Tasmania under the administrative restructure during 2022–23 and provides grants to Loaves and Fishes and Foodbank of Tasmania for the provision of emergency food relief programs.

Other grants, subsidies, donations, and contributions

This grouping of grants takes in various minor grants programs that the Department administers. This includes:

- Australia Day events
- heating allowance grants
- veterans' wellbeing voucher programs
- veterans' affairs grants
- agricultural show development grants
- food van grants
- LGBTIQ+ grants
- carers small grants
- elder abuse prevention grants
- community support levy grants
- Teddy Sheean VC Memorial grants
- Tasmanian Neighbourhood Houses Community Gardens grants
- Youth Week Tasmania grants
- International Women's Day small grants
- essential Community Services Fuel Relief grants
- Tasmanian Men's Shed Association Grants.

Many of these programs were transferred from the Department of Communities Tasmania under the administrative restructure during 2022–23.

Child and Youth Wellbeing Strategy

Grants were provided to various community groups and Local Government to implement programs and capital improvements. This incorporates grants provided under the Premier's Fund for Children and Young People, which provides grants of up to \$50,000 for projects that increase children and young people's participation in recreational or social activities. This program was transferred from the Department of Communities Tasmania under the administrative restructure during 2022–23.

Recovery and Resilience Grants

Recovery and Resilience Grants include grants provided to:

- local council's for building resilience to flooding
- Volunteering Tasmania to assist with continued emergency volunteering responses to extreme weather
- Wings Wildlife Park to rebuild its native wildlife hospital that was destroyed in October 2022 floods
- various community organisations and individuals with cleaning up property due to the Northern Tasmania flooding event in October 2022
- Surf Life Saving Tasmania Inc for interoperable flood and swift water response
- Migrant Resource Centre Tasmania for provision of counselling and psychosocial support to Tasmanians experiencing racism.

Other Specific Purpose Grants

Other grants provided to support migrant communities, Aboriginal communities, youth initiatives and delivery of other events and activities across Tasmania. This program was transferred from the Department of Communities Tasmania under the administrative restructure during 2022–23.

Closing the Gap Capacity Building Fund

Grants to Aboriginal Community-Controlled Organisations to build their capacity - so they can deliver services in their local community that specifically address Closing the Gap targets.

Strategic Regional Partnerships

These grants were focusing on leveraging Tasmania's unique strengths and addressing key issues such as workforce development, economic growth, and environmental sustainability. Various regional councils received grants that contributed towards their public infrastructure beautification and upgrade, regional development, and their priority projects.

Cape Barren Island Municipal and Essential Services

This grant is provided to the Cape Barren Island Aboriginal Association to provide municipal and essential services for the Cape Barren Island Community. This program was transferred from the Department of Communities Tasmania under the administrative restructure during 2022–23.

State Planning Office Grants

Grants for State Planning Office are provided to Councils and Local Government Authorities to assist them with drafting of planning provisions as well as demand and supply studies.

Election Commitment Grants (2021 Election)

These grants are related to election commitments made during the 2021 Election campaign. These grants were transferred from the Department of Communities Tasmania under the administrative restructure during 2022–23. These grants were primarily for Men’s Shed organisations and other community organisations.

Premier’s Discretionary Fund

This is a discretionary program maintained to allow the Premier to meet funding requests of up to \$10,000, to provide limited financial assistance to groups or individuals. These payments are designed to support valued community and cultural activities with national, statewide or local significance. This program is funded under Output 2.1 – Management of Executive Government Processes.

Local Government Grants

The decrease in Local Government Grants reflects the one-off grant to the Local Government Association of Tasmania to administer the Open Spaces program.

8.5 Finance costs

All finance costs are expensed as incurred using the effective interest method.

Finance costs include lease charges. The interest rate used for leases where the interest rate is not implicit in the lease is the Tascorp Indicative Lending Rate including the relevant administration margin.

	2024 \$'000	2023 \$'000
Interest expense		
Interest on lease liabilities	324	262
Total	324	262

8.6 Other transfer payments

Expenses from acquisition of supplies and services are recognised when the obligation to pay can be reliably measured, usually at the time of supply of such supplies and services. Transfer payments relate to transfers of funding to other agencies, foundations and other Government entities.

	2024 \$'000	2023 \$'000
Voluntary transfer of activities between departments ¹	25,518	23,329
Other		
Transfer Payments - Australian Government Agencies ²	255,210	132,636
Transfer Payments - Local Government	688	22
Transfer Payments – Other ³	68	1,652
Total	281,484	157,638

Notes:

1. The increase in Voluntary transfer of activities between departments is primarily due to Homes Tasmania National Partnership Agreement (NPA) reimbursements.
2. The increase in Transfer Payments - Australian Government Agencies reflects the transfer payments for National Disability Insurance Scheme due to the 2022–23 Administrative Restructure.
3. The decrease in Transfer Payments – Other is due to a \$1.5 million Community Support Levy - contribution to Neighbourhood-House program in 2022–23.

8.7 Contributions provided

Contributions provided free of charge by the Department, to another entity, are recognised as an expense when fair value can be reliably determined.

	2024 \$'000	2023 \$'000
Fair value of assets transferred at no cost ¹	762	50
Total	762	50

Note:

1. Contribution provided reflects the Rapid Antigen Test kits provided by Department of Health to Service Tasmania shops and were subsequently provided to the public free of charge.

8.8 Other expenses

Expenses from acquisition of supplies and services are recognised when the obligation to pay can be reliably measured, usually at the time of supply of such supplies and services.

	2024 \$'000	2023 \$'000
Other Financial Assistance	309	906
Workers compensation premiums	725	745
Total	1,034	1,651

NOTE 9: Assets

Assets are recognised in the Statement of Financial Position when it is probable that the future economic benefits will flow to the Department and the asset has a cost or value that can be measured reliably.

9.1 Receivables

Receivables are initially recognised at fair value plus any directly attributable transaction costs. Trade receivables that do not contain a significant financing component are measured at the transaction price.

Receivables are held with the objective to collect the contractual cash flows and are subsequently measured at amortised cost using the effective interest method. Any subsequent changes are recognised in the net result for the year when impaired, derecognised or through the amortisation process. An allowance for expected credit losses is recognised for all debt financial assets not held at fair value through profit and loss. The expected credit loss is based on the difference between the contractual cash flows and the cash flows that the entity expects to receive, discounted at the original effective interest rate.

For trade receivables, a simplified approach in calculating expected credit losses is applied, with a loss allowance based on lifetime expected credit losses recognised at each reporting date. The Department has established a provision matrix based on its historical credit loss experience for trade receivables, adjusted for forward-looking factors specific to the receivable.

For ageing analysis of financial assets, refer to note 13.1.

	2024 \$'000	2023 \$'000
Receivables ¹	8,240	14,703
less Expected credit loss provision	(1,541)	(892)
Total	6,699	13,811
Sale of goods receivable (inclusive of GST)	177	106
Tax assets	818	1,607
Other receivables ¹	3,276	9,511
Accrued revenue	2,428	2,587
Total	6,699	13,811
Settled within 12 months ¹	6,699	13,811
Settled in more than 12 months
Total	6,699	13,811

Note:

1. The decrease in Receivables reflects an outstanding one-off contribution from the Department of Health for the National Disability Insurance Scheme in 2022–23.

a) Reconciliation of movement in expected credit loss for receivables

	2024 \$'000	2023 \$'000
Carrying amount at 1 July	892
Increase/(decrease) in provision recognised in profit or loss	649	892
Amounts written off during the year
Amounts recovered during the year
Carrying amount at 30 June	1,541	892

The recognition of a provision for expected credit loss reflects the Department's estimate of losses related to debtors transferred from the former Department of Communities Tasmania. These debtors relate to debts owing from individuals that stayed in Government provided quarantine accommodation during the COVID-19 pandemic. When developing this provision, the Department has assessed the history of the debtor in relation to the debt, the length of time that has passed since the debt was raised and debtor collection processes undertaken by the Department of Communities Tasmania prior to the debt transferring to the Department. There is much uncertainty regarding the timing of collection from debtors. The total amount of debtors transferred to the Department was \$1.7 million with the expected credit loss estimated at \$1.5 million at 30 June 2024.

9.2 Property, plant, equipment and leasehold improvements

Key Estimates and Judgements

(i) Valuation basis

Property, plant, equipment, and leasehold improvement assets, including work in progress, are recorded at historic cost less accumulated depreciation and accumulated impairment losses. All assets within a class of assets are measured on the same basis.

Cost includes expenditure that is directly attributable to the acquisition of the asset. The costs of self-constructed assets includes the cost of materials and direct labour, any other costs directly attributable to bringing the asset to a working condition for its intended use, and the costs of dismantling and removing the items and restoring the site on which they are located. Purchased software that is integral to the functionality of the related equipment is capitalised as part of that equipment.

When parts of an item of property, plant and equipment have different useful lives, they are accounted for as separate items (major components) of property, plant and equipment.

(ii) Subsequent costs

The cost of replacing part of an item of property, plant, equipment and any leasehold improvement is recognised in the carrying amount of the item if it is probable that the future economic benefits embodied within the part will flow to the Department and its costs can be measured reliably. The carrying amount of the replaced part is derecognised. The costs of day to day servicing of plant, equipment and leasehold improvements are recognised in profit or loss as incurred.

(iii) Asset recognition threshold

The asset capitalisation threshold adopted by the Department for all classes of assets is \$10,000.

Assets valued at less than the threshold amount are charged to the Statement of Comprehensive Income in the year of purchase (other than where they form part of a group of similar items which are material in total).

a) Carrying amount

	2024 \$'000	2023 \$'000
Leasehold improvements		
At cost ¹	5,675	4,620
Less: Accumulated depreciation	(2,544)	(2,028)
Total	3,131	2,593
 Plant, equipment and vehicles		
At cost	8	8
Less: Accumulated depreciation	(8)	(8)
Total
 Information technology equipment		
At cost	1,515	1,446
Less: Accumulated depreciation	(1,355)	(1,146)
Total	160	300
 Work in progress		
Leasehold improvements at cost ¹	681	252
Total	681	252
 Total Property, plant, equipment, and leasehold improvements	3,971	3,144

Note:

1. The increase in Leasehold improvements at cost reflects the completion of the works primarily for 15 Murray Street, 1 Franklin Wharf and 7–9 Franklin Wharf Hobart.

b) Reconciliation of movements

Reconciliations of the carrying amounts of each class of Property, plant and equipment, and leasehold improvements at the beginning and end of the current and previous financial year are set out below. Carrying value means the net amount after deducting accumulated depreciation and accumulated impairment losses.

2024	Leasehold improvements	Information Technology Equipment \$'000	Work in Progress \$'000	Total \$'000
Carrying value at 1 July	2,593	300	252	3,144
Additions	1,026	69	457	1,552
Depreciation and amortisation	(516)	(209)	(725)
Transfers between asset classes	29	(29)
Carrying value at 30 June	3,131	160	681	3,971

2023	Leasehold improvements	Information Technology Equipment \$'000	Work in Progress \$'000	Total \$'000
Carrying value at 1 July	1,768	351	963	3,082
Additions	313	151	252	716
Depreciation and amortisation	(452)	(202)	(654)
Transfers between asset classes	963	(963)
Carrying value at 30 June	2,593	300	252	3,144

9.3 Right-of-Use-assets

Australian Accounting Standards Board (AASB) 16 requires the Department to recognise a Right-of-Use asset, where it has control of the underlying asset over the lease term. A Right-of-Use asset is measured at the present value of initial lease liability, adjusted by any lease payments made at or before the commencement date and lease incentives, any initial direct costs incurred, and estimated costs of dismantling and removing the asset or restoring the site.

The Department has elected not to recognise Right-of-Use assets and lease liabilities arising from short term leases, rental arrangements for which Finance General has substantive substitution rights over the assets and leases for which the underlying asset is of low value. Substantive substitution rights relate primarily to office accommodation. An asset is considered low value when it is expected to cost less than \$10,000.

Right-of-Use assets are depreciated over the shorter of the assets useful life and the term of the lease. Where the Department obtains ownership of the underlying leased asset or if the cost of the Right-of-Use asset reflects that the Department will exercise a purchase option, the Department depreciates the Right-of-Use asset over its useful life.

2024	Buildings \$'000	Plant and Equipment \$'000	Total \$'000
Carrying value at 1 July	6,866	107	6,973
Additions	4,024	3	4,027
Disposals / derecognition	(3)	(3)
Depreciation and amortisation	(1,344)	(28)	(1,372)
Carrying value at 30 June	9,543	82	9,625

2023	Buildings \$'000	Plant and Equipment \$'000	Total \$'000
Carrying value at 1 July	4,340	60	4,400
Additions	3,893	79	3,972
Disposals / derecognition	(84)	(84)
Depreciation and amortisation	(1,283)	(32)	(1,315)
Carrying value at 30 June	6,866	107	6,973

9.4 Intangible assets

An intangible asset is recognised where:

- it is probable that an expected future benefit attributable to the asset will flow to the Department; and
- the cost of the asset can be reliably measured.

Intangible assets held by the Department are valued at fair value less any subsequent accumulated amortisation and any subsequent accumulated impairment losses where an active market exists. Where no active market exists, intangibles are valued at cost less any accumulated amortisation and any accumulated impairment losses.

(a) Carrying amount

	2024 \$'000	2023 \$'000
Intangible assets with a finite useful life		
Software – at cost ¹	6,423	3,670
Less: Accumulated amortisation	(2,760)	(2,188)
Total	3,663	1,482
Work in progress		
Intangible assets at cost	22	108
Total	22	108
Total Intangible assets	3,685	1,590

(b) Reconciliation of movements

2024	Intangible assets \$'000	Work in progress \$'000	Total \$'000
Carrying value at 1 July	1,482	108	1,590
Additions	2,645	22	2,667
Transfer between asset classes	108	(108)
Amortisation expense	(573)	(573)
Carrying value at 30 June	3,663	22	3,685

2023	Intangible assets \$'000	Work in progress \$'000	Total \$'000
Carrying value at 1 July	540	540
Additions	1,114	108	1,222
Disposals	(115)	(115)
Amortisation expense	(57)	(57)
Carrying value at 30 June	1,482	108	1,590

Note:

- The variance in Intangibles reflects the acquisition and continued development of various intangible assets including the myServiceTas digital portal, eCabinet solution and TasALERT mobile app.

Intangible assets for the Department are not revalued due to software having a limited useful life unless the use of the software is significant impaired or ceases. See Note 8.2.

9.5 Other non-financial assets

Prepayments are recognised when they occur and are measured at the nominal amount.

a) Carrying amount

	2024 \$'000	2023 \$'000
Other non-financial assets		
Prepayments	3,459	2,182
Total	3,459	2,182
Recovered within 12 months	3,459	2,182
Recovered in more than 12 months
Total Other non-financial assets	3,459	2,182

b) Reconciliation of movements

	Prepayments \$'000	Total \$'000
2024		
Carrying amount at start of year	2,182	2,182
Additions	3,459	3,459
Settlements	(2,182)	(2,182)
Carrying amount at 30 June	3,459	3,459

	Prepayments \$'000	Total \$'000
2023		
Carrying amount at start of year	1,563	1,563
Additions	2,182	2,182
Settlements	(1,563)	(1,563)
Carrying amount at 30 June	2,182	2,182

NOTE 10: Liabilities

Liabilities are recognised in the Statement of Financial Position when it is probable that an outflow of resources embodying economic benefits will result from the settlement of a present obligation and the amount at which the settlement will take place can be measured reliably.

10.1 Payables

Payables, including goods received and services incurred but not yet invoiced, are recognised at amortised cost, which due to the short settlement period, equates to face value, when the Department becomes obliged to make future payments as a result of a purchase of assets or services.

	2024 \$'000	2023 \$'000
Accrued Expenses ¹	6,602	3,174
Total	6,602	3,174
Settled within 12 Months ¹	6,602	3,174
Settled in more than 12 Months
Total	6,602	3,174

Note:

1. The variance in Payables compared to the prior year reflects higher accrued expenses paid to the Department for Education, Children and Young People for Family Violence Prevention programs, Counselling and Therapeutic Services (\$3.3 million).

10.2 Lease liabilities

A lease liability is measured at the present value of the lease payments that are not paid at that date. The discount rate used to calculate the present value of the lease liability is the rate implicit in the lease. Where the implicit rate is not known and cannot be determined the Tascorp Indicative Lending Rate including the relevant administration margin is used.

The Department has elected not to recognise Right-of-Use assets and lease liabilities arising from short-term leases, rental arrangements for which Finance-General has substantive substitution rights over the assets and leases for which the underlying asset is of low-value. Substantive substitution rights relate primarily to office accommodation. An asset is considered low-value when it is expected to cost less than \$10,000.

The Department has entered into the following leasing arrangements:

Class of right-of-use asset	Details of leasing arrangements
Plant and equipment	Photocopier Bizhub C659 – Lease ends June 2023
	Photocopier Bizhub C550i – Lease ends February 2026
	Photocopier Apeosport V C4476 – Lease ends February 2025
	Photocopier Bizhub C759 – Lease ends August 2025
	Photocopier Bizhub C650i – Lease ends August 2025
	Photocopier Bizhub C650i – Lease ends June 2026
	Photocopier Bizhub C650i – Lease ends October 2026
	Photocopier Bizhub C550i – Lease ends April 2029
	Photocopier Bizhub C550i – Lease ends May 2029
Buildings	3/90 Clarence Street, Bellerive – Lease ends June 2030
	1/160 Bungana Way, Cambridge – Lease ends October 2025
	Shop 3, 5 Fitzroy Street, Sorell – Lease ends October 2025
	4/21 Alexandra Road, Ulverstone – Lease ends 30 June 2030
	Shop 6, 9 Wellington Street, Longford – Lease ends February 2041
	2/9 Oldaker Street, Devonport – Lease ends June 2030
	Shop 2, 76-78 Emu Bay Road, Deloraine – Lease ends 30 June 2026
	253 Wellington Street, Launceston – Lease ends October 2033
	10A Marlborough Street, Longford - Lease ends June 2026
	331 Main Road, Glenorchy – Lease ends June 2034
	219 Invermay Road, Mowbray – Lease ends June 2026
	134 Nelson Street, Smithton – Lease ends March 2030
	Covehill Shopping Centre, Bridgewater – Lease ends June 2026
	Shop 86, Channel Court Shopping Centre, Kingston – Lease ends June 2026
	1A and 1B 33 Cole Street, Sorell – Lease ends June 2026
	62 Main Road, Moonah – Lease ends June 2026
	43 Best Street, Devonport – Lease ends May 2026
	48 Cattley Street, Burnie – Lease ends June 2026
	64 High Street, Sheffield – Lease ends June 2027
	65A Emmett Street, Smithton – Lease ends June 2026
	80B Wilson Street, Burnie – Lease ends June 2026
	17 Vicary Street, Triabunna – Lease ends September 2031
	Shop 96, Channel Court Shopping Centre, Kingston – Lease ends June 2026
	8 Emu Bay Road, Deloraine - Lease ends June 2024
	15A Wilson Street, Burnie - Lease ends June 2030
	184 Collins Street, Hobart - Lease ends June 2030
	1 Franklin Wharf, Hobart – Lease ends January 2034

Class of right-of-use asset	Details of leasing arrangements
Buildings	1 10 Bayfield Street, Rosny Park – Lease ends May 2036 Tenancy 2, 101 Oldaker Street, Devonport – Lease ends June 2030 3 11 Bayfield Street, Rosny – Lease ends May 2036 7-9 Franklin Wharf, Hobart – Lease ends February 2028 8 Willis Street, Launceston – Lease ends May 2032 13A Tasman Hwy, Midpoint – Lease ends April 2027 199 Macquarie Street, Hobart – Lease ends March 2026

	2024 \$'000	2023 \$'000
Settled within 12 months		
Lease liabilities - Buildings	1,514	1,072
Lease liabilities - Plant and equipment	31	31
Lease liabilities – Settled within 12 months	1,545	1,103
Settled in more than 12 months		
Lease liabilities – Buildings ¹	8,884	6,164
Lease liabilities - Plant and equipment	54	78
Lease liabilities – Settled in more than 12 months	8,938	6,242
Total	10,482	7,345

Note:

1. The increase in Lease liabilities – Buildings reflects new building leases primarily acquired to accommodate the increased size of the House of Assembly to 35 seats after the State Election in March 2024 and to accommodate additional Departmental resources for the Human Resources Information System (HRIS) project.

Maturity analysis of lease liabilities

	2024 \$'000	2023 \$'000
One year or less	1,977	1,354
From one to five years	5,865	4,154
More than five years	4,863	3,130
Total	12,705	8,638

The lease liability in the maturity analysis is presented using undiscounted contractual amounts before deducting finance charges.

The following amounts are recognised in the Statement of Comprehensive Income

	2024 \$'000	2023 \$'000
Interest on lease liabilities included in note 8.5	327	262
Lease expenses included in note 8.3:		
Leased vehicles	759	472
Properties - Treasury	6,250	4,531
Short-term leases	36	35
Lease of low-value assets	102	114
Net expenses from leasing activities	7,474	5,413

10.3 Employee benefits liability

Key estimate and judgement

Liabilities for wages and salaries and recreation leave are recognised when the employee becomes entitled to receive a benefit. Those liabilities expected to be realised within 12 months are measured as the amount expected to be paid. Other employee entitlements are measured as the present value of the benefit at 30 June, where the impact of discounting is material, and at the amount expected to be paid if discounting is not material.

A liability for long service leave is recognised, and is measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date.

	2024 \$'000	2023 \$'000
Accrued salaries	2,718	2,310
Recreational leave	7,485	6,492
Long service leave ¹	11,989	9,970
Other - Provision for State Service Accumulated Leave Scheme (SSALS)	74	44
Total	22,265	18,816
Settled within 12 Months	12,159	10,240
Settled in more than 12 Months	10,106	8,576
Total	22,265	18,816

Note:

1. The increase in Long service leave reflects amended probabilities for the Department's long service leave liability in 2023-24 compared to 2022-23.

10.4 Superannuation

The Department does not recognise a liability for the accruing superannuation benefits of Departmental employees. This liability is held centrally and is recognised within the Finance General Division of the Department of Treasury and Finance.

10.5 Contract liabilities

A Contract liability relates to the Department’s obligation to transfer goods or services to a customer for which the Department has received consideration in advance. The balance of Contract liabilities relates to training fees collected in advance for the provision of training courses. The Department typically satisfies its performance obligations when training services have been provided to customers.

	2024 \$'000	2023 \$'000
Revenue received in advance	905	1,050
Settled within 12 Months	905	1,050
Settled in more than 12 Months
Total	905	1,050

NOTE 11: Commitments and Contingencies

11.1 Schedule of commitments

Commitments represent those contractual arrangements entered by the Department that are not reflected in the Statement of Financial Position.

Leases are recognised as Right-of-Use assets and lease liabilities in the Statement of Financial Position, excluding short term leases and leases for which the underlying asset is of low value, which are recognised as an expense in the Statement of Comprehensive Income.

	2024 \$'000	2023 \$'000
By Type		
Commitments held with Finance-General		
Major office accommodation	43,554	46,778
Motor vehicle fleet (base usage charge)	2,680	2,153
Total operating lease commitments	46,234	48,931
Other commitments		
Short-term and/or low-value leases	259	277
Grants	101,219	50,314
National Disability Insurance Scheme Bilateral agreement	1,261,231	1,158,979
Total other commitments	1,362,709	1,209,570
Total Commitments (including GST)	1,408,943	1,258,501
By maturity		
Commitments held with Finance-General		
One year or less	5,741	5,074
From one to five years	17,137	17,156
More than five years	23,356	26,702
Total commitments held with Finance-General	46,234	48,931
Other commitments		
One year or less	339,123	309,837
From one to five years	1,023,586	899,733
More than five years
Total Other commitments	1,362,709	1,209,570
Total Commitments (including GST)	1,408,943	1,258,501

Commitments held with Finance-General

Motor Vehicles

- The Government Motor Vehicle fleet is administered by Lease Plan.
- Lease payments vary according to the type of vehicle.
- Generally, all lease terms are for a period of three years or 60,000 kilometres, whichever occurs first.

Major Office Accommodation

- Rental assessments for Crown Owned properties and subsequent rental payments were previously set by the Valuer-General but in more recent years have been the subject of Consumer Price Index (CPI) movement.
- Rental payments for Crown leased properties administered by the Department of Treasury and Finance are made annually.

Other Commitments

Photocopiers

- Lease payments are determined at time of lease agreement.
- Lease terms are for four or five years with no change to the lease rate.

Water Coolers

- Lease payments are determined at time of lease agreement and are paid yearly in advance.
- Lease terms are for one year with no change to the lease rate.

Grants

- Grant payments are determined at the time of grant agreement and are paid in accordance with the payment schedule in the grant deed.

11.2 Contingent assets and liabilities

Contingent assets and liabilities are not recognised in the Statement of Financial Position due to uncertainty regarding the amount or timing of the underlying claim or obligation.

(a) Quantifiable contingencies

A quantifiable contingent asset is any possible asset that arises from past events and its existence will be confirmed only by the occurrence or non-occurrence of one or more uncertain future events not wholly within the control of the entity.

A quantifiable contingent liability is any possible obligation that arises from past events and its existence will be confirmed only by the occurrence or non-occurrence of one or more uncertain future events not wholly within the control of the entity; or any present obligation that arises from past events but is not recognised because it is not probable that an outflow of resources embodying economic benefits will be required to settle the obligation. To the extent that any quantifiable contingencies are insured, details provided below are recorded net.

	2024 \$'000	2023 \$'000
Quantifiable contingent liabilities		
Potential make good on lease	116	93
Potential Contingent Liability on Workers Compensation ¹	2,809
Total quantifiable contingent liabilities	2,925	93
 Quantifiable contingent assets		
Lease hold improvement – make good	59	44
Total quantifiable contingent assets	59	44

Note:

1. These are potential liabilities on Workers Compensation as advised by Crown Law and reflect ongoing Workers Compensation matters as at 30 June 2024.

NOTE 12: Cash Flow Reconciliation

Cash means notes, coins, any deposits held at call with a bank or financial institution, as well as funds held in the Special Purpose Accounts, being short-term of three months or less and highly liquid. Deposits are recognised at amortised cost, being their face value.

12.1 Cash and cash equivalents

Cash and cash equivalents include the balance of the Specific Purpose Accounts held by the Department, and other cash held, excluding those accounts which are administered or held in a trustee capacity or agency arrangement.

Specific Purpose Account Balances

	2024 \$'000	2023 \$'000
S520 Department of Premier and Cabinet Operating Account	10,997	4,489
Total Cash and cash equivalents	10,997	4,489

The increased Cash and cash equivalents reflect the cash receipt of \$6 million from Department of Health in July 2023, which was previously carried on the Statement of Financial Position as accounts receivable.

The funds held are made up of cash held in the specific purpose account with Treasury (\$10.9 million) and Service Tasmania Shop floats (\$72,000).

12.2 Reconciliation of net result to net cash from operating activities

	2024 \$'000	2023 \$'000
Net result	(3,623)	(5,654)
Other (gain)/loss on non-financial assets	46	122
Depreciation and amortisation	2,670	2,026
Expected credit loss	649	892
Decrease (increase) in Receivables	5,515	(7,480)
Decrease (Increase) in Tax assets	789	(1,330)
Decrease (Increase) in Accrued revenue	139	(425)
Decrease (Increase) in Prepayments	(1,297)	(620)
Increase (Decrease) in Employee Benefits	3,449	3,025
Increase (Decrease) in Creditors	(1)	(6)
Increase (Decrease) in Accrued Expenses	3,430	867
Administrative Restructure change in Employee benefits taken directly to equity	(2,672)
Administrative Restructure change in Payables taken directly to equity	6
Administrative Restructure change in Receivables taken directly to equity	1,630
Net cash from (used by) operating activities	11,766	(9,619)

12.3 Acquittal of Capital Investment and Special Capital Investment Funds

The Department received Capital Appropriation funding and revenues from Special Capital Investment Funds to fund specific projects.

Cash outflows relating to these projects are listed below by category.

Budget information refers to original estimates and has not been subject to audit.

a) Project expenditure

	2024 Budget \$'000	2024 Actual \$'000	2023 Actual \$'000
Capital Investment Program			
Cyber Security	605	605	1,773
Service Tasmania Shop Capital Investment	250	250	250
Total	855	855	2,023

b) Classification of cash flows

The project expenditure above is reflected in the Statement of Cash Flows as follows.

	2024 Actual \$'000	2023 Actual \$'000
Cash outflows		
Employee benefits	190
Supplies and consumables	604	1,719
Payments for acquisition of Non-financial assets	251	113
Total Cash outflows	855	2,023

12.4 Reconciliation of liabilities arising from financing activities

Liabilities arising from financing activities are liabilities for which cash flows were, or future cash flows will be, classified in the Statement of Cash Flows as cash flows from financing activities.

2024	Lease Liabilities \$'000
Balance as at 1 July 2023	7,345
Acquisitions/new leases	4,167
Disposals due to early termination of lease
Other movements	228
Changes from financing cash flows:	
Cash repayments	(1,257)
Balance as at 30 June 2024	10,483

2023	Lease Liabilities \$'000
Balance as at 1 July 2022	4,549
Acquisitions/New Leases	3,683
Disposals due to early termination of lease	(77)
Other Movements	339
Changes from financing cash flows:	
Cash Repayments	(1,150)
Balance as at 30 June 2023	7,345

NOTE 13: Financial Instruments

13.1 Risk Exposures

a) Risk management policies

The Department has exposure to the following risks from its use of financial instruments:

- 1. credit risk
- 2. liquidity risk
- 3. market risk.

The Accountable Authority has overall responsibility for the establishment and oversight of the Department’s risk management framework. Risk management policies are established to identify and analyse risks faced by the Department, to set appropriate risk limits and controls, and to monitor risks and adherence to limits.

b) Credit risk exposures

Credit risk is the risk of financial loss to the Department if a customer or counterparty to a financial instrument fails to meet their contractual obligations.

Financial Instrument	Accounting and strategic policies (including recognition criteria, measurement basis and credit quality of instrument)	Nature of underlying instrument (including significant terms and conditions affecting the amount. Timing and certainty of cash flows)
Financial Assets		
Receivables	The Department has a debt management policy with processes surrounding the raising of debts payable to the Department and the management of outstanding debts. The Department has moderate exposure to credit risk primarily related to COVID-19 hotel quarantine debt. Expected credit loss analysis of receivables is provided below.	General terms of trade are 30 days.
Cash and equivalents	Cash and equivalents are recognised at face value.	Cash includes notes, coins, deposits held at call with a financial institution.

The Department’s maximum exposures to credit risk at reporting date in relation to each class of recognised financial assets is the carrying amount of those assets as indicated in the Statement of Financial Position, net of any allowances for losses.

Expected credit loss analysis of receivables

The simplified approach to measuring expected credit losses is applied, which uses a lifetime expected loss allowance for all trade receivables.

The expected loss rates are based on historical observed loss rates adjusted for forward looking factors that will have an impact on the ability to settle the receivables. The loss allowance for trade debtors as at 30 June are as follows.

2024	Not past due \$'000	Other benefits \$'000	Past due 31-60 days \$'000	Past due 61-90 days \$'000	Past due 91+days \$'000	Total \$'000
Expected credit loss rate (A)	0%	0%	0%	0%	66.3%	30.9%
Total gross carrying amount (B)	1,653	182	473	364	2,323	4,995
Expected credit loss (AxB)	1,541	1,541

2023	Not past due \$'000	Other benefits \$'000	Past due 31-60 days \$'000	Past due 61-90 days \$'000	Past due 91+days \$'000	Total \$'000
Expected credit loss rate (A)	0%	0%	0%	0%	45.8%	8.5%
Total gross carrying amount (B)	7,865	581	85	27	1,948	10,506
Expected credit loss (AxB)	892	892

c) Liquidity risk

Liquidity risk is the risk that the Department will not be able to meet its financial obligations as they fall due. The Department's approach to managing liquidity is to ensure that it will always have sufficient liquidity to meet its liabilities when they fall due. The Department does not have any significant exposure to liquidity risk.

Financial Instrument	Accounting and strategic policies (including recognition criteria and measurement basis)	Nature of underlying instrument (including significant terms and conditions affecting the amount, timing and certainty of cash flows)
Financial liabilities		
Payables	Payables, including goods received and services incurred but not yet invoiced, are recognised at amortised cost, which due to the short settlement period, equates to face value, when the Department becomes obliged to make future payments as a result of a purchase of assets or services.	Settlement is usually made within 14 days.

Maturity analysis for financial liabilities

The following tables detail the undiscounted cash flows payable by the Department by remaining contractual maturity for its financial liabilities. It should be noted that as these are undiscounted, totals may not reconcile to the carrying amounts presented in the Statement of Financial Position:

2024	1 year \$'000	2 years \$'000	3 years \$'000	4 years \$'000	5 years \$'000	5+ years \$'000	Undis- counted Total \$'000	Carrying Amount \$'000
Financial liabilities								
Payables	6,602	6,602	6,602
Total	6,602	6,602	6,602

2023	1 year \$'000	2 years \$'000	3 years \$'000	4 years \$'000	5 years \$'000	5+ years \$'000	Undis- counted Total \$'000	Carrying Amount \$'000
Financial liabilities								
Payables	3,174	3,174	3,174
Total	3,174	3,174	3,174

d) Market risk

Market risk is the risk that the fair value of future cash flows of a financial instrument will fluctuate because of changes in market prices. The primary market risk that the Department is exposed to is interest rate risk.

The Department does not have any exposure to interest rate risk as at 30 June 2024.

13.2 Categories of financial assets and liabilities

AASB 9 Carrying amount	2024 \$'000	2023 \$'000
Financial assets		
Amortised cost	17,696	18,300
Total	17,696	18,300
Financial liabilities		
Financial liabilities measured at amortised cost	6,602	3,174
Total	6,602	3,174

13.3 Comparison between carrying amount and net fair value of financial assets and liabilities

AASB 9 Carrying amount	Carrying Amount 2024 \$'000	Net Fair Value 2024 \$'000	Carrying Amount 2023 \$'000	Net Fair Value 2023 \$'000
Financial assets				
Petty cash	92	92	70	70
Cash in Special Deposits and Trust Fund	10,905	10,905	4,419	4,419
Receivables	6,699	6,699	13,811	13,811
Total financial assets	17,696	17,696	18,300	18,300
Financial liabilities (recognised)				
Payables	6,602	6,602	3,174	3,174
Total financial liabilities (recognised)	6,602	6,602	3,174	3,174

13.4 Net fair values of financial assets and liabilities

2024	Net Fair Value Level 1 \$'000	Net Fair Value Level 2 \$'000	Net Fair Value Level 3 \$'000	Net Fair Value Total \$'000
Financial assets				
Petty cash	92	92
Cash in Special Deposits and Trust Fund	10,905	10,905
Receivables	6,699	6,699
Total financial assets	17,696	17,696
Financial liabilities				
Payables	6,602	6,602
Total financial liabilities (recognised)	6,602	6,602

2023	Net Fair Value Level 1 \$'000	Net Fair Value Level 2 \$'000	Net Fair Value Level 3 \$'000	Net Fair Value Total \$'000
Financial assets				
Petty cash	70	70
Cash in Special Deposits and Trust Fund	4,419	4,419
Receivables	13,811	13,881
Total financial assets	18,300	18,300
Financial liabilities				
Payables	3,174	3,174
Total financial liabilities (recognised)	3,174	3,174

The recognised fair values of financial assets and financial liabilities are classified according to the fair value hierarchy that reflects the significance of the inputs used in making these measurements. The Department uses various methods in estimating the fair value of a financial instrument. The methods comprise:

- Level 1 - the fair value is calculated using quoted prices in active markets.
- Level 2 - the fair value is estimated using inputs other than quoted prices include in Level 1 that are observable for the asset or liability, either directly (as prices) or indirectly (derived from prices).
- Level 3 - the fair value is estimated using inputs for the asset or liability that are not based on observable market data.

NOTE 14: Notes to Administered Statements

For material Accounting policy information in relation to material variances please refer to Note 4. Budget information refers to original estimates as disclosed in the 2023–24 Budget Papers and is not subject to audit.

Variances are considered material where the variance exceeds the greater of 10 per cent of Budget estimate and \$500,000.

14.1 Explanations of Material Variances between Budget and Actual outcomes – Schedule of Administered Income and Expenses

2023	Notes	Budget \$'000	2024 Actual \$'000	2023 Actual \$'000	Budget Variance \$'000	Actual Variance \$'000
Appropriation revenue – operating	a)	95,203	96,745	7,953	1,542	88,792
Grants and subsidies	b)	95,203	96,745	7,953	1,542	88,792

Notes to Statement of Comprehensive Income variances

Variations are primarily due to:

- The variance in Appropriation revenue – operating represents increases in allocations for the Tasmanian Community Fund as required by *Tasmanian Community Fund Act 2005* and agreed increases from the Australian Government related to funding provided to Homes Tasmania.
- The variance in Grants and subsidies represents increases in allocations for the Tasmanian Community Fund as required by *Tasmanian Community Fund Act 2005* and agreed increases from the Australian Government related to funding provided to Homes Tasmania.

14.2 Administered Revenue From Government

For material Accounting policy information relating to Administered Revenue from Government please refer to note 6.1.

	2024 Budget \$'000	2024 Actual \$'000	2023 Actual \$'000
Continuing operations			
Appropriation revenue - operating			
Items Reserved by Law – <i>Tasmanian Community Fund Act 2005</i>	7,466	8,196	7,953
Homes Tasmania	87,737	88,549
Total revenue from Government from continuing operations	95,203	96,745	7,953
Total revenue from Government	95,203	96,745	7,953

14.3 Administered Grants and Subsidies

For material Accounting policy information relating to Grants and subsidies please refer to note 8.4.

	2024 Actual \$'000	2023 Actual \$'000
Grants and subsidies to Tasmanian Community Fund and Homes Tasmania	96,745	7,953
Total	96,745	7,953

The Department pays an annual grant to the Tasmanian Community Fund as required by section 5 of the *Tasmanian Community Fund Act 2005*. Payments to Homes Tasmania represent the Tasmanian Government contribution to Homes Tasmania.

NOTE 15: Transactions and Balances Relating to a Trustee or Agency Arrangement

Transactions relating to activities undertaken by the Department in a trust or fiduciary (agency) capacity do not form part of the Department's activities. Trustee and agency arrangements, and transactions/balances relating to those activities, are neither controlled nor administered.

Fees, commissions earned and expenses incurred in the course of rendering services as a trustee or through an agency arrangement are recognised as controlled transactions.

	Opening Balance \$'000	Net Transac- tions during 2023-2024 \$'000	Closing Balance \$'000
T423 Tasmanian Community Fund	17,242	1,250	18,492
S523 Brand Tasmania	818	45	863

NOTE 16: Events Occurring After Balance Date

On 26 June 2024, the Secretary announced a proposed administrative restructure. The Department of State Growth is establishing a new regional growth and planning function that incorporates areas that have been previously administered by the Department of Premier and Cabinet; namely the State Planning Office, Homes Tasmania and the Strategic Regional Partnerships program.

Further, on 13 August 2024, the Secretary announced a Governance Review of the Department which included other proposed administrative restructures, including the transfer of Aboriginal Heritage Tasmania to Department of Natural Resources and Environment Tasmania and Prevention of Family and Sexual Violence to Department of Justice.

The impact on the Department's financial statements based on current year transactions is as follows:

Departmental controlled financial statements

Statement of Comprehensive Income	2024 \$'000
State Planning Office	
Total Decrease in Revenue	3,803
Total Decreases in Expenditure	3,879
Net Increase/(Decrease) in Net Result – State Planning Office	76
Strategic Regional Partnerships Program	
Total Decrease in Revenue	1,210
Total Decrease in Expenses	1,210
Net Increase/(Decrease) in Net Result – Strategic Regional Partnerships Program
Aboriginal Heritage Tasmania	
Total Decrease in Revenue	4,954
Total Decrease in Expenses	5,335
Net Increase/(Decrease) in Net Result – Strategic Regional Partnerships Program	381
Total Net Increase/(Decrease) in Net Result	457

Statement of Financial Position		2024 \$'000
State Planning Office		
Total Decrease in Assets		139
Total Decrease in Liabilities		626
Net Increase/(Decrease) in Net Asset – State Planning Office		487
Strategic Regional Partnerships Program – No Impact on assets or liabilities		
		...
Aboriginal Heritage Tasmania		
Total Decrease in Assets		286
Total Decrease in Liabilities		922
Net Increase/(Decrease) in Net Asset – Aboriginal Heritage Tasmania		636
Total Net Increase/(Decrease) in Net Asset		1,123

Departmental administered financial statements

Statement of Financial Position		2024 \$'000
Homes Tasmania		
Total Decrease in Administered Revenue		89,733
Total Decreases in Administered Expenditure		89,733
Net Increase/(Decrease) in Administered Net Result – Homes Tasmania	
Homes Tasmania – No impact on Administered assets or Administered liabilities	

NOTE 17: Other Material Accounting Policy Information and Judgements

17.1 Objectives and funding

The Department of Premier and Cabinet is a central agency of the Tasmanian Government. The Department provides a broad range of services to Cabinet, other Members of Parliament, Government agencies and the community. The Department works closely with the State Sector, the community, local government, the Australian Government and other state and territory governments. The Department also provides administrative support to the Office of the Governor. In addition, it provides a legislative drafting service to Government through the Office of Parliamentary Counsel.

The Department has an important role in the development of whole of government policy and co ordination of issues management.

It supports the administration of the *State Service Act 2000*, and the Head of the State Service to undertake the functions and powers of the Employer. In addition, it assists Government by providing impartial and high quality advice on matters of State and national significance and collaborates with all agencies across Government and Local Government to provide considered, balanced and timely strategic advice on areas such as economic, social and strategic policy and intergovernmental relations.

Under the *Emergency Management Act 2006*, the Department is the responsible agency for recovery in relation to an emergency and is responsible for policy advice, public information and communication, management of interoperability and critical infrastructure requirements, such as information technology services and call centres.

Through the Community Partnerships and Priorities division, the Department partners with communities to strengthen cultural, economic, and social outcomes for the whole Tasmanian community. This division provides high quality policy advice to the Tasmanian Government in relation to the Ministerial portfolios of Aboriginal Affairs, Community services and development, disability services, women, the prevention of family and sexual violence, child and youth wellbeing, and veterans and general community participation for diverse communities such as older Tasmanians, multicultural Tasmanians, volunteers, and LGBTIQ+ Tasmanians. Deliver a wide range of grants and funding to services that provide help, essential support, and opportunities for Tasmanians, and represent community interests to Government.

The Department delivers the Government's planning reform agenda through the State Planning Office, which develops planning regulations and policies, and provides advice to the Tasmanian Government and Councils.

Through Service Tasmania the Department provides a central point of contact for government services and transactions to Tasmanians working closely with State Government agencies as well as forming partnerships with Australian Government and Local Government organisations to deliver their services throughout Tasmania. In addition, the Department provides fit for purpose digital policy and technology solutions to the Tasmanian Government and its agencies to achieve priority objectives and core business outcomes.

The Department is a Tasmanian Government not-for-profit entity that is predominantly funded through Parliamentary appropriations. It provides the following services on a fee for service basis:

- Training
- Telecommunications and provision of digital services
- Transactional processing through Service Tasmania shops.

The Financial Statements encompass all funds through which the Department controls resources to carry out its functions.

17.2 Basis of accounting

The Financial Statements are a general purpose financial report and have been prepared in accordance with:

- Australian Accounting Standards and interpretations issued by the Australian Accounting Standards Board; and
- The Treasurer's Instructions issued under the provisions of the *Financial Management Act 2016*.

The Financial Statements were signed by the Secretary on 6 October 2024.

Compliance with the Australian Accounting Standards (AAS) may not result in compliance with International Financial Reporting Standards (IFRS), as the AAS includes requirements and options available to not-for-profit organisations that are inconsistent with IFRS. The Department is considered to be not-for-profit and has adopted some accounting policies under the AAS that do not comply with IFRS.

The Financial Statements have been prepared on an accrual basis and, except where stated, are in accordance with the historical cost convention. The accounting policies are generally consistent with the previous year except for those changes outlined in note 17.5.

The Financial Statements have been prepared on the basis that the Department is a going concern. The continued existence of the Department in its present form, undertaking its current activities, is dependent on Government policy and on continuing appropriations by Parliament for the Department's administration and activities.

The Department has made no assumptions concerning the future that may cause a material adjustment to the carrying amounts of assets and liabilities within the next reporting period.

17.3 Reporting entity

The Financial Statements include all the controlled activities of the Department. The Financial Statements consolidate material transactions and balances of the Department and entities included in its output groups. Material transactions and balances between the Department and such entities have been eliminated.

17.4 Functional and presentation currency

These Financial Statements are presented in Australian dollars, which is the Department's functional currency.

17.5 Changes in accounting policies

a) Impact of new and revised Accounting Standards

AASB 2021-2 Amendments to Australian Accounting Standards - Disclosure of Accounting Policies and Definition of Accounting Estimates – This Standard amends:

- AASB 7 Financial Instruments – to clarify that information about measurement bases for financial instruments is expected to be material to financial statements of the entity.
- AASB 101 Presentation of Financial Statements – to require entities to disclose material accounting policy information rather than significant accounting policies.
- AASB 108 Accounting Policies, Changes in Accounting Estimates and Errors – clarifies how to distinguish between changes in accounting policies and changes in accounting estimates.

- AASB 134 Interim Financial Reporting – to identify material accounting policy information as a component of a complete set of financial statements.

The impacts of AASB 2021-2 have been applied to the financial statements. This standard does not impact any of the calculations of these statements and has very minor impacts on the notes to the statements.

b) Impact of new and revised Accounting Standards yet to be applied

AASB 17 Insurance Contracts – This standard establishes principles for the recognition, measurement, presentation and disclosure of insurance contracts issued. It also requires similar principles to be applied to reinsurance contracts held and investment contracts with discretionary participation features issued. The objective is to ensure that entities provide relevant information in a way that faithfully represents those contracts. This information gives a basis for users of financial statements to assess the effect that contracts within the scope of AASB 17 have on the financial position, financial performance and cash flows of the entity. The implementation of AASB 17 is not expected to have a material impact on the statements of the Department. AASB 2022-9 sets the application date as 1 July 2026 with any impact to be observed in the Department's 2026-27 financial statements.

AASB 2022-10 – Amendments to Australian Accounting Standards – Fair Value Measurement of Non-Financial Assets of Not-for-Profit Public Sector Entities. This Standard makes amendments to AASB13 Fair Value Measurement to provide guidance for fair value measurement of non-financial assets of not-for-profit public sector entities not held primarily for their ability to generate net cash inflows. The implementation of AASB 2022-10 is not expected to have a material impact on the statements of the Department. AASB 2022-10 sets the application date as 1 July 2024 with any impact to be observed in the Department's 2024-25 financial statements.

IFRS S1 – General Requirements for Disclosure of Sustainability-related Financial Information. This Standard requires entities to disclose information about its sustainability related risks and opportunities that could reasonably be expected to affect the entity's cash flows, its access to finance or cost of capital over the short, medium or long term. The AASB has decided to prepare a non-mandatory Australian Sustainability Reporting Standards (ASRS) 1 to have the same scope as IFRS S1. The AASB is still finalising ASRS 1 and while it may have a material impact it cannot be assessed at this time. The Department will continue to monitor the developments in this space.

IFRS S2 – Climate-related Disclosures. This Standard requires an entity to disclose information about climate-related risks and opportunities that could reasonably be expected to affect the entity's cash flows, its access to finance or cost of capital over the short, medium or long term. In particular, IFRS S2 requires an entity to disclose information that enables users of general purpose financial reports to understand:

- the governance processes, controls and procedures the entity uses to monitor, manage and oversee climate-related risks and opportunities;
- the entity's strategy for managing climate-related risks and opportunities;
- the processes the entity uses to identify, assess, prioritise and monitor climate-related risks and opportunities, including whether and how those processes are integrated into and inform the entity's overall risk management process; and
- the entity's performance in relation to its climate-related risks and opportunities, including progress towards any climate-related targets it has set, and any targets it is required to meet by law or regulation.

The AASB has decided to prepare a mandatory ASRS 2 which will be aligned with IFRS S2. The AASB is still finalising ASRS 2 and while it may have a material impact it cannot be assessed at this time. The Department will continue to monitor the developments in this space.

17.6 Foreign currency

Transactions denominated in a foreign currency are converted at the exchange rate at the date of the transaction. Foreign currency receivables and payables are translated at the exchange rates current as at balance date.

17.7 Comparative figures

Comparative figures have been adjusted to reflect any changes in accounting policy or the adoption of new standards unless stated otherwise at Note 16.5.

17.8 Rounding

All amounts in the Financial Statements have been rounded to the nearest thousand dollars unless otherwise stated. As a consequence, rounded figures may not add to totals. Amounts less than \$500 are rounded to zero and are indicated by the symbol “...”.

17.9 Departmental taxation

The Department is exempt from all forms of taxation except Fringe Benefits Tax and the Goods and Services Tax.

17.10 Goods and services tax

Revenue, expenses and assets are recognised net of the amount of Goods and Services Tax, except where the GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST. The net amount recoverable or payable to the ATO is recognised as an asset or liability within the Statement of Financial Position.

In the Statement of Cash Flows, the GST component of cash flows arising from operating, investing or financing activities which is recoverable from, or payable to, the Australian Tax Office is, in accordance with the Australian Accounting Standards, classified as operating cash flow.



Appendix B: Legislation administered

Legislation administered by DPAC in 2023-24, as at 30 June 2024, is listed below. All legislation, including any amending Acts, can be found in the *Administrative Arrangement Order 2024* on the [Tasmanian Legislation website](#).

Premier

Administrative Arrangements Act 1990

Administrative Arrangements (Miscellaneous Amendments) Act 1990

Anglican Church of Australia (All Saints Church) Act 1989

Anglican Church of Australia Constitution Act 1973

Anglican Church of Australia (Stanley Parsonage) Act 1984

Australia Acts (Request) Act 1985

Australia Acts (Request) Act 1999

Baptist Union Incorporation Act 1902

Churches of Christ, Scientist, Incorporation Act 1980

Churches of Christ Tasmania Act 1978

Church of England (Rectory of St. James the Apostle) Act 1980

Coastal and Other Waters (Application of State Laws) Act 1982

Constitution Act 1934

Constitutional Powers (Coastal Waters) Act 1979

Constitution (Doubts Removal) Act 2009

Constitution (State Employees) Act 1944

Constitution (Validation of Taxing Acts) Act 1991

COVID-19 Disease Emergency (Miscellaneous Provisions) Act 2020

COVID-19 Disease Emergency (Miscellaneous Provisions) Act (No. 2) 2020

Crown Servants' Reinstatement Act 1970

Daylight Saving Act 2007

Glebe Lands Act 1865

Governor of Tasmania Act 1982

except in so far as it relates to the superannuation entitlements of the Governor (see Department of Treasury and Finance under the Treasurer)

Hobart Hebrew Congregation Act 1958

Jim Bacon Foundation (Winding-up) Act 2013

Legislation Publication Act 1996

National Broadband Network (Tasmania) Act 2010

Parliamentary (Disclosure of Interests) Act 1996

Parliamentary Privilege Acts 1858, 1885, 1898 and 1957

Parliamentary Salaries, Superannuation and Allowances Act 2012

except in so far as it relates to the superannuation entitlements of members of Parliament (see Department of Treasury and Finance under the Treasurer)

Parliament House Act 1962

Police Service Act 2003

in so far as it relates to matters relating to the appointment to, and employment in, the office of Commissioner of Police (otherwise see Department of Police, Fire and Emergency Management under the Minister for Police, Fire and Emergency Management)

Presbyterian Church Acts 1896 and 1908

Presbyterian Church of Australia Acts 1901 and 1971

Public Accounts Committee Act 1970

Public Works Committee Act 1914

except in so far as it relates to the conditions precedent to commencing public works (see Department of Treasury and Finance under the Minister for Finance)

Roman Catholic Church Property Act 1932

Standard Time Act 1895

State Policies and Projects Act 1993

except Part 4 and the making of regulations under section 46, in so far as those regulations relate to Part 4 (see Department of Premier and Cabinet under the Minister for Housing and Planning)

State Policies and Projects (Validation of Actions) Act 2001

State Service Act 2000

State Service (Savings and Transitional Provisions) Act 2000

Statutory Authorities Act 1962

Subordinate Legislation Committee Act 1969

Succession to the Crown (Request) Act 2013

Tasmanian Early Years Foundation (Winding-up) Act 2016

Tsuneichi Fujii Fellowship Trust (Winding-up) Act 2008

Uniting Church in Australia Act 1977

BRAND TASMANIA

Brand Tasmania Act 2018

Minister for Aboriginal Affairs

Aboriginal Heritage Act 1975

Aboriginal Land Council Elections Act 2004

Aboriginal Lands Act 1995

Native Title (Tasmania) Act 1994

Stolen Generations of Aboriginal Children Act 2006

Minister for Community Services

Carer Recognition Act 2023

Pensioners (Heating Allowances) Act 1971

Tasmanian Community Fund Act 2005

Minister for Disability Services

Disability Services Act 2011

Guide Dogs and Hearing Dogs Act 1967

Minister for Housing and Planning

Approvals (Deadlines) Act 1993

Community Housing Providers National Law (Tasmania) Act 2013

Fire Damage Relief Act 1967

in so far as it relates to the erection of residential premises for renting to eligible persons under the Homes Tasmania Act 2022 (otherwise see Department of State Growth under this Minister)

Homes Tasmania Act 2022

except in so far as it relates to the lending of funds for home ownership (see Department of Treasury and Finance under the Treasurer)

Housing Land Supply Act 2018

Land Use Planning and Approvals Act 1993

Local Government (Building and Miscellaneous Provisions) Act 1993

except Part 7 (see Department of Justice under the Minister for Small Business and Consumer Affairs)

Local Government (Subdivision Approval Validation) Act 1995

Major Infrastructure Development Approvals Act 1999

Public Land (Administration and Forests) Act 1991

Part 2 (otherwise see Department of Natural Resources and Environment Tasmania under the Minister for Business, Industry and Resources)

State Policies and Projects Act 1993

Part 4 and the making of regulations under section 46, in so far as those regulations relate to Part 4 (otherwise see Department of Premier and Cabinet under the Premier)

Sullivans Cove Waterfront Authority (Repeal) Act 2011

Minister for Local Government

Burial and Cremation Act 2019

Dog Control Act 2000

Local Government Act 1993

Local Government (Savings and Transitional) Act 1993

Minister for Parks and Environment

Brickmakers Point Landslip Act 2021

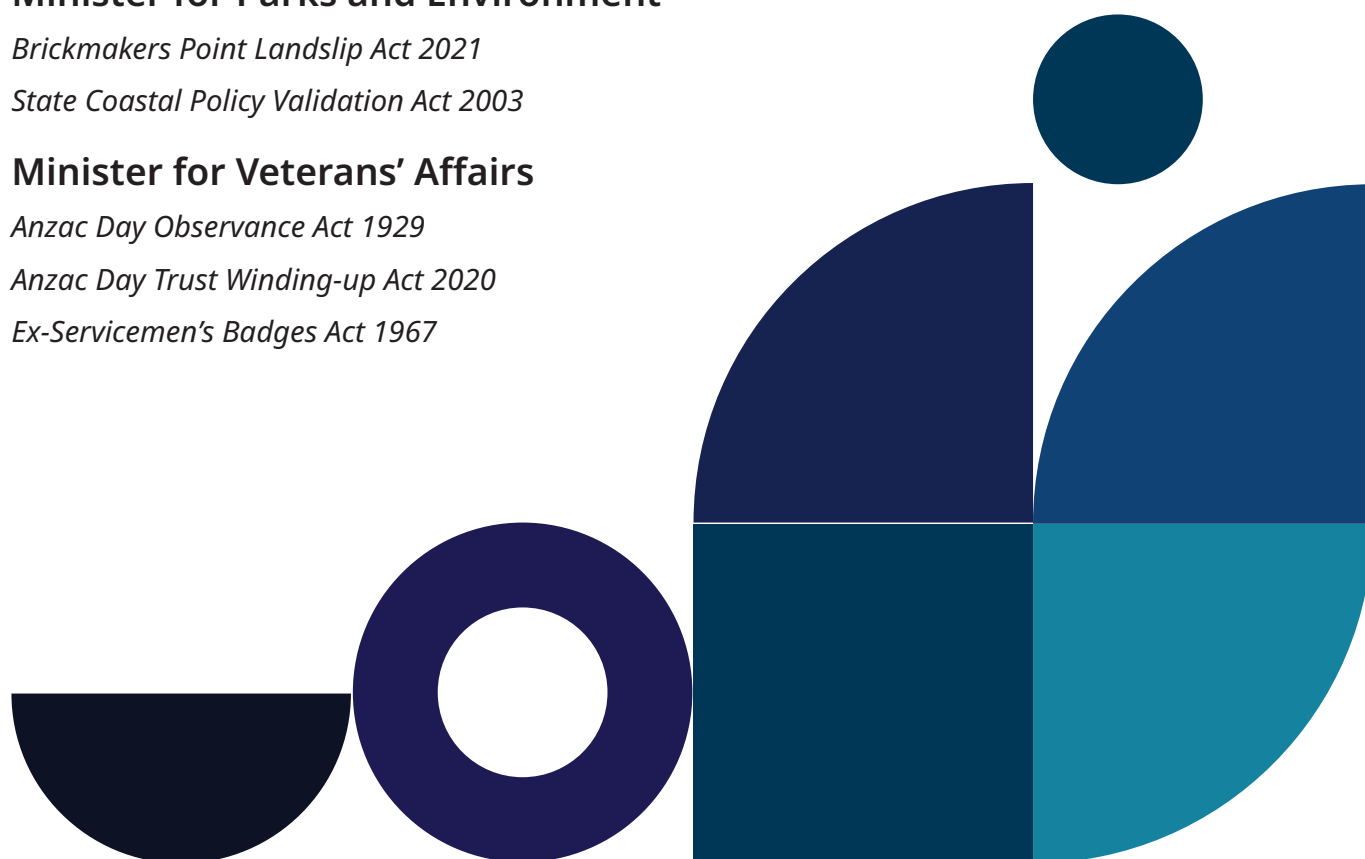
State Coastal Policy Validation Act 2003

Minister for Veterans' Affairs

Anzac Day Observance Act 1929

Anzac Day Trust Winding-up Act 2020

Ex-Servicemen's Badges Act 1967



Appendix C: Publications and websites

Departmental publications

The following publications were produced by the various operating units of the Department of Premier and Cabinet during 2023–24 and are available from the DPAC website at dpac.tas.gov.au or by contacting:

Communications Unit

Level 6, 15 Murray Street
Hobart Tasmania 7000

Telephone: (03) 6232 7000

Email: communications@dpac.tas.gov.au

Title	Business Unit	Date
Accessible Island: Tasmania's Disability Framework for Action 2018-21 – Summary Report: Premier's Disability Advisory Council Final Report on Agency Implementation	Community Partnerships and Priorities	July 2023
Change for Children and Collaborating for Change (Consultation draft)	Keeping Children Safe Reform Unit	June 2024
Child and Youth Wellbeing Strategy: 2023 Annual Report	Keeping Children Safe Reform Unit	January 2024
Councillor allowances information sheet – 2023	Office of Local Government	October 2023
Declaration of Major Project – Whaleback Ridge – Report to Minister	State Planning Office	February 2024
Department of Premier and Cabinet Annual Report 2022-23	Corporate and Government Services	October 2023
Department of Premier and Cabinet - Routine Disclosures	Ministerial and Executive Services	October 2023
Development Assessment Panel (DAP) Framework Position Paper	State Planning Office	October 2023
Funding Tasmanian local government in the future: Key issues and reform options	Office of Local Government	October 2023
Future of Local Government Review Final Report	Office of Local Government	October 2023

Title	Business Unit	Date
Future of Local Government Review Final Report Community Summary	Office of Local Government	November 2023
Future of Local Government Review Newsletter issue 12	Office of Local Government	July 2023
Future of Local Government Review Newsletter issue 13	Office of Local Government	September 2023
Future of Local Government Review Stage 3 Community Catchment Information Pack Survey Report (August 2023)	Office of Local Government	August 2023
Guidelines for disruptive behaviour by the public at council meetings	Office of Local Government	May 2024
Housing Land Supply (Brighton) Order 2024	State Planning Office	June 2024
Housing Land Supply (Kings Meadows) Order 2023	State Planning Office	September 2023
Housing Land Supply (Penguin) Order 2024	State Planning Office	June 2024
Immediate Change: Recommendations to be implemented by 1 July 2024 (Phase 1) Progress Report	Keeping Children Safe Reform Unit	June 2024
Keeping Children Safe and Rebuilding Trust – Government Response to the Report of the Commission of Inquiry into the Tasmanian Government’s Responses to Child Sexual Abuse in Institutional Settings	Keeping Children Safe Reform Unit	December 2023
Local Government online learning modules	Office of Local Government	July 2023
Managing conflicts of interest of councillors - framework proposal- Discussion Paper	Office of Local Government	November 2023
Model Policy for Managing Unreasonable Conduct by Customers	Office of Local Government	May 2024
Our Multicultural Island: Tasmania’s Multicultural Action Plan Final Report 2021-23	Community Partnerships and Priorities	November 2023
Strong, Liveable Communities: Tasmania’s Active Ageing Plan Final Report for 2021-22	Community Partnerships and Priorities	November 2023
Tasmanian State Service Annual Report 2022-23	State Service Management Office	October 2023
Tasmanian Veterans’ Employment Strategy 2023-2027	Community Partnerships and Priorities	June 2023
Women Supporting Women in Leadership Strategy	Office of the Secretary	November 2023
2023-24 Tasmanian Government Concessions and Discounts Guide	Service Tasmania	August 2023

Websites

As at 30 June 2024, 31 websites were managed for DPAC and the Premier's Office.

A complete list of the websites managed during 2023–24 is provided below:

Website Name	URL
Aboriginal Heritage Tasmania	www.aboriginalheritage.tas.gov.au
Centenary of ANZAC	www.centenaryofanzac.tas.gov.au
Child and Youth Wellbeing Strategy	www.wellbeing.tas.gov.au
Department of Premier and Cabinet intranet (ipac)	
DPAC public site	www.dpac.tas.gov.au
Elder Abuse	www.elderabuse.tas.gov.au
Emerging Community Leaders	www.emergingcommunityleaders.org
Future of Local Government Review	www.futurelocal.tas.gov.au
Jobs: Careers with the Tasmanian Government	www.jobs.tas.gov.au
Keeping Children Safe	www.keepingchildrensafe.tas.gov.au
Know Your Odds	www.knowyourodds.net.au
Learn to Lead in local government	www.learntolead.tas.gov.au
Ministerial Intranet (imin)	
Multicultural Access Point	www.multicultural.tas.gov.au
Our Digital Future	www.digital.tas.gov.au
Planning in Tasmania	www.planningreform.tas.gov.au
Premier's website	www.premier.tas.gov.au
Safe From Violence	www.safefromviolence.tas.gov.au
Seniors Card Program	www.seniors.tas.gov.au
Service Tasmania	www.service.tas.gov.au
Tas.gov.au	www.tas.gov.au
TasALERT	www.alert.tas.gov.au
Tasmanian Community Fund	www.tascomfund.org
Tasmanian Government Communications	www.communications.tas.gov.au
Tasmanian Government Concessions	www.concessions.tas.gov.au
Tasmanian Government Gazette	www.gazette.tas.gov.au
Tasmanian Government Legislation	www.thelaw.tas.gov.au www.legislation.tas.gov.au
Tasmanian Training Consortium	www.ttc.tas.gov.au
The Tasmanian Companion Card	www.companioncard.tas.gov.au
Veteran Wellbeing Voucher Program	www.veterans.tas.gov.au
Women in Tasmania	www.women.tas.gov.au

Appendix D: Procurement statistics

DPAC ensures that its procurement activities are undertaken in accordance with the mandatory requirements of the Treasurer's Instructions relating to procurement, including providing Tasmanian businesses with opportunities to compete for agency business. DPAC adheres to the Government's *Buy Local Policy* through supporting Tasmanian businesses whenever they offer best value for money for the Government.

Details of procurement activities undertaken by DPAC in 2023–24 and awarded contracts with a value of \$50,000 or over (excluding GST) are contained in the following tables:

- **Table 1:** provides a summary of all contracts and procurement processes with a value of \$50,000 or over (excluding GST)
- **Table 2:** provides information on all contracts (excluding consultancy contracts) with a value of \$50,000 or over (excluding GST)
- **Table 3:** provides information on consultancy contracts with a value of \$50,000 or over (excluding GST)
- **Table 4:** provides a summary of exemptions to disaggregate approved by the Accountable Authority in accordance with Treasurer's Instruction PF-2
- **Table 5:** provides a summary of direct/limited engagements approved by the Accountable Authority.

Approved exemption to disaggregate

Treasurer's Instruction PF-2 Policies impacting on procurement: all procurement provides that the Secretary may approve an exemption from the requirement to disaggregate 'substantial procurement opportunities' where the benefits of aggregation clearly outweigh any potential negative impact on local suppliers or the local economy. A 'substantial procurement' is defined as a procurement process with an estimated combined contract value of \$250,000 or more.

Contracts awarded in accordance with this provision in 2023–24 are shown in Table 4.

Approved direct/limited sourcing

Treasurer's Instruction PP-2 Market approaches (TI PP-2) provides that the Secretary may approve direct/limited sourcing from contractors in certain circumstances. Contracts awarded in accordance with these provisions in 2023–24 are shown in Table 5.

Approved contract extensions

Treasurer's Instruction PP-6 Contract extensions: Goods and Services (TI PP-6) provides that the Secretary may approve the extension of a contract for a period of no longer than one year, in exceptional circumstances, and despite there being no specific provision within the contract providing for such an extension.

During 2023–24, three approvals were granted in accordance with TI PP-6:

Name of Supplier	Date of approval
SEEK Limited	01/12/2023
CyberCX Pty Ltd	14/03/2024
SEEK Limited	25/03/2024

Procurement from businesses that provide employment to persons with disabilities

TI PP-2 provides that agencies may directly procure from a business that 'predominately exists to provide the services of persons with a disability' without the need to conduct a full quotation or tender process. No contracts were awarded in accordance with these provisions in 2023–24.

Confidentiality in Government contracts

Treasurer's Instruction C-1 Disclosure and Confidentiality in Government Contracting (TI C-1) requires that the Secretary approve any confidentiality provisions to be included in contracts prior to them being executed.

During 2023–24, the Secretary approved one exemption from the requirements of TI C-1:

Name of Supplier	Date of approval
Standards Australia	07/09/2023

Table 1: Contracts, tenders and/or quotation processes of \$50,000 or over (GST exclusive) 2023-24

Contracts, tenders and/or quotation processes of \$50,000 or over (GST exclusive)	2023-24
Total number of contracts awarded	75
Total number of contracts awarded to Tasmanian businesses	54
Total value of contracts awarded (including options to extend)	\$100,421,635 ¹
Total value of contracts awarded to Tasmanian businesses (including options to extend)	\$92,483,872 ¹
Total number of tenders called and written quotation processes undertaken	9
Total number of bids and/or written quotations received	19
Total number of bids and/or written quotations received from Tasmanian businesses	16

Note:

1 Includes a panel arrangement awarded for a value of \$84,999,998.

Table 2: Contracts awarded in 2023–24 with a value of \$50,000 or over (GST exclusive) (excluding consultancy contracts)

Supplier Business Name	Location	Title	Contract Period	Total Contract Value including Extension Options
GENOS International Pty Ltd ¹	Sydney, New South Wales	Provision of professional development services for the Manager Essentials Program and Tasmanian Training Consortium services	05/04/24 to 04/04/25	\$50,000
Hill Consulting HRS	Taroona, Tasmania	Graduate Candidate Management Services to administer the TasGRAD recruitment campaign for 2025	03/07/24 to 30/09/24	\$56,500
Fusion 5 Pty Ltd	Melbourne, Victoria	Citrix Universal Subscription to ensure ongoing version currency and support for Citrix software	08/11/23 to 07/12/24	\$60,663
The20 Pty Ltd	Hobart, Tasmania	Elder Abuse Awareness campaign media placement	02/06/24 to 14/07/24	\$62,933
NTT Australia Pty Ltd	Darling Park, New South Wales	Mandiant Threat Intelligence service subscription	28/07/23 to 28/07/24	\$64,110
Rachel Ann Moore (trading as Rachel Moore Consulting)	Taroona, Tasmania	Provision of professional development training and facilitation services for Manager Essentials Program, TasGRAD, and the Tasmanian Training Consortium	03/04/24 to 02/04/25	\$65,000
Data#3 Limited	Hobart, Tasmania	ICT Professional Services to implement a production ready Data and Analytics Platform	18/03/24 to 29/04/24	\$66,120
Lifeline Tasmania Inc	Bellerive, Tasmania	Provision of trauma-informed training, mental health and wellbeing and accidental counsellor training	03/04/24 to 02/04/25	\$70,000

Supplier Business Name	Location	Title	Contract Period	Total Contract Value including Extension Options
Seer Data and Analytics Pty Ltd	Sydney, New South Wales	Development of a proof-of-concept data visualisation dashboard for 'Measuring What Matters in Tasmania'	21/06/24 to 21/06/26	\$73,084
Cyber CX Pty Ltd	Melbourne, Victoria	Penetration Testing and Threat and Risk Assessment - eCabinet System	15/11/23 one off purchase	\$73,600
L.A Manaena & N.M Stafford trading as Leader Lab Global	Dee Why, New South Wales	Digital Strategy Services leadership training and facilitation	16/06/24 to 01/03/25	\$75,000
Greenscape Walls Pty Ltd	Seven Mile Beach, Tasmania	Landscaping services to upgrade the forecourt area of the Executive Building including improved drainage and irrigation to planter boxes, and to supply appropriate plants and trees	17/05/24 to 14/06/24	\$77,000
Hays Specialist Recruitment (Australia) Pty Ltd1	Sydney, New South Wales	Executive Search for Secretary of the Department of State Growth	01/09/23 one off purchase	\$79,400
CyberCX Pty Ltd	Hobart, Tasmania	Tenable Vulnerability Management Solution (VMS) to scan all public facing assets and services	15/06/24 to 15/06/25	\$79,759
2PM Services	Hobart, Tasmania	Project management support to ensure the successful management of project outputs	26/02/24 to 30/06/24	\$80,000
UCI Tasmania Pty Ltd	Ulverstone, Tasmania	Workstations Level 6 and Level 7, 15 Murray Street, Hobart	22/05/24 one off purchase	\$80,604
F.A Harris & D.H Henderson (Business name Old School Farm)	Preston, Tasmania	Delivery of the <i>North-West Regional Drought Resilience Plan</i>	20/05/24 to 30/06/25	\$85,000
Information Pty Ltd	Sydney, New South Wales	EncompaaS Business and Technical Services – Production Pilot	28/06/24 to 27/06/25	\$86,000
Corporate Communications (Tas.) Pty Limited	Hobart, Tasmania	Tasmanian Gambling Exclusion Scheme Campaign Media Placement	20/06/24 to 05/10/24	\$89,940
The20 Pty Ltd	Hobart, Tasmania	Online Gambling Awareness Campaign Media Placement	24/06/24 to 27/10/24	\$90,000

Supplier Business Name	Location	Title	Contract Period	Total Contract Value including Extension Options
Intuit Technologies Pty Ltd	Hobart, Tasmania	Support pack for Microsoft 365 to provide Microsoft support and enhancement for the Agencies 365 and Azure environments	28/06/24 to 27/06/25	\$90,000
Hays Specialist Recruitment (Australia) Pty Ltd ¹	Sydney, New South Wales	Executive Search for Secretary for the Department of Treasury and Finance	01/09/23 one off purchase	\$92,900
Takeflight Pty Ltd (trading as Neon Jungle)	Hobart, Tasmania	Keeping Children Safe Website – build, design and support	28/05/24 to 27/05/29	\$96,190
Intuit Technologies Pty Ltd	Sandy Bay, Tasmania	ICT Professional Services to build a modern data warehouse solution using Microsoft Fabric, based on the Lakehouse architecture	01/04/24 to 30/06/24	\$97,488
Relocateit Pty Ltd (trading as 2PM Services1)	Blackburn, Victoria	Software Support Services and ICT Professional Services for the Cyber Safety Essentials eLearn Support and Maintenance	01/07/23 to 30/06/24	\$99,600
Fusion5 Pty Ltd	Melbourne, Victoria	Digital Strategy Services Managed Services - On Demand Support	06/12/23 to 05/01/25	\$99,999
CyberCX Pty Ltd	Hobart, Tasmania	Vulnerability Management Solution Deployment	19/02/24 to 30/06/24	\$99,999
GMC Enterprise Pty Ltd (trading as GMC Advisors)	Howrah, Tasmania	Project and Change Management Services for Digital Communications Services	11/06/24 to 11/03/25	\$99,999
TAFE SA	Adelaide, South Australia	Supply of learning and development services: Mastering minutes and agendas	11/03/24 to 10/03/27	\$100,000
UCI Tasmania Pty Ltd	Ulverstone, Tasmania	Workstations at Level 3, 1 Franklin Wharf, Hobart (Marine Board Building)	28/03/24 to 31/05/24	\$117,765
T & V Mead Pty Ltd	Spreyton, Tasmania	Minor office fit-out works at 101 Oldaker Street, Devonport to establish an electorate office for Miriam Beswick MP	12/07/24 to 16-07/24	\$139,650

Supplier Business Name	Location	Title	Contract Period	Total Contract Value including Extension Options
Seek Limited	Cremorne, Victoria	Online external job advertising services for the Tasmanian State Service	19/12/23 to 31/03/24	\$175,000
Ceba Pty Ltd (trading as ID Clothing)	Moonah, Tasmania	Supply of uniform for Ministerial Drivers, Tasmanian Government Couriers and Customer Service Officers	05/10/23 to 30/09/28	\$180,000
Bentley Workspaces Pty Ltd	Hobart, Tasmania	Supply of Workstations on level 5 at 15 Murray Street, Hobart	11/01/24 to 30/06/24	\$182,838
Monotype Limited	London, England	Limited whole-of-government font usage licenses	28/09/23 to 27/09/30	\$213,213
Tascon Constructions Pty Ltd	Moonah, Tasmania	Minor office fit-out works at Level 10, 15 Murray Street, Hobart to construct an additional ministerial suite required because of the expansion of parliament	22/04/24 to 31/05/24	\$215,720
Data#3 Limited ¹	Toowong, Queensland	Technology Support Services for Corporate Applications	15/07/24 to 14/07/25	\$245,910
Swinburne University of Technology	Hawthorn, Victoria	Provision of professional development training in Business Analysis, Mastering Time, New Supervisor and Leading through change	09/02/24 to 08/02/25	\$250,000
Ignite Project Services Pty Ltd	Lindisfarne, Tasmania	ICT Professional Services for the Tasmanian State Service (TSS) Human Resource Information System (HRIS) Program including, but not limited to: Business Analyst capability build, development of technical systems documentation, development of review of solution and process maps, business analytics and stakeholder consultation	22/02/24 to 31/03/25	\$277,000
Tas City Building South Pty Ltd	Cambridge, Tasmania	Minor office fit-out works to construct offices, meeting rooms, staff amenities and collaboration spaces at 1 Franklin Wharf, Hobart	15/04/24 to 30/06/24	\$327,320

Supplier Business Name	Location	Title	Contract Period	Total Contract Value including Extension Options
Ignite Project Services Pty Ltd	Lindisfarne, Tasmania	Business Analyst scope the business and system requirements for the TSS HRIS procurement	19/01/24 to 31/03/25	\$328,400
Squiz Australia Pty Ltd	Hobart, Tasmania	Squiz Software as a service for administration of several internal and external facing websites	01/11/23 to 31/10/26	\$389,389
Cohga Pty Ltd ¹	Berwick, Victoria	New Build – Aboriginal Heritage Register (AHR)	24/06/24 to 30/06/29	\$1,136,260
SEEK Limited	Cremorne, Victoria	Provision of an online advertising portal for the Tasmanian State Service to advertise job vacancies to the public to supplement the jobs.tas.gov.au website	01/06/24 to 21/05/31	\$4,795,000
Four contracts were awarded:				
Centorrino Technologies Pty Ltd	Hobart, Tasmania	Networking Tasmania (NT) – A panel of providers to supply data and internet services for the Tasmanian Government	18/10/23 to 17/10/33	84,999,998
FortyTwo24 Pty Ltd	Moonah, Tasmania			
Field Solutions Group Pty Ltd	Dowsing Point, Tasmania			
Telstra Limited	Hobart, Tasmania			

Note:

- 1 Supplier is considered as a Tasmanian Business in accordance with the definition in the Treasurer's Instructions.



Table 3: Consultancy contracts awarded in 2023–24 with a value of \$50,000 or over (GST exclusive)

Supplier Business Name	Location	Title	Contract Period	Total Contract Value including Extension Options
River Road Consulting Pty Ltd	Wynyard, Tasmania	Regional Land Use Strategies – Facilitation role - To act on behalf of the State Planning Office in its role as a conduit for the state's interests in the review of the regional land use strategies	13/02/24 to 31/12/24	\$50,000
Stenning and Associates Pty Ltd	Hobart, Tasmania	Closing the Gap Expenditure Review	10/04/24 to 05/07/24	\$52,382
3P & Associates Pty Ltd	Dynnyrne, Tasmania	Liaison with community sector engagement and change leads to design and deliver a consistent work approach to support the implementation of the Commission of Inquiry's recommendations	12/06/24 to 12/07/24	\$53,000
Tessa Gay Moodie (Moodie Consulting)	Smithton, Tasmania	Training and support required for the establishment of a Victim Survivors Advisory Group	01/06/24 to 30/06/25	\$70,000
Nexcellence Consulting Pty Ltd	Lauderdale, Tasmania	Keeping Children Safe Website Project - Project management of a website rebuild on a new platform and the integration of an interim reporting tracking system	25/03/24 to 30/09/24	\$72,500
Mina Nina	South Hobart, Tasmania	Aboriginal-led Engagement and Cultural Safety Training that will inform the <i>Child Sexual Abuse Reform Strategy</i> and longer term organisational cultural change within government institutions	09/04/24 to 31/10/24	\$75,000
Cooee Communities	Snug, Tasmania	Aboriginal-led Communications and Engagement Consultant that will inform the Child Sexual Abuse Reform Strategy and longer term organisational cultural change within government institutions	16/04/24 to 31/10/24	\$75,000

Supplier Business Name	Location	Title	Contract Period	Total Contract Value including Extension Options
Engender Equality	North Hobart, Tasmania	Development of the Tasmanian and Rural Risk Assessment Training (TARRA) materials including a practice training guide, training framework, foundational training modules, Train the Trainer modules and training manual and resources	24/01/24 to 30/06/24	\$78,200
Emma-Jane Driscoll	Spotswood, Victoria	TSS HRIS Business Case: Tranche 1 – Analyst Services - ICT Professional Services related to the development of the next phase of the delivery of the TSS HRIS	01/07/24 to 30/09/24	\$80,000
Workplace Research Associates Pty Ltd	Kingston, Australian Capital Territory	<i>Motion for Respect: Report into Workplace Culture in the Tasmanian Ministerial and Parliamentary Services</i> Recommendation 3 – Review of organisational structure and governance	13/09/23 to 28/02/24	\$86,240
The20 Pty Ltd	Hobart, Tasmania	<i>Keeping Children Safe Implementation Strategy</i> – Public Consultation Promotion	09/05/24 to 31/10/24	\$89,000
Esk Spatial	Rosny Park, Tasmania	Minimum Viable Product (MVP) – Risk Information Portal Software Development that can be used to support the interrogation of flood risk assessment data	07/06/24 to 30/06/25	\$89,210
Riches Co Pty Ltd	Roseville, New South Wales	Provision of advice in relation to the development of a bespoke stadium governance model that is appropriate for the Tasmanian context	20/07/23 to 30/09/23	\$90,000
Corinna Economic Advisory Pty Ltd ¹	Melbourne, Victoria	Independent Review of Tasmania's State Finances	28/05/24 to 31/07/24	\$95,000

Supplier Business Name	Location	Title	Contract Period	Total Contract Value including Extension Options
Seer Data and Analytics Pty Ltd	Sydney, New South Wales	Keeping Children Safe Interim Reporting Solution - Building, designing and maintaining an interim reporting solution to visually report on Commission of Inquiry recommendations and interim actions	28/05/24 to 27/05/25	\$99,971
Mental Health Council of Tasmania Inc	Hobart, Tasmania	Devonport Youth Peer Mental Health and Wellbeing Program - development of a mental health and wellbeing program for school age young people	07/12/23 to 30/04/25	\$140,851
MacKillop Family Services Ltd (trading as The MacKillop Family Services Institute)	South Melbourne, Victoria	Trauma-informed knowledge and skills framework as a direct response to Recommendation 19.2 of the <i>Commission of Inquiry into Government Responses to Child Sexual Abuse in Institutional Settings</i>	15/04/24 to 30/07/24	\$142,230
Dyscall Pty Ltd (Business name Lateral Economics)	Port Melbourne, Victoria	Independent Financial Review of the Macquarie Point Multipurpose Precinct	01/07/24 to 31/12/24	\$166,800
Morag MacSween	Invermay, Tasmania	Child Sexual Abuse Reform in Tasmania: Learning from Victim Survivors. Analysis of lived experience of child sexual abuse and development of resources to inform the Tasmanian Government's ongoing reform relating to child sexual abuse in institutional settings (Commission of Inquiry)	28/05/24 to 12/07/24	\$182,305
JDS Australia Pty Ltd as Trustee for JDS Solutions Unit Trust	Melbourne, Victoria	Atlassian Software Licence Renewal and ICT Professional Services	27/09/23 to 27/05/25	\$183,103
ERA Planning Pty Ltd (trading as ERA Planning and Environment)	Hobart, Tasmania	Recommendations for improving the Residential Standards in Tasmania	03/07/23 to 31/07/24	\$193,750

Supplier Business Name	Location	Title	Contract Period	Total Contract Value including Extension Options
Intuit Technologies Pty Ltd	Sandy Bay, Tasmania	Enhancement of the myServiceTas portal to include applications for fire permits and burn registrations	01/06/24 to 30/07/2024	\$194,992
GSD Advisors Pty Ltd	Hobart, Tasmania	TSS HRIS Business Case: Tranche 1 – Analyst Services - ICT Professional Services related to the development of the next phase of the delivery of the TSS HRIS	01/07/24 to 30/09/24	\$237,000
Ignite Project Services	Lindisfarne, Tasmania	Tasmanian State Service HRIS Business Case - To provide specialist knowledge to progress to the next stage of the Tasmanian State Service Human Resource Information System	20/10/23 to 30/03/25	\$238,000
Two contracts were awarded: • University of Tasmania • University of Newcastle	Sandy Bay, Tasmania Callaghan, New South Wales	Supply of Research and Analytical Support Services for Future of Local Government Review - Stage 3	17/07/23 to 31/12/23	\$249,000
Essential Utilities Information Technology (EUIT) Pty Limited	North Sydney, New South Wales	Digital Communications Program (DCP) - Professional services to plan, prepare, manage and undertake the procurements of Digital Communication and related support services	5/01/2024	\$1,023,750

Note:

- 1 Supplier is considered as a Tasmanian Business in accordance with the definition in the Treasurer's Instructions.



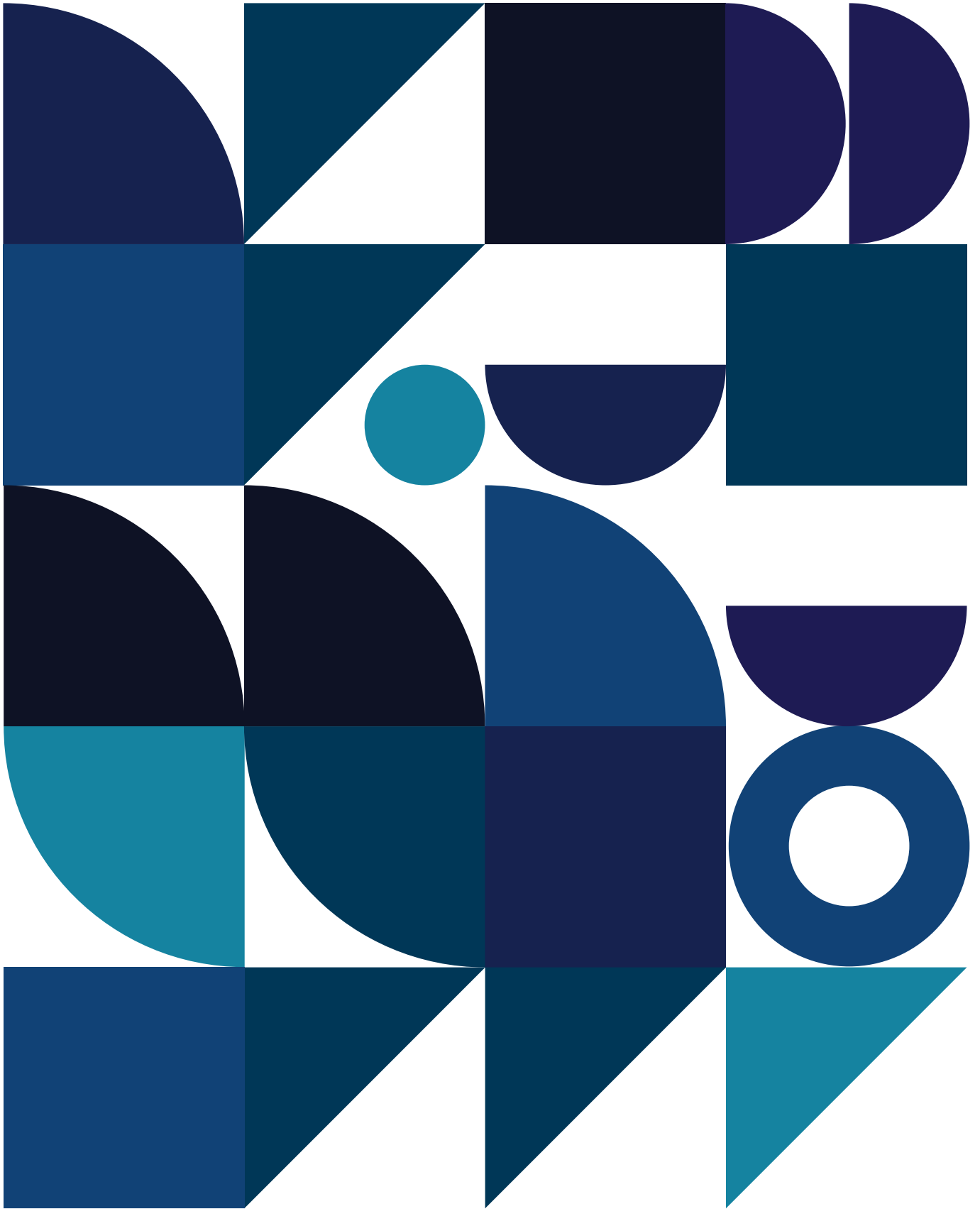
Table 4: Exemptions to disaggregate approved in 2023–24

Contractor description	Date of approval
SEEK Limited	03/10/2023
Essential Utilities Information Technology (EUIT) Pty Limited	05/01/2024

Table 5: Direct/limited sourcing engagements with contracts executed in 2023–24

Contractor description	Date of approval
Monotype Limited	19/06/2023
JDS Australia Pty Ltd as Trustee for JDS Solutions Unit Trust	14/07/2023
Ignite Project Services Pty Ltd	13/10/2023
Squiz Australia Pty Ltd	04/10/2023
Mental Health Council of Tasmania Inc	03/10/2023
Ignite Project Services Pty Ltd	02/01/2024
Ignite Project Services Pty Ltd	02/01/2024
Swinburne University of Technology	17/06/2024
MacKillop Family Services Ltd (trading as The MacKillop Family Services Institute)	28/03/2024
Morag MacSween	03/05/2024
Intuit Technologies Pty Ltd	31/05/2024
Cohga Pty Ltd	10/04/2024
GSD Advisors Pty Ltd	27/06/2024

Note: The direct/limited sourcing engagements in this Table 5 are also reported in Tables 1 and 2 above.



Contact us

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HOBART TAS 7001

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Office	Address	Telephone	Email
Aboriginal Heritage Tasmania (Hobart)	Level 6, Lands Building, 134 Macquarie Street, Hobart TAS 7000	1300 487 045	aboriginalheritage@dpac.tas.gov.au
Aboriginal Heritage Tasmania (Prospect)	Level 1, Mount Pleasant Laboratories, 165 Westbury Road, Prospect TAS 7250	1300 487 045	aboriginalheritage@dpac.tas.gov.au
Cabinet and Executive Council Office	Level 4, Executive Building, 15 Murray Street, Hobart TAS 7000	6232 7726	cabinet.office@dpac.tas.gov.au
Communications Unit	Level 6, Executive Building, 15 Murray Street, Hobart TAS 7000	6232 7000	communications@dpac.tas.gov.au
Community and Disability Services (Launceston)	53 – 59 St John Street, Launceston TAS 7250	6232 7556	Disabilitypp@dpac.tas.gov.au
Community and Disability Services (Burnie)	Reece House, 48 Cattley Street, Burnie TAS 7320	6232 7556	Disabilitypp@dpac.tas.gov.au
Community Grants	Level 4, 15 Murray Street, Hobart TAS 7000	1800 204 224	grants@dpac.tas.gov.au
Community Partnerships and Priorities	Level 4, Executive Building, 15 Murray Street Hobart TAS 7000	6232 7556	deputysecretarycpp@dpac.tas.gov.au
Corporate and Government Services	Level 6, Executive Building, 15 Murray Street, Hobart TAS 7000	6232 7230	DeputySecretary.CGS@dpac.tas.gov.au
Digital Strategy and Services	Ground Floor, 21 Kirksway Place, Battery Point TAS 7004	6166 3111	digital@dpac.tas.gov.au

Office	Address	Telephone	Email
Executive Services	Level 7, Executive Building, 15 Murray Street, Hobart TAS 7000	6232 7018	executive.services@dpac.tas.gov.au
Keeping Children Safe Reform Unit	Level 5, Executive Building, 15 Murray Street, Hobart TAS 7000	1800 093 758	keepingchildrensafe@dpac.tas.gov.au
Office of Local Government	Level 5, Executive Building, 15 Murray Street, Hobart TAS 7000	6232 7022	localgovernment@dpac.tas.gov.au
Office of Parliamentary Counsel	Level 4, Executive Building, 15 Murray Street, Hobart TAS 7000	6232 7270	opc.enquiries@dpac.tas.gov.au
Policy and Delivery	Level 7, Executive Building, 15 Murray Street, Hobart TAS 7000	6232 7550	policy@dpac.tas.gov.au
Resilience and Recovery Tasmania	Telstra Building, 70 Collins Street, Hobart TAS 7000	6232 7979	sem@dpac.tas.gov.au recovery@dpac.tas.gov.au
Service Tasmania	Ground Floor, 21 Kirksway Place, Battery Point TAS 7004	1300 135 513	servicetasadmin@service.tas.gov.au
State Planning Office	Level 7, Executive Building, 15 Murray Street, Hobart TAS 7000	1300 703 977	stateplanning@dpac.tas.gov.au
State Service Management Office	Level 3, Marine Board Building, 1 Franklin Wharf, Hobart TAS 7000	6232 7040	ssmo@dpac.tas.gov.au
Tasmanian Emergency Information Service	Ground Floor, 21 Kirksway Place, Battery Point TAS 7004	1800 567 567	NA
Tasmanian Government Courier – Hobart	Basement, Franklin Square, Hobart TAS 7000	6165 7800	couriers@dpac.tas.gov.au
Tasmanian Government Courier – Launceston	Ground Floor, 53 St John Street, Launceston TAS 7250	6777 1019	couriers@dpac.tas.gov.au
Tasmanian Training Consortium	Level 5, Executive Building, 15 Murray Street, Hobart TAS 7000	6232 7511	ttc@dpac.tas.gov.au

