Department of Premier and Cabinet

Communities and Disability Services - Office of the Senior Practitioner

**Reporting Unauthorised Restriction**

(Under Part 6 of the Tasmanian *Disability Services Act 2011*)

Unauthorised use of a restrictive intervention is unlawful unless: - the intervention is carried out to protect the person with disability from harm; the intervention is the least intrusive option and the Senior Practitioner has been notified as soon as practicable **(one working day)** after the intervention was carried out.

|  |  |  |  |
| --- | --- | --- | --- |
| Name of Client: |  | | |
| Organisation |  | | |
| Address |  | | |
| Name and position of person making the report: | |  | |
| Name and position of person who used the restriction | |  | |
| Description of the restriction used | |  | |
| DF Date and time restriction used | | D Date       Time | |
| Was the client or others at risk of harm? Please describe: | | | |
| Are the protocols available to address the behaviour of concern? Please tick:  Yes  No  Unsure | | | |
| Were the protocols adhered to? Please tick:  Yes  No  unsure | | | |
| Please provide details: | | | |
| Has this restrictive been used with this client on any other occasion? Please tick:  Yes  No  Unsure | | | |
| If yes, please provide details: | | | |
| Describe any outcomes that resulted from the incident and restrictions e.g. any injury or harm? | | | |
| Please attach incident reports. | | | |
| Declaration:  In making this report I declare that to the best of my knowledge, all information provided in this report is complete, accurate and true and no details relevant to the report have been left out.  I understand that the information within this report may be disclosed to other interested parties. | | | |
| Name: | | | |
| Title: | | | Date: |

**How to lodge this report**

You can lodge the completed notification form by:

Mailing it to:

The Office of the Senior Practitioner

GPO Box 123,

HOBART TAS 7001

Or by email to

[seniorpractitionerdisability@dpac.tas.gov.au](mailto:seniorpractitionerdisability@dpac.tas.gov.au)

**What happens next?**

When the notification is received, the Senior Practitioner will:

* if necessary, contact you by telephone, email or mail to obtain more information
* make an assessment of the situation as per Section 36 of the Act.