Department of Premier and Cabinet

Communities and Disability Services - Office of the Senior Practitioner

**Reporting Unauthorised Restriction**

(Under Part 6 of the Tasmanian *Disability Services Act 2011*)

Unauthorised use of a restrictive intervention is unlawful unless: - the intervention is carried out to protect the person with disability from harm; the intervention is the least intrusive option and the Senior Practitioner has been notified as soon as practicable **(one working day)** after the intervention was carried out.

|  |  |
| --- | --- |
| Name of Client:  |         |
| Organisation |        |
| Address |        |
| Name and position of person making the report:  |              |
| Name and position of person who used the restriction |              |
| Description of the restriction used |        |
| DF Date and time restriction used | D Date       Time       |
| Was the client or others at risk of harm? Please describe:       |
| Are the protocols available to address the behaviour of concern? Please tick: [ ] Yes [ ]  No [ ]  Unsure |
| Were the protocols adhered to? Please tick:  [ ]  Yes [ ]  No [ ]  unsure |
| Please provide details:       |
| Has this restrictive been used with this client on any other occasion? Please tick: [ ]  Yes [ ]  No [ ]  Unsure |
| If yes, please provide details:       |
| Describe any outcomes that resulted from the incident and restrictions e.g. any injury or harm?       |
| Please attach incident reports.       |
| Declaration: In making this report I declare that to the best of my knowledge, all information provided in this report is complete, accurate and true and no details relevant to the report have been left out.I understand that the information within this report may be disclosed to other interested parties. |
| Name:       |
| Title:       | Date:       |

**How to lodge this report**

You can lodge the completed notification form by:

Mailing it to:

 The Office of the Senior Practitioner

 GPO Box 123,

HOBART TAS 7001

Or by email to

 seniorpractitionerdisability@dpac.tas.gov.au

**What happens next?**

When the notification is received, the Senior Practitioner will:

* if necessary, contact you by telephone, email or mail to obtain more information
* make an assessment of the situation as per Section 36 of the Act.