

Lesbian, Gay, Bisexual, Transgender, Intersex, Queer, A-Sexual,+ (LGBTIQQA+) Grants Program 2024

Guidelines

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Lesbian, Gay, Bisexual, Transgender, Intersex, Queer, A-Sexual + (LGBTIQA+) Grants Program 2024

Aim/Purpose

Grants provided through the Program will assist community organisations, tertiary institutions and Local Government to:

- increase the number of Tasmanians who are accepting of diversity;
- improve resilience and capacity in the LGBTIQA+ community;
- foster inclusion, respect and dignity for LGBTIQA+ Tasmanians; and
- enhance access to services and increase participation for LGBTIQA+ Tasmanians.

Funding Arrangements

The Tasmanian Government, as part of its 2021 election commitments, allocated \$70,000 to the Lesbian, Gay, Bisexual, Transgender, Intersex, Queer + (LGBTIQ+) Grants Program (the Program).

For 2024, \$60,000 of funding will be administered through the Department of Premier and Cabinet. In recognition of the important work that individuals/communities undertake at grassroots levels, the Government has entered an arrangement with Working it Out to administer the remaining \$10,000, through a small community grants program. For more information on this grant program please refer to <https://www.workingitout.org.au>.

In consultation with the LGBTIQA+ Whole of Government Reference Group, the 2024 government-administered Grants Program has been divided into two areas:

- priority project/s (category 1); and
- general project/s (category 2).

Eligible applicants may apply for either or both the priority stream and general stream, and for funding between \$1,000 to \$30,000 in each area.

Noting funding may be distributed to multiple applicants in each priority stream. Funding may be used to engage external staff or consultants on a temporary basis if they are an integral part of the project.

Category ONE | Priority Project/s

Applicants can apply for funding between \$1,000 to \$30,000 for project/s

The Priority Projects focus for the 2024 program, nominated by the LGBTIQ+ Whole of Government Reference Group in consultation with LGBTIQ+ community groups, is:

- Supporting Tasmanian women's services to be trans/transgender and gender diverse inclusive.

Category TWO | General Project/s

Applicants can apply for funding between \$1,000 to \$30,000 for project/s that:

- Research issues affecting the LGBTIQ+ community in Tasmania,
- Develop resources or strategies to:
 - increase community awareness about the issues and needs of LGBTIQ+ Tasmanians; or
 - reduce or prevent discrimination, vilification and harassment of LGBTIQ+ Tasmanians.
- Promote awareness of LGBTIQ+ issues and needs within workplaces in Tasmania.
- Address gaps in the current service system that prevent LGBTIQ+ people from being able to access services and address issues related to their sexuality or gender.
- Celebrate diversity and promote inclusion of LGBTIQ+ Tasmanians within the wider community, particularly in rural and regional communities in Tasmania.

Applicants applying to undertake research projects must attach the research methodology for the project.

Eligibility Criteria

Eligible Applicants

The 2024 Grants Program is open to applications from:

- local government authorities (councils);
- incorporated community groups;
- not-for-profit organisations; or
- tertiary institutions that undertakes research projects and can demonstrate a sound understanding and experience of working with the LGBTIQ+ community;

Applicants must:

- be a Tasmanian organisation, or an organisation with a focus on Tasmania, that delivers community support, services and/or programs to Tasmanian's.

*Not-for-profit organisations **that are not incorporated** may also apply but must be sponsored by an incorporated organisation. In this case, the application must include written confirmation from the sponsoring organisation that it will accept the relevant administration, legal and financial responsibilities for the grant. Unincorporated organisations are also encouraged to consider the small Community Grants Program administered by [Working it Out](#).*

Ineligible Applicants

The following entities are **not eligible** to apply for funding under the Program:

- Australian Government agencies
- Tasmanian Government agencies
- schools or colleges (government or private)
- political parties
- individuals and/or sole traders
- for-profit organisations and businesses.

Applications for the following purposes are **not eligible**:

- projects that require recurrent or multi-year funding;
- equipment, building, refurbishment and maintenance projects; and
- projects or events that have commenced or already taken place, that is, retrospective funding.

Assessment

Please note that meeting all eligibility criteria does not automatically mean that a grant will be approved.

When completing your application online you will be required to provide details against the following assessment criteria.

- How will the LGBTIQ+ community benefit from the outcomes and/or outputs of the project?
- How does the project align with the vision and principles of the [Whole of Government Framework for LGBTIQ+ Tasmanians?](#)

- Demonstrate how your organisation has engaged with LGBTIQ+ Tasmanians and/or relevant organisations to develop the project.
- Detailed Project Plan, including proposed budget.

For research projects only

- How will the project contribute to the development of an evidence base for LGBTIQ+ issues in Tasmania and/or demonstrate how it uses existing evidence and / or research to progress outcomes for the LGBTIQ+ community in Tasmania.

Applicants requesting funding for research must attach their research methodology.

Applicants will be asked to supply documentation to support their application, or as part of an audit process to confirm your claims were true and correct.

Funding Conditions

- Applicants must meet the assessment criteria noted above.
- Funding is subject to the organisation's acceptance of a Grant Agreement or Grant Deed.
- Organisations that are currently in receipt of a grant from the Department of Premier and Cabinet and whose reporting and acquittal obligations have not been met will not receive funding until those obligations have been resolved.
- Funding must be used for the approved purposes outlined in the application and subsequent Grant Agreement or Grant Deed. Funding may be withdrawn if incorrect or misleading information has been provided by the applicant or material changes to the project are made.
- Any proposed changes to the approved purposes outlined in the application and subsequent Grant Agreement or Grant Deed must be requested in writing by the recipient and agreed in writing by the Department of Premier and Cabinet.
- Projects and events must have appropriate levels of insurance, including public liability insurance, where appropriate.
- Projects and events must be not-for-profit.
- Funding will be approved on a one-off basis. Applications for recurrent or multi-year funding are not eligible.
- The assessment panel may recommend partial funding of the project.

Timeframes

Applications must be submitted by 2:00 pm Friday 22 March 2024. Late applications will not be accepted.

It is intended that applicants be notified of the outcome of their application by the middle of May 2024.

Below is a table for the critical dates of the grant program.

Description	Date
Program opens	Friday 9 February 2024
Program closes	Friday 22 March 2024
Outcome expected to be advised (estimated date)	Middle of May 2024
Funding disbursed	May 2024
Projects are expected to be completed by	30 June 2025

During the assessment process the department may, at its discretion, require further information to support or clarify an application, this information must be provided within three working days, unless otherwise advised. Failure to provide further requested information within the timeframe may result in the application being unsuccessful.

All applicants will receive a notification on the progress of their application and, where possible, the outcome of the application by the estimated date above.

Successful applicants will receive a Grant Agreement or Grant Deed outlining the funding terms and conditions. Unsuccessful applicants will receive a letter advising they have been unsuccessful.

Reporting and Evaluation

Organisations that receive funding through the Grants Program are required to complete a Final Report using a template that will be provided by Department of Premier and Cabinet. Information gathered from all reports will be used to evaluate the Grants Program and satisfy the Department of Premier and Cabinet's reporting requirements.

The Final Report must include an explanation of how the grant funds were used, including a financial acquittal. Organisations may be required to complete a Statement of Compliance declaring that the grant has been spent in accordance with the grant application and agreed purpose of funding.

Successful Grant Applications

The details of all successful applicants, including the amount of the grant they receive, will be made publicly available on the Department of Premier and Cabinet's website.

Guide to Applicants

Applicants must complete the online application form, available through the [Department of Premier and Cabinet's website](#).

If you are having difficulty accessing the application form, or have any questions regarding the application process, please don't hesitate to contact Corporate and Government Services - Community Grants on 1800 204 224 or email at grants@dpac.tas.gov.au.

On submission of your application, you will receive a confirmation email with your application form in PDF format from SmartyGrants. If you do not receive the confirmation email of your application, please contact Community Partnerships and Priorities on 1800 204 224.

Administration and Contact Details

The program will be administered by the Department of Premier and Cabinet on behalf of the Crown in the Right of Tasmania. Contact with the department for any of the following reasons can be directed via phone 1800 204 224 or email grants@dpac.tas.gov.au.

- Further information or advice on the program
- Assistance in making an application
- Further feedback on the decision of the application
- Request a review of the decision

Taxation and Financial Implications

Organisations must indicate whether they are registered for GST in their grant application. Please reference the fact sheet *Grants Fact Sheet – GST and Grants* for further information, available at <https://www.dpac.tas.gov.au/divisions/cpp/community-grants/grants-and-the-goods-and-services-tax-gst>.

If you do not have an Australian Business Number (ABN) you may be required to complete a 'Statement by a supplier'. Refer to the ATO website for more information: <https://www.ato.gov.au/Forms/Statement-by-a-supplier-not-quoting-an-ABN/>.

It is strongly recommended that applicants contact the Australian Taxation Office (ATO) on 13 28 66 or www.ato.gov.au for any advice or clarification on GST.

Personal Information

Personal information will be managed in accordance with the *Personal Information Protection Act 2004*. This information may be accessed by the individual to whom it related, on request to the Department of Premier and Cabinet.

Right to Information

Information provided to the Department of Premier and Cabinet is subjected to the provisions of the *Right to Information Act 2009*. You can view the Act in full on the Tasmanian Legislation website at www.thelaw.tas.gov.au.

Provision of Grant Funding

Assessment and approval of a grant is based on the information supplied in the grant application form.

The provision of grant funding is subject to the successful applicant meeting the requirements of the grant, being the intended purpose outlined in the grant application, any further terms and conditions outlined in a grant funding agreement/deed and meeting the terms outlined in these program guidelines.

Failure to adhere to the requirements of the grant, or the provision of false or misleading information, will require the grant funding to be returned to the Department.



Tasmanian
Government
Department of Premier and Cabinet
Community Partnership and Priorities

Phone: 1800 204 224

Email: grants@dpac.tas.gov.au

www.dpac.tas.gov.au