



Community Support Fund Small Grants Program

2023-24 Guidelines

Community Support Fund (CSF) Small Grants Program

The 2023-24 Community Support Fund (CSF) Small Grants Program is primarily funded through a percentage of the profits of electronic gaming machines (EGMs or pokies) in Tasmanian hotels, clubs and casinos. The CSF is described in [Section 151A](#) of the [Gaming Control Act 1993](#).

In line with the [Regulations](#), the CSF Small Grants Program provides opportunities for community organisations to apply for funding for projects or equipment that support preventing and reducing gambling harm in their communities.

The CSF Small Grants Program is managed by the Gambling Support Program (GSP) within the Department of Premier and Cabinet Tasmania (DPAC).

Purpose

The CSF Small Grants Program will support Tasmanian community organisations to prevent and reduce gambling harm in their communities.

Projects or equipment do not need to respond to gambling directly. Projects or equipment can build the capacity of community organisations to deliver services that respond to the potential drivers for and harms associated with harmful gambling.

Funding Arrangements

Grants of up to \$10,000 (plus GST) are available through the CSF Small Grants Program.

The total funding pool for the CSF Small Grants Program is \$115,000 and eligible applications will be funded on a “first-in” basis.

Applications will close at 2:00pm on 31 May 2024 or once the funds have been exhausted, whichever comes first.

Funding is non-recurrent, and all projects must be completed by 31 October 2024.

Eligibility Criteria

Eligible Organisations

For your organisation to be eligible, it must be an incorporated not-for-profit community organisation.

The following entities are not eligible to apply for funding under the Program:

- Australian Government agencies
- Tasmanian Government agencies
- local government authorities (councils)
- schools or colleges (Government or private)
- political parties
- sports or recreation clubs
- individuals and/or sole traders
- for-profit organisations and businesses.

If your organisation is not incorporated, you may consider partnering with an incorporated charity or not-for-profit community organisation to receive, distribute and report against the funding on your behalf.

Eligible Projects

Projects or equipment can build the capacity of community organisations to deliver services and activities that prevent, intervene or respond to harmful gambling.

For your project to be eligible, it must:

- Undertake initiatives that directly intervene or respond to gambling harm; or
- Respond to potential drivers of harmful gambling; or
- Respond to impacts associated with harmful gambling.
- Be undertaken in Tasmania.
- Benefit vulnerable groups and/or communities, such as those impacted by geographic, economic, health, social or cultural disadvantages.

Projects or equipment do not need to respond to gambling directly.

For more information about gambling harm, potential drivers, impacts and vulnerable groups, please see the Gambling Harm section of these Guidelines below.

Ineligible Projects

Core or ongoing programs or activities will not be funded. However, costs to enhance or expand existing core or ongoing programs or activities will be considered.

Similarly, operational costs that benefit your organisation will not be funded. However, operational costs that directly benefit your clients or community will be considered.

Other projects that will not be funded include:

- Projects that are the same as projects or programs that are already available to your target community or groups
- Projects that have already commenced or have been completed
- Top-up or replacement payments for existing services
- Retrospective payments or deficit funding
- Repayment of loans or debts
- Donations, gifts, fundraising and/or prizes
- Projects involving privately-owned places or places on private property or that produce a private benefit to a business or person.

Gambling Harm

[Research¹](#) estimates that that one person's gambling problems negatively affect 5-10 other people. [Research²](#) also shows that only a small number of people experiencing problems with gambling seek help from counselling and treatment services.

To prevent or reduce harm from gambling, it is important to consider and respond to the underlying social, environment and health factors that may contribute to gambling, as well as the impacts of harmful gambling.

While it is difficult to identify the causes of harmful gambling, we know people experiencing gambling harm are more likely to experience other social, environmental and health issues. Projects may seek to address the risks or impacts of these issues through this grants program.

Potential Drivers

Risk factors³ that may be associated with gambling harm include:

- environmental factors, such as increased access to gambling, reduced leisure options and reduced transport options
- social factors, such as low levels of social capital (e.g. weak community connections, loneliness, being in the correctional system)
- cultural factors, such as Aboriginal identity

¹ [Australia's Gambling Industries](#), Productivity Commission Report, 1999

² [Gambling](#), Productivity Commission Report, 2010

³ [Background Paper: Risk Factors for Problem Gambling: Environmental, Geographic, Social, Cultural, Demographic, Socio-Economic, Family and Household](#), Victorian Responsible Gambling Foundation, 2015

- demographic factors, such as socio-economic status, education levels, and employment status.

Impacts

Gambling harm can be experienced by gamblers or people around them and can be described through the following categories⁴:

- health impacts, such as increased stress and anxiety, depression, reduced sleep, reduced physical health, and increased use of health services
- emotional or psychological impacts, such as regret, feelings of worthlessness, and feelings of failure
- financial impacts such as increased debt, reduced spending on essentials, and bankruptcy
- relationship impacts, such as conflict, relationship breakdown, and neglect of responsibilities
- performance impacts such as reduced performance at work or study due to tiredness, distraction or absenteeism
- cultural impacts and criminal activities, such as crime, violence and neglect of children.

Tasmanian research⁵ found that people at moderate to high risk of gambling harm were also at higher risk of alcohol-related harm, reported higher rates of smoking and substance use, and were at higher levels of psychological distress.

Target Groups

Examples of vulnerable groups and communities include:

- communities or groups with high levels of gambling expenditure and/or gambling harm
- communities or groups in low socio-economic areas
- communities or groups in rural or remote areas
- young or older people who face complex barriers and needs
- culturally and linguistically diverse (CALD) communities
- people with disabilities or significant health needs (including mental health)

⁴ [Assessing gambling related harm in Victoria: a public health perspective](#), Victorian Responsible Gambling Foundation, 2016

⁵ [Fifth Social and Economic Impact Study of Gambling in Tasmania](#), 2021

- communities with low levels of health and/or financial literacy communities addressing issues of family violence, social isolation, alcohol, drugs and/or gambling.

Assessment

Below is a list of criteria that will be used to assess your application:

1. Supporting Preventing or Reducing Gambling Harm

- Does your project support preventing or reducing gambling harm?
 - It may address gambling harm directly (describe purchase or activity)
 - It may address the potential drivers for harmful gambling (describe which drivers)
 - It may address harms associated with harmful gambling (describe which harms)
- Which vulnerable groups and/or communities does your project benefit?

2. Value for money

- A project budget including quotes for all external purchases
- A description of how your organisation will manage any immediate or ongoing costs associated with the project (e.g. consumables, insurance).

All sources of funding for the project must be included in the application.

Timeframes

Description	Date
CSF Small Grants Program (second stage) opens	Thursday 9 May 2024
CSF Small Grants Program (second stage) closes	Friday 31 May 2024, 2pm
Outcome expected to be advised (estimated date)	31 June 2024
Projects are expected to be completed and reported by:	31 October 2024

Submitting an Application

Applicants must complete the online application form, available at www.dpac.tas.gov.au/gambling/grants.

Applications will close at 2:00pm on 31 May 2024 or once the funds have been exhausted, whichever comes first.

Organisations that have submitted a previous application to the 2023-24 Small Grants Program must complete their project and provide their acquittal before a new application will be considered.

If you have any questions about how your project may fit the criteria or concerns about the funding restrictions, please contact GSP on 03 6270 5824 or email gambling@dpac.tas.gov.au.

If you are having difficulty accessing the application form, or have any questions regarding the application process, please contact the Community Grants team on 1800 204 224 or email grants@dpac.tas.gov.au.

On submission of your application, you will receive a confirmation email. If you do not receive the confirmation email of your application, please contact the Community Grants team on 1800 204 224.

Additional Information

- If your project involves building works or significant changes to a site, you must provide evidence that you own the site or have permission from the site owner to undertake the project.
- If your project involves working with another organisation, you must provide evidence that the organisation has agreed to work with you.
- If your project involves part-funding with remaining funding through other sources, you must provide evidence that the funding has been or will be provided.

Reporting and Evaluation

Organisations that receive funding through the Grants Program are required to complete a Final Report using a template that will be provided by DPAC.

Information gathered from all reports will be used to evaluate the Grants Program and satisfy DPAC reporting requirements.

The Final Report must include an explanation of how the grant funds were used, including a financial acquittal. Organisations may be required to complete a Statement of Compliance declaring that the grant has been spent in accordance with the grant application and agreed purpose of funding.

Successful Grant Applications

Successful applicants will receive a Grant Deed outlining the funding terms and conditions.

Unsuccessful applicants will receive an e-mail advising they have been unsuccessful.

The details of all successful applicants, including the amount of the grant they receive, will be made publicly available on the Department of Premier and Cabinet's website.

Provision of Grant Funding

Assessment and approval of a grant is based on the information supplied in the grant application form.

The provision of grant funding is subject to the successful applicant meeting the requirements of the grant, being the intended purpose outlined in the grant application, any further terms and conditions outlined in a Grant Deed and meeting the terms outlined in these program guidelines.

Failure to adhere to the requirements of the grant, or the provision of false or misleading information, will require the grant funding to be returned to the department.

Taxation and Financial Implications

Organisations must indicate whether they are registered for GST in their grant application.

Please reference the fact sheet Grants Fact Sheet – GST and Grants for further information, available at <https://www.dpac.tas.gov.au/divisions/cpp/community-grants/grants-and-the-goods-and-services-tax-gst>.

If you do not have an Australian Business Number (ABN) you may be required to complete a 'Statement by a supplier'. Refer to the ATO website for more information: <https://www.ato.gov.au/Forms/Statement-by-a-supplier-not-quoting-an-ABN>.

It is strongly recommended that applicants contact the Australian Taxation Office (ATO) on 13 28 66 or www.ato.gov.au for any advice or clarification on GST.

Personal Information

Personal information will be managed in accordance with the [Personal Information Protection Act 2004](#). This information may be accessed by the individual to whom it related, on request to the Department of Premier and Cabinet.

Right to Information

Information provided to the Department of Premier and Cabinet is subjected to the provisions of the [Right to Information Act 2009](#). You can view the Act in full on the Tasmanian Legislation website at www.legislation.tas.gov.au.

Appealing a decision

The Department may reconsider a decision if the applicant can demonstrate a proven conflict of interest, error in process or discrimination.

If applicants have reason to believe that the proper process was not followed in assessment of an application, a request for review may be submitted.

Grounds for appeal are:

- I. The persons making the decision had a direct or indirect financial interest in the outcome of the application.
- II. The preparation of the application was affected adversely by incorrect advice provided by a staff member of the Department of Premier and Cabinet.
- III. The persons making the recommendations discriminated against the applicant on irrelevant grounds, such as cultural, religious or linguistic background; race; gender; marital status; sexual orientation; or disability.

All requests must be in writing to the contact details shown in these guidelines or to the Manager, Community Grants by email to grants@dpac.tas.gov.au.

Your request must be received within 28 days from the date of the Department notifying you of the decision about your application.



Tasmanian
Government

Department of Premier and Cabinet
Gambling Support Program

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(03) 6270 5824

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