

Department of Premier and Cabinet

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NOTICE OF DETERMINATION

Councillor learning and development activities to be recorded in council annual reports

Section 72 of the *Local Government Act 1993* provides a list of matters that councils must include in their annual reports. Subsection 72(1)(e) enables additional matters to be prescribed in regulations. The additional matters can be found in Regulation 37 of the *Local Government (General) Regulations 2025*.

Subregulation 37(d) provides that the following is to be included a council's annual report:

'a statement of the core learning and development activities, as determined by the Director, that each councillor has completed in the financial year to which the report relates.'

For the purposes of 37(d) of the *Local Government (General) Regulations 2025*, I determine that completion of the following core learning and development activities, for each councillor, are to be recorded in the relevant council's annual report.

1. Council run induction sessions
2. Learn to Lead online learning modules
 - Learning Package 1
 - 1) Being a councillor and encouraging nomination
 - 2) Getting elected as a councillor
 - Learning Package 2
 - 1) Roles and responsibilities of councillors
 - 2) Essential knowledge and skills for councillors
 - 3) Foundations of good governance
 - Learning Package 3
 - 1) Understanding your role
 - 2) Building positive relationships
 - 3) Cyber safety essentials
 - 4) Good decision-making
 - 5) Land-use planning:
 - Part A - Key players in land-use planning
 - Part B - Tasmanian planning system
 - Part C - Statutory planning

- 6) Strategic planning, reporting and performance management
- 7) Ethical standards
- 8) Understanding local government finances for councillors
- 9) Risk management
- 10) Continuous improvement

The requirements of this notice of determination will commence for the 2024-25 financial year.

Note that councils are not limited to recording the activities above and may include any other learning and development activities undertaken by councillors in their annual report.



Mike Mogridge
Acting Director of Local Government

24 June 2025