

ATTACHMENT IA

STATE SERVICE ACT 2000
INSTRUMENT OF DELEGATION

I, William Hodgman being the Premier in respect of Part 6 of the *State Service Act 2000* (the Act), and pursuant to Section 31(2), 32(2) and 33(3) of the Act, delegate my powers in respect of the following functions to the holders for the time being of the office of:

Head of State Service Agencies specified in Schedule I of the *State Service Act 2000*:

Part 6 of the *State Service Act 2000*:

- 31(1)(a) Appoint a person to a senior executive office (at level 1 or 2), or to an equivalent specialist office within the Head's Agency.

Limited to:

- initial appointment at the Base Salary Point;
- consecutive appointment at the appropriate Salary Progression Point;
- approval of salary progression in accordance with Employment Direction No. 17 and approved Instrument of Appointment.

- 32(1) Terminate the appointment of a senior executive or equivalent specialist within the Head's Agency in accordance with the provisions in that officer's Instrument of Appointment.

Limited by:

- the requirement that the Head of Agency consult with the Director, State Service Management Office in the Department of Premier and Cabinet prior to exercising this power.

- 33(2) Transfer a senior executive or equivalent specialist from one office to another office in the Head's Agency.

Limited to:

- transfer at the same classification level (SES levels 1 and 2 only);
- with approval of the Head of State Service, transfer to a vacant office for the unexpired period of the officer's Instrument of Appointment at the time of transfer.

Head of the State Service

Part 6 of the *State Service Act 2000*:

- 31(1)(a) Appoint a person to a senior executive or equivalent specialist office within the State Service.
- 31(1)(a) Approve terms and conditions for the appointment of a person to a senior executive, or equivalent specialist office, including:
 - approval of remuneration for individual equivalent specialist officers;
 - approval of an incentive payment for officers undertaking the duties of another office at the same level for a specified period;
 - approval of salary up to and beyond the relevant Special Salary Point;
 - approval of individual severance benefits beyond those specified in an officer's Instrument of Appointment;
 - approval of the appointment of State Service employees to offices without advertising consistent with Section 7.2 of this Employment Direction.
 - approval of specific term and conditions to maximise mobility of officers in the State Service, including secondment to Ministerial Offices,
- 33(2) Transfer a senior executive or equivalent specialist from one office to another office within the State Service at any SES classification level.
- 32(1) Terminate the appointment of a senior executive, or equivalent specialist officer in the State Service, in accordance with the provisions in that officer's Instrument of Appointment.

This delegation must be exercised subject to any general or specific limitation there mentioned and in accordance with Employment Direction No. 17.

This delegation is effective from the date of issue.

Dated this 28 day of April 2015

Signed by the Premier

William Hodgman MP
Premier