

# REGISTRATION FORM

## MENTORING PROGRAM

We would register for future program.  
Dates to be advised.

**MENTEE** to complete the following form and fax to (03) 6233 6600.  
Please provide a copy of this completed and faxed for to the Supervisor and Mentor.

### MENTEE'S DETAILS

First Name:		Last name:	
Position/Title:			
Agency:			
Address:			
Email:			
Telephone:		Fax:	
Special Requirements: (wheelchair access, dietary, etc)			

### MENTEE'S SUPERVISOR/MANAGER

First Name:		Last name:	
Position/Title:			
Agency:			
Address:			
Email:			
Telephone:		Fax:	

# THE TRAINING CONSORTIUM

## MENTOR'S DETAILS

First Name:		Last name:	
Position/Title:			
Agency:			
Address:			
Email:			
Telephone:		Fax:	
Special Requirements: (wheelchair access, dietary, etc)			

### MENTOR'S SUPERVISOR/MANAGER

**To be completed where the mentor is the direct supervisor/manager of the mentee.**

First Name:		Last name:	
Position/Title:			
Agency:			
Address:			
Email:			
Telephone:		Fax:	

#### **Booking confirmation:**

TTC will e-mail you to confirm you are waitlisted for a future program within 3 working days of receiving your registration form. When dates have been nominated you will receive advice of the dates and requested to liaise with each other and advise a preferred date of attendance. Please phone Kathy Dwyer on 6233 8694 if have any queries or concerns.

#### **Costs:**

As this program is a pilot program there are no program costs.

#### **Pre-program information**

The mentee, mentor and supervisor/manager will receive documents for review and completion and return prior to the commencement of the program. Please phone Kathy Dwyer on 6233 8694 if you do not receive document within 10 working days of the commencement of the requested program.

#### **TTC Cancellation Policy**

- Notification of cancellation must be received in writing (e-mail acceptable).
- Please remember that cancellations apply to both the mentor and mentee. It is the cancelling parties' responsibility to advise the parties involved of the cancellation.
- Participants may be substituted at any time.