

2

1

[Redacted]

From: [Redacted]
Sent: Monday, 30 September 2019 3:37 PM
To: 'madeleine.ogilvie@parliament.tas.gov.au'
Subject: Office Furniture - 353 Main Road Glenorchy
Attachments: IMG_0019.jpg; IMG_0020.jpg; IMG_0021.jpg; IMG_0022.jpg

Hi Madeleine

Just checking to see whether you would like to keep any of the furniture in the attached photos that's currently in the Glenorchy office or whether we can arrange for their removal? (TV will remain).

Regards

[Redacted]

Properties and Procurement Branch | Corporate and Culture
Department of Premier and Cabinet
Level 6, 15 Murray Street, Hobart TAS 7000 | GPO Box 123, Hobart TAS 7001

[Redacted]

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1

2

[REDACTED]

From: [REDACTED]
Sent: Thursday, 3 October 2019 4:32 PM
To: 'Madeleine Ogilvie'; Simon B
Cc: 'simon.boughhey@parliament.tas.gov.au'
Subject: RE: New Office

Hi Madeleine

I am unavailable tomorrow afternoon, how would you be situated for Monday, I am good between 9:30 and 11 or after 3pm?

Regards
[REDACTED]

From: Madeleine Ogilvie <Madeleine.Ogilvie@parliament.tas.gov.au>
Sent: Thursday, 3 October 2019 4:02 PM
To: [REDACTED] Simon B <Boughhey.simon@gmail.com>
Subject: Re: New Office

Hi [REDACTED] - great work.

Can we meet on site as quickly as possible (before flooring is done). I'm happy with the carpet tile choice - just want to discuss the walls and entrance layout options.

Color is Antique White USA (sorry I may have said chalk).

We could meet tomorrow after 3pm if that suits you?

Mads

Madeleine Ogilvie BA LLB GCM
Barrister & Solicitor

Madeleine Ogilvie & Co
335 Davey Street
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(N)

(3.)

From: [REDACTED]
Sent: Wednesday, 9 October 2019 2:50 PM
To: 'madeleine.ogilvie@parliament.tas.gov.au'
Cc: 'simon.boughey@parliament.tas.gov.au'
Subject: Office Works
Attachments: IMG_0044.jpg; IMG_0046.jpg; IMG_0047.jpg

Hi Madeleine

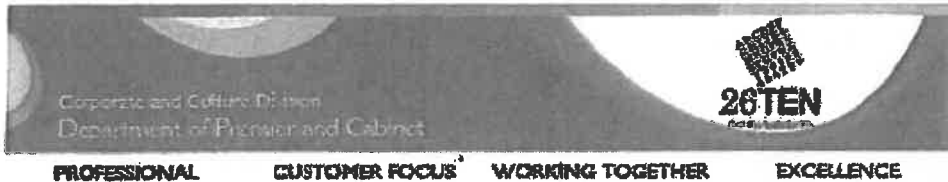
I met our security contractor at the Glenorchy office this morning to discuss the jumble of wiring (1st attached photo) that was situated behind the work station in the main room. He has suggested that before the painting is complete we should install a rack in the space to the top left of the electrical box (3rd attached photo) in the middle room which will house the security system and clean that front area up. The security recorder (2nd attached photo) will also be placed in the rack. Any cabling can then be run through the ceiling.

Just after your thoughts on this idea before we proceed further.

Regards

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[REDACTED]
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From: [REDACTED]
Sent: Wednesday, 9 October 2019 3:12 PM
To: 'madeleine.ogilvie@parliament.tas.gov.au'
Cc: 'simon.boughey@parliament.tas.gov.au'
Subject: Office Cabinetry
Attachments: IMG_0038.jpg; IMG_0037.jpg; IMG_0039.jpg; IMG_0048.jpg

Hi Madeleine

I informed the building owner that the cabinetry running along the back wall in the main office was not required and could be removed.

The owners builder inspected this and found the cabinetry actually covers a void containing electrical cabling which runs along the bottom of the cabinets.

There is also some electrical items attached to the actual cabinetry. The owners preference is for the cabinetry to remain to prevent further costs.

Just after you thoughts on this?

I spoke with our painter today also and he can paint these cupboards if required.

He also looked at the reception counter and will provide a quote for this soon. I did mention you would like the reception counter painted a funky colour but he is not game to select a colour himself! So if you had any thoughts on a colour for the counter that would be appreciated.

Regards

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Corporate and Culture Division
Department of Premier and Cabinet



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②

⑤

From: [REDACTED]
Sent: Monday, 14 October 2019 11:43 AM
To: 'Madeleine Ogilvie'; Simon Boughey
Subject: Security Sketch
Attachments: Tascon sketch - Security upgrade - 353 Main Road, Glenorchy.PDF

Hi Maddy

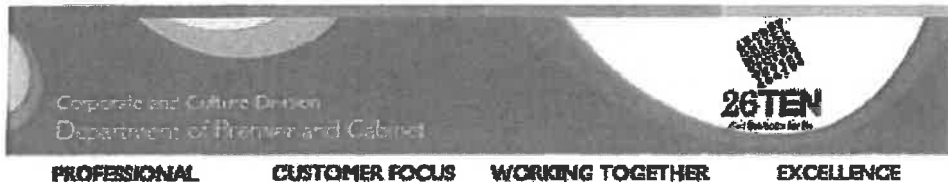
Hope you had a nice weekend.

Please find attached a sketch for the glass security barrier. If you have any suggestions/alterations please let me know and I will convey to the builders and have them amend the sketch for sign off.

Regards

[REDACTED]
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[REDACTED]
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6

From: [redacted] (DPaC)
Sent: Monday, 28 October 2019 7:56 PM
To: 'Madeleine Ogilvie'; Simon Boughey
Cc: Kathryn Newett; [redacted] (DPaC)
Subject: RE: Glenorchy Office

Good evening,

[redacted] has put a stop on the front counter and bench being painted, fingers crossed they didn't make a start on it today.

I have raised the 3 dot points below with the owners and will forward their response. The carpet will be covered under a defects period and have requested a plumber. I see no reason why these issues won't be dealt with in the next day or so.

I'm on Daddy Day Care duties tomorrow so won't be in the office but will progress anything as it comes in.

Regards

From: Madeleine Ogilvie <Madeleine.Ogilvie@parliament.tas.gov.au>
Sent: Monday, 28 October 2019 6:03 PM
To: Simon Boughey <Simon.Boughey@parliament.tas.gov.au>; [redacted] (DPaC)
Cc: Kathryn Newett <kathryn.newett@parliament.tas.gov.au>; [redacted] (DPaC)
Subject: Re: Glenorchy Office

Hi [redacted] - thank you for the comprehensive note!

- Ok to hold off the overhead cupboard and wall opening until later. If they want to give me a quote that's fine.
- Regarding the front counter and the brown cupboards would you mind holding off painting those as well at this stage. We might come back to that once we're in ...at a later stage. Let's save that money.
- Would be great if you can drop furniture in. I've let [redacted] know we will also take the 10 wooden chairs, and 2 filing cabinets.
- there is a big pile of rubbish out the back of the office that will need to be removed from the yard.
- I am worried about the toilet not being completed and the overflow/leaking from the pipe in the back yard - I think we need a plumber.
- some of the carpet tiles at the front entrance are loose at the edges (trip hazard). Do you think you could check those for me?

Yes to cleaning on Friday please!

Many thanks for all your work!

Mads

Madeleine Ogilvie BA LLB GCM
Barrister & Solicitor

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Hobart Tasmania 7004
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On Oct 28, 2019, at 3:55 PM, Simon Boughey <Simon.Boughey@parliament.tas.gov.au> wrote:

Hi [REDACTED]
Thank you for the Information
Will let Madeleine get back to you
Regards
Simon

From: [REDACTED]
Sent: Monday, 28 October 2019 2:01 PM
To: Madeleine Ogilvie
Cc: Simon Boughey; Kathryn Newett; [REDACTED] (DPaC)
Subject: Glenorchy Office

Hi Maddy

Reference your voicemail this morning,

I have been on the phone with the owners [REDACTED] and they are pushing to have all the works completed by the end of this week Unfortunately we are not in a position to dictate to the owner who they use to complete their base building works. If [REDACTED] was removed from site and we engage our own contractors then we would need to bear these costs, I believe the process has been slowed down due to an ill family member. The owner has advised that they are prepared to install the overhead cupboards to the kitchenette but this will come at a cost to us of \$1,500 they are also preparing a quote for the window to the meeting room. Perhaps the best approach is to hold off on both these items until you have settled in and determined their necessity, it might be that the remaining budget could be better spent elsewhere?

We are arranging for the removalists to deliver furniture to site this week, I believe [REDACTED] is waiting on confirmation of some additional items that he sent photos through of last week. Can you advise on these items so we can get it completed in one delivery?

Our painter will be onsite this week to complete works on the front reception counter and the storage unit, due to the work involved he has advised that it will take 3 days.

Orders have been placed for the front blind and also new LED light fittings for the main office area, these will need to be installed once you are in occupation due to lead times.

To date we have expended approximately \$7,518 of the \$15,000 available. There will be approximately \$500 for the removalists and also the cost to demolish the partition to come. From past experience we have found that it's a good idea to move into the office for a few weeks, get settled and then we pop out and see what else is required. The budget is looking very good and there will be plenty of money to put towards other setup items.

Based on the above and to avoid your staff and trades tripping over each other, could we hold off on you officially operating from the office until Monday the 4th of November? There would be nothing stopping you dropping off bits and pieces throughout this week.

We would also like the opportunity to have the office fully cleaned on Friday so it is at an acceptable standard for your occupation.

If you could come back to me ASAP with answers that would be much appreciated.

Regards

[REDACTED]
Properties and Procurement Branch | Corporate and Culture
Department of Premier and Cabinet
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[REDACTED] www.dpac.tas.gov.au

<image001.jpg>

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7

[Redacted]

From: Simon Boughey <Simon.Boughey@parliament.tas.gov.au>
Sent: Monday, 28 October 2019 10:49 AM
To: [Redacted]
Subject: RE: Items in Storage

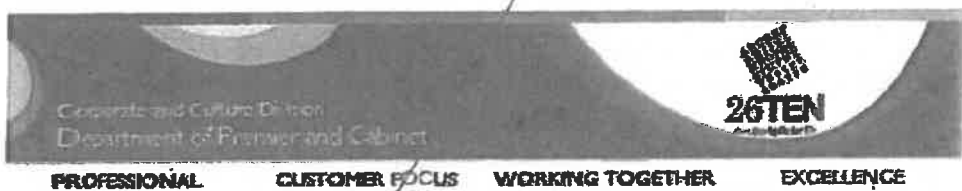
Hi [Redacted]
No we are fine
Regards
Simon

From: [Redacted]
Sent: Monday, 28 October 2019 10:25 AM
To: Simon Boughey
Subject: RE: Items in Storage

Hi Simon

We also have this desk which has just become available.

[Redacted]
Properties and Procurement Branch | Corporate and Culture
Department of Premier and Cabinet
Level 6, 15 Murray Street, Hobart TAS 7000 | GPO Box 123, Hobart TAS 7001
[Redacted] www.dpac.tas.gov.au



From: Simon Boughey <Simon.Boughey@parliament.tas.gov.au>
Sent: Friday, 25 October 2019 6:48 AM
To: [Redacted]
Subject: Fwd: Items in Storage

Hi [Redacted]
See below from Madeleine
Also interested in the old table
Call you on Monday
Plus the other bits already we saw at Bellerive
Regards
Simon

Sent from my iPhone

Begin forwarded message:

7

From: Madeleine Ogilvie <Madeleine.Ogilvie@parliament.tas.gov.au>
Date: 24 October 2019 at 9:48:06 pm AEDT
To: Simon Boughey <Simon.Boughey@parliament.tas.gov.au>
Cc: Kathryn Newett <kathryn.newett@parliament.tas.gov.au>
Subject: Re: Items in Storage

Hi - Could we have the ten wooden chairs and the two cream colored filing cabinets?

Mads

Madeleine Ogilvie BA LLB GCM
Barrister & Solicitor

Madeleine Ogilvie & Co
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On Oct 23, 2019, at 3:59 PM, Simon Boughey
<Simon.Boughey@parliament.tas.gov.au> wrote:

Let me know if anything we might look at

From: [REDACTED]
Sent: Wednesday, 23 October 2019 3:50 PM
To: Simon Boughey
Subject: Items in Storage

Hi Simon

Just sending through photos of office furniture that we have stored out at Cambridge.

The items are not easy to access so the photos are not great but if you see anything you may require for the new office let me know.

Regards

[REDACTED]
Properties and Procurement Branch | Corporate and Culture
Department of Premier and Cabinet
Level 6, 15 Murray Street, Hobart TAS 7000 | GPO Box 123, Hobart TAS
7001

[Redacted]

From: [Redacted]
Sent: Tuesday, 12 November 2019 2:39 PM
To: 'Simon Boughey'
Cc: Madeleine Ogilvie
Subject: RE: Invoice HBT-005607 from M Caruso Holdings Pty Ltd T/A Signarama Hobart

Thanks Simon

I have emailed Michael Caruso as we need this invoice in the Department of Premier and Cabinet's name.

We will then arrange payment ASAP.

Regards

[Redacted]

From: Simon Boughey <Simon.Boughey@parliament.tas.gov.au>
Sent: Tuesday, 12 November 2019 9:45 AM
To: [Redacted]
Cc: Simon Boughey <Simon.Boughey@parliament.tas.gov.au>; Madeleine Ogilvie <Madeleine.Ogilvie@parliament.tas.gov.au>
Subject: FW: Invoice HBT-005607 from M Caruso Holdings Pty Ltd T/A Signarama Hobart

Hi [Redacted]
Madeleine is fine with this
Could you please get paid out of the office refit fund
Thank you
Regards
Simon

SIMON BOUGHEY
CHIEF OF STAFF
OFFICE OF MADELEINE OGILVIE MP
INDEPENDENT MEMBER FOR CLARK
03 6212 2383
0419 871 824
SIMON.BOUGHEY@PARLIAMENT.TAS.GOV.AU
Ogilviem maddy_ogilvie @ogilvieMP

From: messaging-service@post.xero.com [mailto:messaging-service@post.xero.com]
Sent: Tuesday, 12 November 2019 9:41 AM
To: Simon Boughey
Subject: Invoice HBT-005607 from M Caruso Holdings Pty Ltd T/A Signarama Hobart





[View invoice](#)

\$4,561.70 due 12 Dec
HBT-005607

Hi Simon,

Please find our invoice HBT-005607

Please note our new bank details : [REDACTED]

Should you have any questions, please let us know.

Kind Regards,

MICHAEL CARUSO
Director/Owner
SIGNARAMA HOBART

0417 212 217
03 6231 6888

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