

BOARD OF INQUIRY INTO HUON VALLEY COUNCIL
Local Government Act 1993 ("the Act") Part 13, division 1
TERMS OF REFERENCE

The Board is to inquire into and make findings and recommendations with regard to:

1. The following matters:
 - representation and promotion of the decisions and policies of the Council by the Mayor;
 - the timeliness and quality of advice provided to the Mayor by senior staff;
 - the management of Council assets:
 - demands being placed on the General Manager by the Mayor and the requirement for the Council to provide a safe workplace;
 - implementation of financial policies and practices within the Council; and
 - compliance by elected representatives with the Council's Code of Conduct.
2. The governance arrangements and practices of the Huon Valley Council, with particular regard to:
 - Section 28 of the Act -compliance by elected members of Council with regard to their functions under the Act;
 - Section 27 of the Act — compliance by the Mayor with regard to his functions under the Act;
 - Section 62 of the Act — compliance by the General Manager in regard to functions and powers under the Act; and
 - Any other sections of the Act relevant to governance arrangements and practices within the Council.

3. The subject matter of the formal complaints, or any other relevant governance issues concerning the Huon Valley Council lodged with the Director of Local Government or the Minister for Planning and Local Government in accordance with the Board of Inquiry's Instrument of Appointment.
4. In particular, whether any and, if so which, complaints should be investigated further by the Director, or referred by the Director to another relevant authority for investigation where the matter lies within that authority's legislative responsibilities.

The Board is to provide a report with findings recommendations to the Minister for Planning and Local Government by no later than 29 January 2016.

A handwritten signature in black ink, appearing to read 'Peter Gutwein', with a long horizontal flourish extending to the right.

Hon Peter Gutwein MP

Minister for Planning and Local Government

Dated: 18/11/2015