

Compliance Index

		Page
Aids to Access		
Table of contents	Auditor-General's Special Report no. 4 of 1993, Standard of Annual Reporting by Government Departments	Inside front cover
Table of compliance		This page
Index		77
Abbreviations		76
Overview		
Corporate Planning	SSR s. 9(a)(i)	6
Major initiatives to give effect to public policy	SSR s. 9(a)(v)	14-37
Report to statutory officer holder except where required to report under any other act	FMAA s. 27(1)(b) SSA s. 36(1)(b)	73
Organisational structure		
Organisational chart	SSR s. 9(a)(ii)	8
Organisational structure	SSR s. 9(a)(iii)	9
Changes to organisational structure	SSR s. 9(a)(iv)	24, 30, 39
Statutory and non-statutory bodies	SSR s. 9(d)	71
Performance information		
Finance outcomes	TI 201(1)(a)	63-64 Appendix A
Performance report	SSA s. 36(1)(a) FMAA s. 27(1)(a) and s. 27(4)	14-47
Performance measurement	TI 201(1)(a) and 201(1)(b)	45-47
Carbon emissions – climate change and environmental impact initiatives	Premier's Agenda Speech 2008	66
Legislation		
Legislation administered	SSR s. 9(d)	69 Appendix B
Legislation enacted during the year	SSR s. 9(d)	69
Appeals process	SSR s. 9(c)(iii)	70
Public access and information disclosure		
Contact details	SSR s. 9(c)(ii)	Inside back page
Community awareness	SSR s. 9(c)(i)	71, 73
Publications	SSR s. 9(c)(i)	71 Appendix E
Right to information requests	RTIA s. 23 and s. 53	71 Appendix D
Public interest disclosure	PIDA s. 86	70
Human resource management		
Human resources information	SSA s. 36(1a)	48-62
Workplace diversity	ED No. 3	57
Workplace health and wellbeing	ED No. 23	59
Accessibility Action Plan	Disability Framework for Action 2012-17	57-58
Ethical conduct of staff	ICA s. 32	68
Industrial democracy and employee participation	SSR s. 9(b)(iv)	49

		Page
Occupational health and safety (incl. WHS Plan)	SSR s. 9(b)(vi) ED No. 27	59
Performance management	SSA s. 36(1)(ba) ED No. 26	57
Superannuation contributions	PSSRA s. 13	62
Asset management, risk management and pricing policies		
Pricing policy	TI 201(1)(c)	70
Capital projects	TI 201(1)(d)	70
Risk management	TI 201(1)(f)	72
Asset management	TI 201(1)(g)	65-66
Debts written off	TI 201(1)(h)	N/a
Loss and damage	TI 201(1)(i)	N/a
Support for local business	TI 1111(2), (3a) and (3b)	70
Contracts with value over \$50,000	TI 1111(2), (3a) and (3b)	70
Limited/direct procurement	TI 1111(3)(b)(iv)	Appendix F
Contract extensions	TI 1111(3)(b)(v)	Appendix F
Exemptions from Treasurer's Instructions	TI 1207(7)	Appendix F
Confidentiality of Government contracts	TI 1111(3)(b)(vii)	Appendix F
Contracts where an exemption from the requirement to disaggregate has been approved	TI 1111(3)(b)(vi)	Appendix F
Grants	TI 709(12)	67 Appendix C
Financial statements		
Head of agency certification	TI 205(1)	Appendix A
Financial statements	FMAA s. 27(1)(c), 27(2), 27(3) & 27(6) SSA s. 36(2) TI 201(1)(j) TI206(1), (2) and (3)	Appendix A
Audit report	FMAA s. 27(1)(c) TI 201(1)(k) AA s. 19(4)	Appendix A
Significant financial performance directives which affected the achievement of operational objectives	TI 201(1)(a) and (1)(b)	63-64

Abbreviations

AAP	Accessibility Action Plan	NDIS	National Disability Insurance Scheme
AASB	Australian Accounting Standards Board	NTIII	Networking Tasmania III
AC	Alternating current	OPC	Office of Parliamentary Counsel
ANZSOG	Australia and New Zealand School of Government	OSEM	Office of Security and Emergency Management
BALT	Business Action Learning Tasmania	OTS	Office of the Secretary
CAF	Council for the Australian Federation	PIU	Public Information Unit
CICG	Culture and Inclusion Consultation Group	PLGC	Premier's Local Government Council
COAG	Council of Australian Governments	PMD	Performance Management and Development
CPU	Communications and Protocol Unit	RAC	Risk and Audit Committee
CSIRO	Commonwealth Scientific and Industrial Research Organisation	RFT	Request for Tender
CSR	Communities, Sport and Recreation	RTI	Right to Information
DC	Direct current	S&E	Strategy and Engagement Unit
DLG	DPAC Leadership Group	S3MP	State Service Strategic Management Program
DPFEM	Department of Police, Fire and Emergency Management	SAMP	Strategic Asset Management Plan
DPIPWE	Department of Primary Industries, Parks, Water and Environment	SES	Senior Executive Service
DSS	Digital Strategy and Services	SSMO	State Service Management Office
EIAP	Empower Integration and Automation Program	STEM	Science, technology, engineering and maths
ESU	Executive Services Unit	TAMDR	Telephony and Mobile Data Reform
FMS	Financial Management Services	TAO	Tasmanian Audit Office
FTE	Full-time Equivalent	TCCO	Tasmanian Climate Change Office
GBE	Government business enterprise	TEIS	Tasmanian Emergency Information Service
GCC	Government Contact Centre	TFS	Tasmania Fire Service
HR	Human Resources	TI	Treasurer's Instructions
ICA	Integrity Commission Act	TNVR	Targeted and Negotiated Voluntary Redundancies
ICT	Information and communications technology	TSS	Tasmanian State Service
IPAA	Institute of Public Administration Australia	TTC	Tasmanian Training Consortium
ITS	Information and Technology Services	UTAS	University of Tasmania
JARS	Joint Agency Reporting Service	WHS	Work health and safety
kWh	Kilowatt hour	WHSMS	Work Health and Safety Management System
LGAT	Local Government Association of Tasmania	WRIP	Workplace Renewal Incentive Program
LGBTIQ	Lesbian, gay, bisexual, transgender, intersex, and questioning		
LGD	Local Government Division		
LSL	Long Service Leave		
MPS	Ministerial and Parliamentary Support		
MSU	Ministerial Services Unit		

Index

Abbreviations	76	Strategy and Engagement Unit	13
Accessibility Action Plan	57	Tasmanian Climate Change Office	13
Asset Management	65	Our Finances	63, 78
Auditor's Report	79	Our Organisational Priorities	38
Carbon Emission Reduction Plan	66	Our People and Policies	48
Compliance Index	74-75	Our Performance Measures	45
Compliance Reports	65-73	Our Role	6
Contact Us	Inside back cover	Our Strategic Priorities	14
Departmental Objectives	6	Our Values	7
Election Commitments	67	Our Vision	6
Employee Statistics – DPAC	51	Our Organisational Priorities	7, 38-44
Employee Statistics – MPS	54	Our Year in Review	2-3
Financial Performance	63, 78	Outputs	9
Financial Position	84	Performance Management	57
Financial Statements Certification	82	Pricing Policies	70
Governance	7	Procurement	70, 150
Government Contributions	67	Protecting Privacy	70
Grants	67, 137	Public Interest Disclosures	70
Grievance Resolution	58	Publications	71, 148
HR Strategic Plan	48	Recruitment Policies and Programs	48-61
Independent Scrutiny	68	Related Trusts and Boards	71
Integrity	68	Responsible Ministers	9
Internal Audit	69	Right to Information	71, 145
Legislation Administered	69, 136	Risk and Audit Committee	72
Ministerial Responsibilities	9	Risk Management	72
Organisational Chart	8	Secretary's Report	4-5
Our Divisions	10-13	Statutory Office Holders	73
Corporate and Culture Division	10	Superannuation Certificate	62
Digital Strategy and Services	11	Websites	73, 149
Executive Services Unit	11	White Ribbon Program	41
Local Government Division	12	Work, Health and Safety Strategies	59
Office of Parliamentary Counsel	12	Workers Compensation	59
Office of the Secretary	12	Workplace Diversity	57
Office of Security and Emergency Management	12		
Policy Division	13		
Service Tasmania	13		
State Service Management Office	13		