



## Our Department

The Department of Premier and Cabinet (DPAC) is a central agency of the Tasmanian Government. The Department provides a broad range of services to Cabinet, other members of Parliament, Government agencies and the community.

The Department works closely with the public sector, the community, local government, the Australian Government and other state and territory governments. The Department also provides administrative support to the Tasmanian Community Fund which is separately accountable and reports directly to Parliament.

## OUR VISION

Leading by example in a respected and valued State Service.

## OUR PURPOSE

Improving the lives of Tasmanians by leading and supporting the State Service to deliver the Government's priorities.

## OUR ROLE

We work in partnership with the communities we serve and the agencies we lead to:

- provide public policy services;
- deliver Government information and services;
- manage intergovernmental relations;
- lead and coordinate whole-of-government initiatives;
- support the machinery of Government;
- administer statutory responsibilities;
- deliver programs to improve the wellbeing of Tasmanians; and
- support the Tasmanian State Service.

## OUR VALUES



### Excellence

We strive for excellence at all times.



### Customer focus

Our customers are at the centre of what we do and how we do it.



### Working together

We support and respect one another and work with others to achieve results.



### Being professional

We act with integrity and are accountable and transparent.

## OUR WORK PRIORITIES

In the final year of our three-year strategic plan, we worked with the Government and agencies to deliver the following priorities during 2017-18:

- programs to support job creation and economic growth;
- improved services and outcomes for the Tasmanian community, with a focus on implementation and evaluation;

- reforms at a local, state and national level in areas such as renewable energy, family violence, National Disability Insurance, Council of Australian Governments (COAG), local government, National Sports Plan and National Institute Network reform;
- development and support of a vibrant and inclusive community, sport and recreation sector and leading Tasmania's high performance athletes;
- climate change programs that reduce emissions or respond to the impacts of a changing climate; and
- a seamless experience across all channels and a customer-centric approach to service design and delivery through Service Tasmania and TMD.

We worked on the following priorities for the Government and the Tasmanian community:

### 1. Access to government services for the Tasmanian Aboriginal community

Support the Government in fostering a greater understanding between Tasmanian Aboriginal and non-Aboriginal people, including through the acknowledgement of Aboriginal history and culture. Increase the participation of Tasmanian Aboriginal people in the Tasmanian State Service.

### 2. State Service workforce

Improve the Tasmanian State Service Employment Framework to reflect the changing nature of our work, increase capability, and build a safe, diverse and inclusive workforce.

### 3. Family violence prevention

Coordinate the implementation of a comprehensive, whole-of-government action plan to combat family violence.

### 4. Emergency resilience and recovery

Build community resilience to natural disasters and other emergencies. Prepare for and lead coordinated State Government recovery efforts following emergencies. Work with other jurisdictions on a coordinated approach to counter-terrorism.

### 5. Local government governance

Promote good governance across the local government sector. Increase the use of data in performance management, and support local councils to investigate reform opportunities that will improve service delivery.

### 6. ICT investment and cyber security protection

Lead a strategic, whole-of-government approach that drives future investment and addresses cyber security and other emerging ICT risks.



## OUR ORGANISATIONAL PRIORITIES

We recognise that to achieve our vision, effectively undertake our role, and deliver our work priorities, we require systems, processes and employee engagement that are organisationally efficient and effective, and that meet the needs of both internal and external stakeholders.

### 1. Building stronger relationships

Consciously build collaborative relationships within and outside DPAC to deliver better results.

### 2. Valuing our people

Recruit, support and develop people with the right skills to meet our current and future needs.

### 3. Focusing on results

Organise DPAC around the results to be delivered.

### 4. Integrating policy and services

Improve service delivery and policy development by connecting the two formally and informally.

### 5. Simplifying systems and processes

Simplify our systems and processes, and improve services.

## GOVERNANCE

### The Department

The Department is led by the Agency Executive Committee which provides advice to the Secretary. Its focus is on strategic matters and monitoring financial and organisational performance, risk and compliance standards. The Secretary chairs the Committee which meets weekly.

The DPAC Leaders Group is chaired by the Secretary and meets quarterly or as required throughout the year. Areas of discussion for this Group include key agency matters, budget, organisational development and emerging issues for Government. The Secretary, together with other Agency Executive Committee members and division heads are members of this Group.

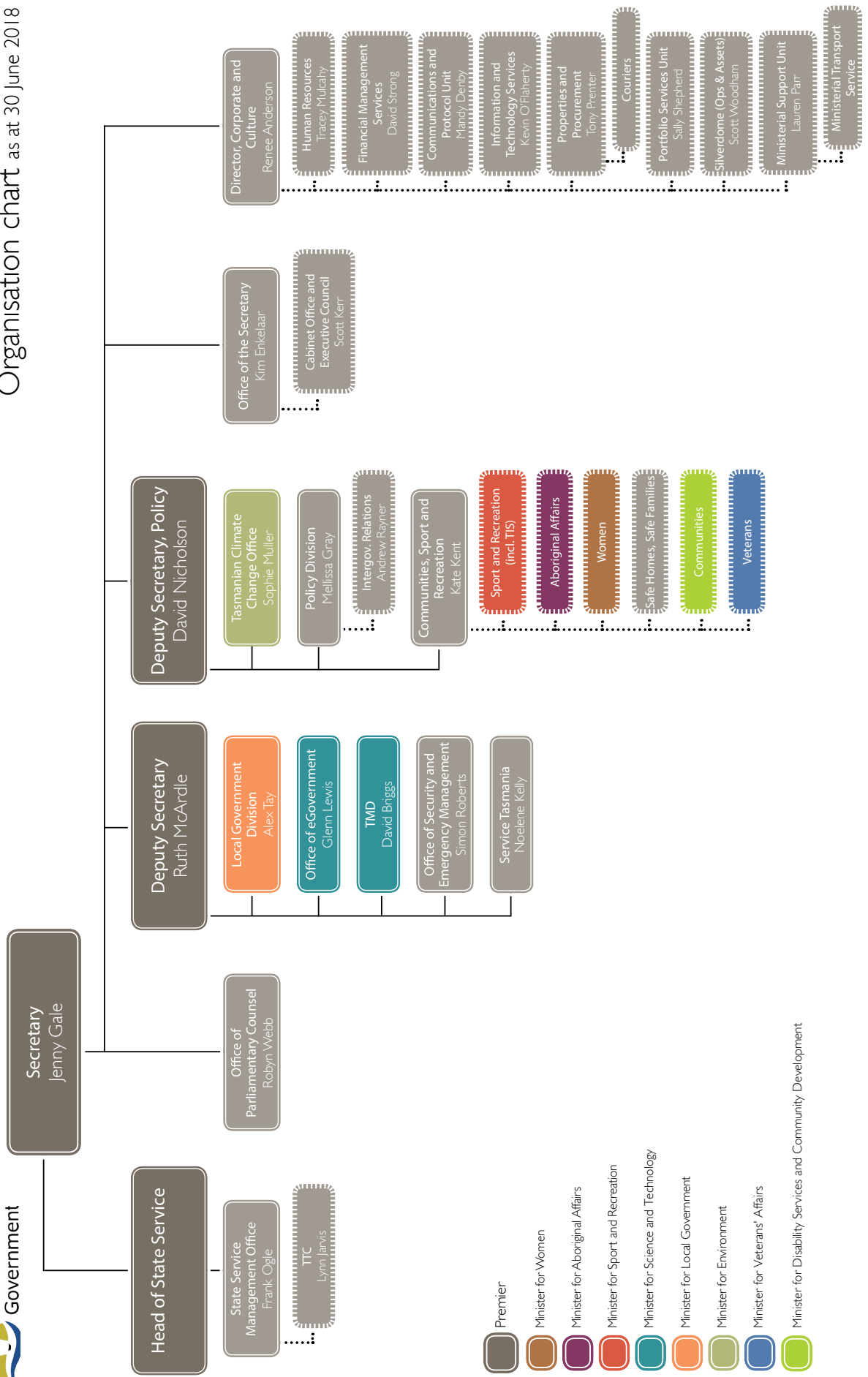
The Divisional structure of the Department is aligned to the outputs and services provided and the responsibilities of the Portfolio Ministers.

The relationship between the Ministers, Outputs and Divisions is shown in the organisational chart on page 9 and in the Output Structure table on page 10.

The Department holds monies in a trustee capacity on behalf of the Tasmanian Community Fund.



# Department of Premier and Cabinet Organisation chart as at 30 June 2018



- Premier
- Minister for Women
- Minister for Aboriginal Affairs
- Minister for Sport and Recreation
- Minister for Science and Technology
- Minister for Local Government
- Minister for Environment
- Minister for Veterans' Affairs
- Minister for Disability Services and Community Development

## MINISTERIAL RESPONSIBILITIES AND OUTPUT GROUP STRUCTURE

As at 30 June 2018 the Ministerial and Output Group structure was as follows:

Output Group/Output	Responsible Minister	Responsible Department Division
<b>1. Support for executive decision-making</b>		
1.1 Strategic policy and advice	Will Hodgman MP Premier	Policy Division
1.2 Climate change	Elise Archer MP Minister for Environment	Tasmanian Climate Change Office
1.3 Safe Homes, Safe Families: Tasmania's Family Violence Action Plan	Will Hodgman MP Premier	Communities, Sport and Recreation
<b>2. Government processes and services</b>		
2.1 Management of Executive Government processes	Will Hodgman MP Premier	Office of the Secretary
2.2 Principal and subordinate legislation	Will Hodgman MP Premier	Office of Parliamentary Counsel
2.3 Tasmanian Government courier	Will Hodgman MP Premier	Corporate and Culture Division
2.4 Corporate support to Ministerial and Parliamentary offices and Office of the Governor	Will Hodgman MP Premier	Corporate and Culture Division
<b>3. Electronic services for Government agencies and the community</b>		
3.1 Information, technology and digital services strategy and policy development	Michael Ferguson MP Minister for Science and Technology	Office of eGovernment
3.2 Management and ongoing development of Service Tasmania	Will Hodgman MP Premier	Service Tasmania Unit
3.3 Delivery of IT services	Michael Ferguson MP Minister for Science and Technology	TMD
<b>4. State Service management</b>		
4.1 State Service employment and management	Will Hodgman MP Premier	State Service Management Office
<b>5. Security and emergency management</b>		
5.1 Security and emergency management	Will Hodgman MP Premier	Office of Security and Emergency Management
<b>6. Communities, sport and recreation</b>		
6.1 Community development – policy advice and ongoing community development	Jacque Petrusma MP Minister for Disability Services and Community Development	Communities, Sport and Recreation
6.2 Aboriginal Affairs	Jacque Petrusma MP Minister for Aboriginal Affairs	Office of Aboriginal Affairs
6.3 Veterans' Affairs	Guy Barnett MP Minister for Veterans' Affairs	Communities, Sport and Recreation
6.4 Sport and recreation	Jacque Petrusma MP Minister for Sport and Recreation	Communities, Sport and Recreation
6.5 Women's Policy	Jacque Petrusma MP Minister for Women	Communities, Sport and Recreation
<b>7. Local government</b>		
7.1 Local government	Peter Gutwein MP Minister for Local Government	Local Government Division

The Department also supports the Parliamentary Secretary to the Premier, the Hon Rene Hidding MP.